

Town of Jamestown  
Boone County, Indiana  
January 5, 2016

The Jamestown Town Council met in Regular Session on January 5, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Bill Leeke, Shane Childress and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Mary Zigler, Lee Fletcher, Jerry Seymour, Dan Wright, Sharon Spears, Fred Long, Mike and Carole Hoskins, Jim Brown, Rebecca Judy, Craig Conyer, Mike Muller, Sandra Links, Nancy Rice, Tina Lear, Tina Pennington, Aaron Clapp, Ben Worrell, Dave Phelps, Amber Thompson, Shaun Hitch and Barb Hawkins.

The meeting was opened at 7:00 PM by Clerk Treasurer Katie Conyer.

Member Childress nominated Bill Leeke for Council President. Member Fultz Seconded. All voted aye.

Joe Fuller asked about the status of the Jamestown Town Court. Amy Nooning stated that we are still awaiting further information from the state as to whether or not we can collect on the outstanding tickets or if we must send them to the Boone County Clerk.

Member Fultz made motion to approve the minutes of the December 29, 2015 Year End Meeting. Member Childress seconded and all voted aye.

Member Fultz made a motion to approve the minutes of the December 29, 2015 Special Meeting. Member Childress seconded and all voted aye.

The Town Council approved the January 2016 docket.

The 1<sup>st</sup> Quarter Tracking Factor was read. Member Fultz made a motion to approve and Member Childress seconded. All voted aye.

The 1<sup>st</sup> Amendment to the 2016 Salary Ordinance was read. This amendment changes the part time deputy clerk to full time. Member Fultz made a motion to approve and Member Childress seconded. All voted aye.

The Legal Council Contract between the Town and Attorney Amy Nooning was read. Member Fultz made a motion to approve and Member Childress seconded. All voted aye.

The council also discussed the Plan Commission and the Board of Zoning Appeals. There are some vacancies on those Boards which need to be filled. On the Plan Commission, Dan Wright was appointed to replace Matt Huckstep as the town employee member. Bill Leeke will continue to serve as the town council Member. The Council is taking letters of interest from any resident who is interested in serving on the Plan Commission. On the Board of Zoning Appeals, Wayne Henry and Tom Mitchell will continue to serve until 2018. There are three vacancies to be filled. One must be appointed by the council president but cannot be a plan commission member. One must be appointed by the entire council and cannot be a plan commission member. And the last one must be a plan commission member appointed by the plan commission. Letters of interest will be taken for these spots as well.

Dave Phelps reported for the Jamestown Community Partnership. Planning for the fish fry has begun.

Jim Brown reported for the Park Board. Next Year's Cider Festival planning is already underway. Their next meeting will be on January 27, 2016 at the Municipal Building. They are inviting all the local groups as the Indiana Association of Festivals will have representatives here to discuss events such as the Cider Festival. Jim is looking into grants to help fund the Cider Festival. The Nature Park restrooms have been winterized and will remain locked until spring.

Jim Brown reported for the Redevelopment Commission. The RDC met on January 4, 2016 for organizational purposes. Jim Brown will serve as president, Scott Ailes will serve as vice president and Lee Fletcher will serve as secretary. Dave Phelps was appointed as the advisory non-voting member. The Council would like to add an RDC steering committee and will take interest for those 10-12 positions.

Amy Nooning had nothing further to report.

Jerry Seymour had nothing further to report.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of December, 2015 they issued 48 tickets, 101 warnings, 4 assist Jamestown Fire, 4 Assist Other Agencies, 0 accident reports, 1 theft report, 0 vandalism report, 1 active fire alarm, 4 criminal investigation, 0 criminal arrests, 0 Domestic Fights, 0 Civil disturbances, 1 warrants served, 0 civil papers served, 0 funeral escorts, 227 police services, 3 animal complaints, and 0 animals picked up, 0 ticket issued on local ordinance and 0 warnings on local ordinances.

The Jamestown Volunteer Fire Department reported 37.5 hours of training, 34.25 meeting hours and 94 hours for runs. There was 7 EMS runs, 2 Assists, 3 MVC and 1 house fire for a total of 13 runs.

Dan reported for the utilities. Due to a motor vehicle accident, one of the light poles downtown was knocked down. Quotes/invoices for the replacement of the pole have been turned into the driver's insurance per Katie Conyer. ISC, Inc is still in town doing some line work. The tree trimmers are done until the ground is frozen enough to drive on. There are still a few areas left to trim. For water, there was one new tap in December. The chlorine booster pump at well #4 went down. It has been fixed and is back in service. At the sewer plant, there is one blower down. He is trying to fix it but may have to send it out for repair. The council will be looking to advertise the superintendent of utilities position and the sewer operator position. Dan stated that he must re-apply to take the test. He was too busy with locates for the gas company to go and take the test and now his application has expired. The council asked about some work orders that have been pending. Dan stated that he was looking for a pole from another community to use for one of them. Jerry Seymour stated that he had ordered poles for all the pending work orders. They will be in this week and those work orders can be resolved.

Katie Conyer reported that for 2015 the Jackson Township Trustee gave \$7,500.00 to go toward the Jamestown Fire Station loan. She stated that the loan has now been paid off. Katie also read the final report of the Court. For the month of December there were 14 new infractions filed and 13 deferrals.

The total receipts for 2016 were \$18,258.00 and expenses were \$9,361.47 for a net income of \$8,896.53. Total outstanding tickets in collections are \$34,608.00 which may be turned over to the county clerk when court is closed.

Mike Hoskins asked about the progress on the pond at the fire station. This will be checked into.

The Council set an executive session for January 18, 2016. Notice will be posted.

The next Regular Council Meeting is February 2, 2016.

The meeting was adjourned at 8:10 pm.

JAMESTOWN TOWN COUNCIL

vacant  
Bill Leeke

John Fultz  
John Fultz

Shane Childress  
Shane Childress

Attest:  
Tamara K Conyer  
Tamara "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met in Regular Session on February 2, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Jerry Seymour, Dan Wright, Sharon Spears, Fred Long, Mike and Carole Hoskins, Jim Brown, Nancy Rice, Tina and Lynn Lear, Tina Pennington, Ben Worrell, Dave Phelps, Amber Thompson, Roger McAllister, Chassity Hawkins, Josh Hawkins, Jon Cowen, Steve Leeke, Sean Mitchell, Brian Fultz, Tonia Hannis, Jennifer McCarter Fultz, Jack Lane, Charles Waltz and Barb Hawkins.

The meeting was opened at 7:00 PM by Clerk Treasurer Katie Conyer. The Clerk Treasurer read the resignation letter from Councilman Bill Leeke. His resignation was effective February 1, 2016.

Member Childress nominated John Fultz for Council President. Motion was carried. John Fultz will serve as president through the first meeting of 2017. Katie Conyer asked for a motion to declare a vacancy on the Jamestown Town Council. Member Childress made the motion and Member Fultz seconded. The motion was passed. The council has 30 days to fill the vacancy. They will be accepting letters of interest until 5PM on February 17, 2016 at which time an executive session will be held to review eligible applicants. Applicants must live in Ward 1, be a registered voter and have no felonies. Ward 1 includes the part of town that is South of Mill Street and West of High Street.

Joe Fuller asked about the status of the Water Boil Advisory. The order was cancelled at noon on Tuesday, February 3, 2016 per IDEM. Chassity Hawkins also asked what caused the issue in the first place. It was explained that there was a leak in the water that had to be repaired. Per IDEM the boil order was put into place as a precaution since the main line was compromised.

Tonia Hannis submitted an application for a variance to set up residence in the rear of her downtown business. The application will go before the Board of Zoning Appeals. The Clerk Treasurer will set up a public meeting for the BZA.

Steve Leeke asked when all the pot holes in town will be repaired using the City of Lebanon's hot box. The council stated that they are working on that.

Member Fultz made motion to approve the minutes of the January 5, 2016 Regular Meeting. Member Childress seconded and all voted aye.

Member Childress made a motion to approve the Memoranda for the January 18, 2016 Executive Session and Member Fultz seconded and all voted aye.

The Town Council approved the February 2016 docket.

A Quote for new software from Mega Systems was considered. The quote is for new software for the utility billing, general fund accounting and payroll was presented. Mr. Randy Baker from Mega Systems was present to answer questions. Katie Conyer, at the request of the council, will obtain two more quotes for comparison for the next meeting. The issue was tabled until then.

The 2016 Jackson Township Fire Contract was read. There were no changes from last year. Member Childress made a motion to approve and Member Fultz seconded. All voted aye.

The 2016 holidays for the town employees were approved. Those holidays are posted on the town website.

Three quotes for new doors locks and panic bars for two exits at the town building were considered. A Better Lock Company submitted a quote for \$4,419.00, Whitaker Glass and Mirror's was \$4,200.00 and Dugan's Lock and Key's quote was \$3,531.00. Member Childress made a motion to accept Dugan's quote and Member Fultz seconded. All voted aye.

Resolution 2016-1 regarding RDC and Plan Commission membership was read. Member Childress made a motion to approve and Member Fultz seconded. All voted aye.

The Duke Pole Attachment Agreement was explained by Attorney Amy Nooning. Member Childress made a motion to allow Council President Fultz to sign on behalf of the town and Member Fultz seconded. All voted aye. Member Fultz signed the agreement.

The issue regarding the working hours of the utility workers was discussed and tabled for the time being.

Mr. Dave Cook, who was not present and now owns the Mill Street and South High Street apartments, approached the town about setting meters for each of his units instead of one meter servicing all units, specifically for the Mill Street apartments. He is willing to pay for the fees for new meter sets. The cost will be calculated. The issue was tabled for now.

All vacant seats on the Board of Zoning Appeals and the Plan Commission were filled. Membership lists are available at the town building. Katie Conyer will make all appropriate notifications. Dave Phelps was appointed to the RDC Steering Committee as he cannot serve as the Non-voting Advisor to the RDC.

Dave Phelps reported for the Jamestown Community Partnership. He had nothing to report at this time.

Jim Brown reported for the Park Board. The Park Board met with the Indiana Association of Festivals and the Boone County Convention Bureau at their last meeting. Several other groups in town were represented at this meeting as well. They are working on making the Cider Festival a two day event in Jamestown. They are working on two grant applications to help with funding. Sponsorships will also be solicited. There has been extensive vandalism in the Nature Park and it is ongoing. The damage is costs are growing rapidly. The board is asking for more security. They also presented several maintenance issues that will be addressed by the town as the weather breaks.

Jim Brown reported for the Redevelopment Commission. They have not met since the January 4<sup>th</sup> meeting but were represented at the park board meeting.

Amy Nooning had nothing further to report.

Jerry Seymour had nothing further to report.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of December, 2015 they issued 62 tickets, 134 warnings, 34 assist Jamestown Fire, 5 Assist Other Agencies, 3 accident reports, 1 theft report, 1 vandalism report, 1 active fire alarm, 3 criminal investigation, 2 criminal arrests, 0 Domestic Fights, 1 Civil disturbances, 1 warrants served, 0 civil papers served, 1 funeral escorts, 256 police services, 5 animal complaints, and 1 animals picked up, 0 ticket issued on local ordinance and 0 warnings on local ordinances. On January 10, 2016 a Reserve Officer driving the 2010 Crown Victoria, slid on ice in the Nature Park parking lot and did \$800.00 worth of damage to the vehicle. Marshal Rusk will wait to do repairs until spring.

Sean Mitchell reported for the Jamestown Volunteer Fire Department. 33.5 hours of training, 22.5 meeting hours and 30 hours for runs were reported. There were a total of 7 runs. A quote in the amount of \$16,620.00 for new radios was submitted from Motorola. Katie Conyer advised the council on the balance in the Cumulative Capital Fire Fund and said she would research some additional grant options, however, the item was tabled for now. The Rescue truck is in need of some repairs. The cost is about \$500.00. Those repairs will be made.

Dan reported for the utilities. For Electric, a buried power line was hit in the process of setting a new pole on Mill Street. Repairs were made but a complete and power restored but replacement of the line may be needed in the future and that will be the town's responsibility. ISC, Inc still has some work to finish but cannot do it while the ground is soft. New security lights that were requested have all been installed. The pole for the Church of Christ has not been moved as they are not ready yet. For water, the Main Break on W Main Street has been repaired. All testing is complete and has passed, therefore, the boil advisory order was cancelled. IDEM is coming out on Thursday, February 4<sup>th</sup> to discuss the high chlorine levels in the town's water. For sewer, Dan Wright is sitting for his Wastewater II test on Friday, February 5<sup>th</sup>.

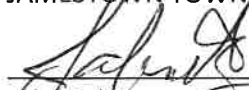
Katie Conyer reported that there have been some mistakes made on the FTIC electric billing. She has been in communication with FTIC and IMPA to discuss and fix the mistakes. For October and November FTIC's bills were significantly less than what they should have been. The issue has been addressed internally and fixed. The differences, with the exception of the facility charge, have been billed to FTIC. Due to the mistake, the facility charge was waived for those two months. Katie will be working with IMPA closely for the next couple of months to ensure proper billing.

The Council set several executive sessions for February 17, 2016. Notice will be posted.

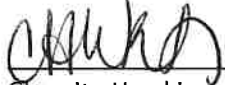
The next Regular Council Meeting is March 1, 2016.

The meeting was adjourned at 9:23 pm.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
February 29, 2016

The Jamestown Town Council met in a Special Meeting on February 29, 2016 at 6:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Mike Rusk, Mike and Carole Hoskins, Jim Brown, Amber Thompson, Roger McAllister, Chassity Hawkins, Josh Hawkins, Mike Muller, Ron Mahoy, Aaron Clapp and Barb Hawkins.

The meeting was opened at 6:00 PM by Council President John Fultz.

Council President John Fultz announced that three candidates were chosen out of five applicants in an executive session held earlier. Those candidates were Chassity Hawkins, Ron Mahoy and Roger McAlister. Both council members asked a series of questions and then the floor was opened up to questions from citizens.

Member Childress made a motion to vote for Ron Mahoy and Member Fultz made a motion to vote for Chassity Hawkins. As the Ex Officio member of the council Clerk Treasurer Katie Conyer, voted for Chassity Hawkins to break the tie.

Chassity Hawkins was sworn in as the council member for Ward 1 on the Jamestown Town Council.

The next Regular Council Meeting is March 1, 2016.

The meeting was adjourned at 7:15 pm.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer



Town of Jamestown  
Boone County, Indiana  
March 1, 2016

The Jamestown Town Council met in Regular Session on March 1, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Aaron Clapp, Dan Wright, Sharon Spears, Mike and Carole Hoskins, Jim Brown, Nancy Rice, Tina Lear, Dave and Brenda Phelps, Amber Thompson, Roger McAllister, Josh Hawkins, Jon Cowen, Jim Hieston, Jack Lane, Wayne and Judy Henry, Mike Muller, Elise Nieshalla and Barb Hawkins.

The meeting was opened at 7:08 PM.

Cookie Leeke asked about lead in our water and testing being done. Lead testing is done per IDEM requirements here in town. Test results from the last test are posted on the bulletin board in the town building by the front door.

Member Childress made a motion to approve the minutes of the February 2, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

Member Childress made a motion to approve the minutes of the February 29, 2016 Special Meeting. Member Hawkins seconded. All voted aye.

Member Childress made a motion to approve the Memoranda for the February 2, 17 and 29, 2016 Executive Sessions and Member Hawkins seconded and all voted aye.

The Town Council approved the March 2016 docket.

Member Childress made a motion to move the May 3<sup>rd</sup> Council Meeting to May 4<sup>th</sup> due to election day. Member Hawkins seconded. All voted aye.

Ordinance 2016-1 regarding the 2016 Holidays was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Member Childress read the resignation of Jerry Seymour and his last day with the town was February 26, 2016. The Council asked that the Plan Commission meet and recommend a new building inspector.

Member Childress made a motion to hire Bobby Taylor Jr as the town's Superintendent of Utilities and Member Hawkins seconded. All voted aye. Member Childress made a motion to hire Larry Baker as the town's wastewater operator and Member Hawkins seconded. All voted aye.

Resolution 2016-2 was read regarding Electric Depreciation Transfers. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Member Childress made a motion to authorize Town Council President John Fultz to sign the 2016 Boone County Economic Development Contract. Member Hawkins seconded. All voted aye and the contract was signed.

Ordinance 2016-2 amending the 2016 Current Salary Ordinance was read. Member Childress made a motion to suspend the rules and vote on the ordinance at first reading. Member Childress made a motion to approve Ordinance 2016-2 and Member Hawkins seconded. All voted aye.

Ordinance 2016-3 amending the 2016 Current Salary Ordinance was read. Member Childress made a motion to suspend the rules and vote on the ordinance at first reading. Member Childress made a motion to approve Ordinance 2016-3 and Member Hawkins seconded. All voted aye.

Boone County has approached the Town regarding monthly year round tornado siren testing. They would like the council to approve a monthly test on the third Friday of each month at noon. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Clerk Treasurer Katie Conyer presented an additional quote for new billing and accounting software. Previously a quote was presented from Mega Systems, whom the town uses currently. They presented new software for \$24,300.00 with yearly software maintenance costs of \$4,500.00 and hardware maintenance costs of \$1,780.00. A quote from Boyce for Keystone software was obtained in the interim. The cost of this software for the same features is \$25,980.00 with additional cost for email billing which was determined without additional information. The yearly software maintenance cost is \$6,460 and they do not maintenance the hardware. Mega Systems has the email billing capabilities programmed into the system and Keystone outsources this feature which is an added monthly cost. Additionally, this software upgrade will be ready for the upgrade to radio read meter reading. Member Childress made a motion to accept the quote from Mega Systems and proceed. Member Hawkins seconded and all voted aye.

Heavy Trash Day has been scheduled for April 23, 2016. We will be in need of volunteers.

Dave Phelps reported for the Jamestown Community Partnership. Mr. Phelps reported that the Jamestown Community Partnership will meet on Monday, March 7 2016 at the Funeral Home. Their normal meeting place is under construction due to water damage at the Historical Society. They would like to entertain having a Farmers market in the Park this summer. Planning for the Annual Homecoming Fish Fry is well underway. He asked if additional booth space could be made on the downtown sidewalks. After some discussion, it was decided that he would approach the Jamestown Christian Church to used their parking lot for additional space. It was thought that booths on the sidewalk would create too much congestion.

Jim Brown reported for the Park Board. The vandalism continues to be a problem at the Nature Park. Several options to find the culprits were discussed. Planning for the Cider Festival is still in progress. They would like to showcase Jamestown during this event. The date for the festival is October 1<sup>st</sup>. They may need additional electric service at the park. The Park Board is looking into grants to help cover costs incurred. Nancy Rice reported that a work day at the Nature Park is scheduled for March 25, 2016 at 9:00 AM with a rain date on April 7<sup>th</sup>. Nancy also believes that the rain garden needs some additional dirt on the back side. We will look at that.

Jim Brown reported for the Redevelopment Commission. They are working on assessing and evaluation property in conjunction with the redevelopment plan.

Amy Nooning had nothing further to report.

Marshal Rusk gave the report for the Jamestown Police Department. Marshal Rusk presented Resolution 2016-3 regarding the authorization the Police Department to carry Narcan to be provided by Witham Health Emergency Medical Services. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye. For the month of February, 2016 they issued 63 tickets, 137 warnings, 2 assist Jamestown Fire, 6 Assist Other Agencies, 2 accident reports, 0 theft report, 1 vandalism report, 0 active fire alarm, 2 criminal investigation, 2 criminal arrests, 1 Domestic Fights, 0 Civil disturbances, 0 warrants served, 0 civil papers served, 0 funeral escorts, 221 police services, 0 animal complaints, and 0 animals picked up, 0 ticket issued on local ordinance and 1 warnings on local ordinances.

Jim Hieston reported for the Jamestown Volunteer Fire Department. For the month of February there were 12 total runs: 4 EMS, 1 Assist, 3 MVA, 1 Car Fire, 1 Line Down, 1 Grass Fire and 1 Residence Fire. The fire department is looking to find outside funding to help pay for new pagers. They are ordering some now. The rescue truck is being repaired. They are working on getting a specs for a new pumper so that we can look into funding to pay for this.

Dan reported for the utilities. For Electric, there were no power issues this month. For water, he is working with Water Solutions Unlimited to adjust and change the water treatment chemical because IDEM has said that our chlorine levels are too high. This will be ongoing. Hydrant flushing will be done a little more often during this process.

Katie Conyer reported that replacement banners had been ordered for the downtown poles as several of them are torn and need to be thrown away.

The next Regular Council Meeting is April 5, 2016. And, again, the May meeting will be moved to May 4, 2016 due to election day.

The meeting was adjourned at 8:53 pm.

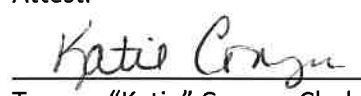
JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met in Regular Session on April 5, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Bill and Cookie Leeke, Joe Fuller, Mike Rusk, Aaron Clapp, Dan Wright, Jim Brown, Nancy Rice, Tina Lear, Dave and Brenda Phelps, Roger McAllister, Jon Cowen, Jack Lane, Wayne Henry, Barb Hawkins, Vincent Ciccarelli, John Hinchman, Lee Fletcher, Jennifer Fultz, Jay Boser, Chad Campbell, Charles Creech, Mike Cook, Mike Nielson, Brian Buchanan, Bobby Taylor Jr., Bobby Taylor Sr., Tine Pennington, Larry Baker, Charles Creech and Gordon Reeves.

The meeting was opened at 7:01 PM.

Mr. Wayne Henry resigned as the IMPA Commissioner representing Jamestown.

Member Childress made a motion to approve the minutes of the March 1, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

The Town Council approved the April 2016 docket.

Mr. Jay Boser and Mr. Chad Campbell from Vectren attended the meeting to give an update on the restoration process and outstanding meter sets. The rebate availability has been extended through 2016. They will also still be waiving initial deposits for the time being. As the weather gets better the restoration process will begin again.

Mr. Brian Buchanan attended to introduce himself. He is running for County Council and is from the northern part of the county near Sheridan.

County Sheriff Mike Nielson was also present this evening. He discussed future plans for the department and thanked JPD for their work.

The 2<sup>nd</sup> quarter Tracking Factor was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Member Childress made a recommendation to appoint Mr. Bobby Taylor Sr. as the interim building inspector. The Plan Commission will meet again for further discussion on the matter and also make their recommendation. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2016-4 appointing Bobby Taylor Jr as the IMPA Commissioner for Jamestown was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Member Childress also discussed payment of utility bills. Katie Conyer will be sending letters to all customers.

Member Hawkins discussed the retention pond at the fire stations and introduces Gordon Reeves who is doing the work out there. Progress is being made.

Heavy Trash Day has been scheduled for April 23, 2016. We will be in need of volunteers.

Dave Phelps reported for the Jamestown Community Partnership. He asked the council for approval to do some improvements to the downtown park prior to the fish fry. They are waiting on approval from the Greater Jamestown Area Fund before moving forward. The council approved the improvements and a work day is tentatively scheduled for May 14<sup>th</sup> starting at 8:00 am. Volunteers are needed and would be greatly appreciated.

Jim Brown reported for the Park Board. The vandalism continues to be a problem at the Nature Park. Mr. Brown and the Jamestown Police Department are working on a solution. The work day at the Nature Park went well and there were several volunteers. He asked if trash receptacles could be placed around the Nature Park but emptying them is a problem. He also stated that mold and algae needs to be cleaned off benches and the gazebo.

Jim Brown reported for the Redevelopment Commission. He had nothing to report this month.

Amy Nooning reported that she is seeking reimbursement from Duke Energy for money paid last fall as the new agreement did not include payment at the end of negotiations. She is also doing research on the stormwater utility issue.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of March, 2016 they issued 58 tickets, 74 warnings, 3 assist Jamestown Fire, 10 Assist Other Agencies, 3 accident reports, 1 theft report, 0 vandalism report, 1 active fire alarm, 3 criminal investigation, 0 criminal arrests, 0 Domestic Fights, 1 Civil disturbances, 0 warrants served, 0 civil papers served, 0 funeral escorts, 202 police services, 1 animal complaints, and 0 animals picked up, 0 ticket issued on local ordinance and 2 warnings on local ordinances.

Jim Hieston reported for the Jamestown Volunteer Fire Department. For the month of March there were 4 total runs: 3 EMS, 1 Assist and 1 MVA.

Bobby reported for the Electric Utility. Two pole installations started by ISC, Inc. were completed. He stated that there are few more poles the needed to be replaced as soon as possible and they will be working on that. He has been in contact with Triangle Asphalt and was assured that as soon as the plant opens up we are first on the list. So paving should begin soon. He also attended some IMPA training this month.

Dan reported for the water utility. IDEM is still on him to come up with a plan for Well #3. A public meeting may be scheduled to discuss abandonment versus restoration. BL Anderson has been in and repaired the well communication system which is now working properly. IDEM is requiring Dan to upgrade his water license due to the new pumping station and new water tower. He will be scheduling that.

Larry Baker reported for the Sewer Utility. Astbury has taken care of the reporting requirements for an overflow that took place prior to his employment with the town. He is looking into a new sludge bagging system and updating outdated lab apparatus.

The next Regular Council Meeting is May 4, 2016.  
The meeting was adjourned at 9:00 pm.

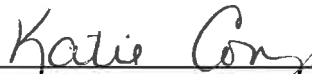
JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
April 12, 2016

The Jamestown Town Council met in a Special Meeting on April 12, 2016 at 9:00 AM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Cookie Leeke, Mike Rusk, Jim Brown, Mike Muller, Joe Fuller, Bobby Taylor, Larry Baker and Barb Hawkins.


The meeting was opened at 9:00 AM by Council President John Fultz.

Alex Hilt of Umbaugh & Associates was present to present and discuss the rate studies for the water and sewer utilities. The much discussion the council decided to table the rate studies until next year when before financial information will be available. Due to updating meters and staff changes the council did not think they should consider raising rates at this time.

The meeting was adjourned at 9:50 AM.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
April 20, 2016

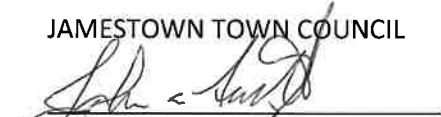
The Jamestown Town Council met in Special Session on April 20, 2016 at 6:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Bill and Cookie Leeke, Joe Fuller, Mike Rusk, Jim Brown, Dave and Brenda Phelps, Jack Lane, Fletcher, Tina Pennington, Cory Whitesell and Jamie Ford-Bowers.

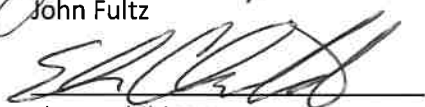
The meeting was opened at 6:00 PM.

Council President John Fultz turned the meeting over to Cory Whitesell with HWC Engineering. Mr. Whitesell gave an overview of the Economic Development Plan done in 2014. Infrastructure and growth were covered. He suggested that the town pursue a water and sewer master plan in the immediate future. Q&A followed.

Meeting was adjourned at 6:58 PM.

JAMESTOWN TOWN COUNCIL

  
\_\_\_\_\_  
John Fultz

  
\_\_\_\_\_  
Shane Childress

  
\_\_\_\_\_  
Chassity Hawkins

Attest:

  
\_\_\_\_\_  
Tamara "Katie" Conyer, Clerk Treasurer



Town of Jamestown  
Boone County, Indiana  
May 4, 2016

The Jamestown Town Council met in Regular Session on May 4, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Aaron Clapp, Ross Earles, Shawn Hitch, Dan Wright, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Jon Cowen, Jack Lane, Barb Hawkins, Jennifer Fultz, Bobby Taylor Jr., Bobby Taylor Sr., Larry Baker, Brian Stader and Mike Steward.

The meeting was opened at 7:00 PM.

Member Childress made a motion to approve the minutes of the April 5, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

Member Hawkins made a motion to approve the minutes of the April 12, 2016 Special Meeting. Member Childress seconded. All voted aye.

Member Childress made a motion to approve the minutes of the April 20, 2016 Special Meeting. Member Hawkins seconded. All voted aye.

The Town Council approved the May 2016 docket.

Brian Stader from Utility Supply Company was in attendance to discuss radio read water meters. He will be getting a quote to Bobby Taylor Jr. as soon as possible.

Mike Steward with Power Line Supply was in attendance to present the radio read electric meters and a quote for \$58.00 per meter. Citizens were allowed to ask questions throughout the discussion.

Cummins Crosspoint submitted a contract for continued service for the generator at the sewer plant. Amy Nooning reviewed the contract and it was approved and signed by Council President Fultz.

Ordinance 2016-4 regarding outside employment for the police department was read. This was the first reading. The second reading will take place at the June 7, 2016 meeting.

Member Childress made a motion to move the council meeting time from 7 PM to 6 PM. This was tabled in order to get more citizen feedback. Katie will ask for feedback in the Jamestown Journal.

Member Hawkins asked for public feedback regarding the storm water utility issue.

Dave Phelps reported for the Jamestown Community Partnership. Saturday May 15<sup>th</sup> will be a community work day at the downtown park for the beautification project sponsored by JCP. They hope to have all work completed by the Fish Fry weekend. There will be an open house at the Municipal Building on May 19<sup>th</sup> at 6PM. Jill Curry with OCRA will be here to present the JCP and the town with Indiana Main Street Certification. There will be cake and all are welcome to attend. Fish Planning is ongoing and the parade will be headed up by the Hazelrigg #200 Lodge this year.

Jim Brown reported for the Park Board. The vandalism seems to have stopped, however, some kids were caught throwing rip rap into the creek. They did return those stones to the bank upon being asked to stop. The Boone County Conventions Bureau awarded the Park Board a \$2500.00 grant for the Cider Festival. Robby Caldwell resigned from the Park Board and Mr. Jack Lane has been appointed to the board to replace her.

Jim Brown reported for the Redevelopment Commission. He had nothing to report this month.

Amy Nooning reported that she and Member Hawkins have been meeting with engineers regarding the storm water issue. She has also been talking to Rachel Cardis about revamping the town's Zoning Ordinance and Comprehensive plan.

Building Inspector Bobby Tayloy Sr. reported one building permit for the month of April. He also submitted to the council his report on the old post office building deterioration. Amy will send the property owner a letter as to the need of repairs.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of April, 2016 they issued 82 tickets, 101 warnings, 3 assist Jamestown Fire, 10 Assist Other Agencies, 3 accident reports, 0 theft report, 0 vandalism report, 4 active fire alarm, 4 criminal investigation, 2 criminal arrests, 0 Domestic Fights, 0 Civil disturbances, 6 warrants served, 1 civil papers served, 0 funeral escorts, 204 police services, 1 animal complaints, and 0 animals picked up, 0 ticket issued on local ordinance and 1 warnings on local ordinances.

Katie Conyer reported for the Jamestown Volunteer Fire Department. For the month of April there were 11 total runs: 3 EMS, 2 Assist, 2 Car fires, 2 open burns, 1 power line down and 1 MVC.

Bobby reported for the Electric Utility. He discussed in more detail the benefits of radio read meter reading. He also stated that Triangle Asphalt has yet to come and start paving.

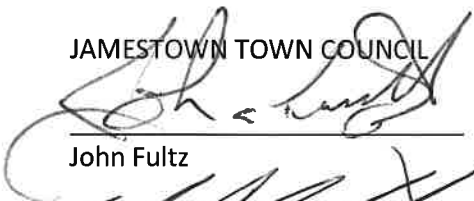
Dan reported for the water utility. There was a water main leak on North Lebanon Street. Hopper had to be hired to come in and help with fixing this. Advance was also called to bring an additional pump to the location. The water was never completely turned off so no boil order was necessary. A new booster pump is needed at Well #4. He was instructed to get that ordered.

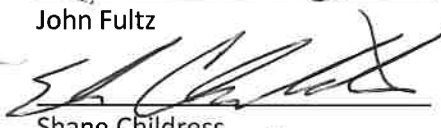
Larry Baker reported for the Sewer Utility. The plant is running well. He has been making changes to testing and reporting processes and is working on going paperless. The dechlorination problem has been resolved, the new pump is installed and working.

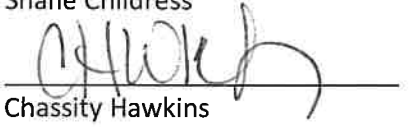
Katie reported that she would be attending the SBOA Annual Clerk Treasurer's School in June and would not be at the June meeting.

The next Regular Council Meeting is June 7, 2016.  
The meeting was adjourned at 9:30 pm.

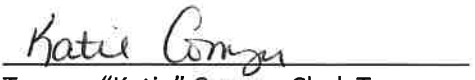
JAMESTOWN TOWN COUNCIL

  
John Fultz

  
Shane Childress

  
Chassity Hawkins

Attest:

  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
June 7, 2016

The Jamestown Town Council met in Regular Session on June 7, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Aaron Clapp, Ross Earles, Shawn Hitch, Dan Wright, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Jon Cowen, Jack Lane, Barb Hawkins, Jennifer Fultz, Bobby Taylor Jr., Bobby Taylor Sr., Larry Baker, Jessica Sears, Samantha Sears, Bruce Lovins, Mike and Sue Rutan, Craig Conyer, Mike Nielson, Steve Leeke, Mary Zigler and Mike Muller.

The meeting was opened at 7:00 PM.

Sue Rutan made a complaint regarding the weeds at the corner of Mill Street and State Road 75 (Lebanon Street). Duke will be contacted.

Mike and Sue Rutan presented with a complaint regarding an Ordinance violation.

John Hinchman presented with a complaint regarding the retention pond at the fire station.

Member Childress made a motion to approve the minutes of the May 4, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

The Town Council approved the June 2016 docket.

Rachel Cardis with the BCAP attended the meeting to discuss Jamestown's Comprehensive Plan. The Plan has not been updated since the 1970's. Discussion to update that plan is ongoing.

Resolution 2016-5 regarding a Farmers Market was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Ordinance 2016-5 was read regarding the LOIT Special Distribution Fund. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye. This will create the fund in which the Special Distribution money will be receipted into. This money is specified by statute to be spent on roads. Supt. Taylor has secured a quote to repair/replace the culvert/bridge on North Darlington Street.

A Special Public Meeting is scheduled for June 28, 2016 at 7:00 PM.

Ordinance 2016-4 was read for the second reading. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Quotes for Radio Read Metering were reviewed once again. Member Hawkins made a motion to approve and proceed and Member Childress seconded. All voted aye. Supt. Taylor will proceed.

The time change for regular meetings was tabled until the July regular meeting.

Dave Phelps reported for the Jamestown Community Partnership. He is researching ownership of the fish house at the downtown park. Katie will research the minutes of the 1950's for additional information.

Jim Brown reported for the Park Board. They would like to put up a banner for the Cider Festival. He is to contact INDOT for rules and regulations.

Jim Brown reported for the Redevelopment Commission. He had nothing to report this month.

Amy Nooning reported that she

Building Inspector Bobby Taylor Sr. resigned as building inspector effective May 31, 2016. The council will be taking applications and recommendations from the Plan Commission for the position.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of May, 2016 they issued 54 tickets, 88 warnings, 3 assist Jamestown Fire, 4 Assist Other Agencies, 4 accident reports, 0 theft report, 0 vandalism report, 2 active fire alarm, 5 criminal investigation, 4 criminal arrests, 0 Domestic Fights, 1 Civil disturbances, 3 warrants served, 0 civil papers served, 1 funeral escorts, 208 police services, 2 animal complaints, and 1 animals picked up, 0 ticket issued on local ordinance and 22 warnings on local ordinances.

The Jamestown Fire Department did not report.


Bobby reported for the Electric and Water Utilities. He discussed in more detail the benefits of radio read meter reading. Triangle Asphalt completed paving. There was some discussion regarding the use of Hopper Excavating on several projects in town.

Larry Baker reported for the Sewer Utility. The plant is running well. He has been making changes to sludge processing to improve the process. He stated that these changes will save \$10,000.00 per year and that 70% of the old sludge is gone. He has some concerns about one of the pumps that is 20 years old. He states in needs replaced.


Katie Conyer was not present.

The next Regular Council Meeting is July 5, 2016.  
The meeting was adjourned at 10:03 pm.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
June 28, 2016

The Jamestown Town Council met in a Special Meeting on June 28, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Cookie Leeke, Aaron Clapp, Jim Brown, Barb Hawkins, Jon Cowen, Jack Lane, Todd Ranney, Mary Zigler and Kaylee Collins.

The meeting was opened at 7:05 PM by Council President John Fultz.

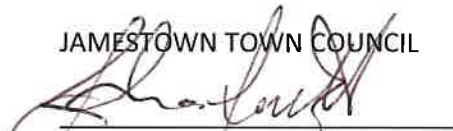

Resolution 2016-6 Regarding Additional Appropriations was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

A proposal from GRW Engineering was read regarding Building Inspections and Zoning for the town. This would outsource the town's building permits. Member Childress made a motion to move forward and Member Hawkins seconded. All voted aye.

Ordinance 2016-6 regarding the Town's Internal Control Standards was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

The meeting was adjourned at 8:05 PM.

JAMESTOWN TOWN COUNCIL

  
\_\_\_\_\_  
John Fultz  
\_\_\_\_\_  
Shane Childress  
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Chassity Hawkins

Attest:

  
\_\_\_\_\_  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
July 5, 2016

The Jamestown Town Council met in Regular Session on July 5, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Jon Cowen, Barb Hawkins, Bobby Taylor Jr., Larry Baker, Mary Zigler, Sharon Spears, Fred Long, Terry and Juanita Edwards, Darlene Daniels, Bruce Lovins and Jim Hieston.

The meeting was opened at 7:01 PM.

Member Hawkins made a motion to approve the minutes of the June 7, 2016 Regular Meeting. Member Childress seconded and all voted aye.

Member Hawkins made a motion to approve the minutes of the June 28, 2016 Special Meeting. Member Childress seconded and all voted aye.

The Town Council approved the June 2016 docket.

The 3<sup>rd</sup> Quarter Electric Tracking Factor was read. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye.

The invoice from Gordon Reeves for the work on the fire station pond was discussed. There was some disagreement between council members as to whether or not all the work was done and satisfactory. After much discussion, Member Hawkins made a motion to pay Mr. Reeves for work completed and Member Fultz stepped down and seconded. Members Fultz and Hawkins voted aye and Member Childress voted nay.

Katie Conyer stated that quotes were being compiled for employee health insurance as it is time for renewal. Currently United Healthcare is still the lowest cost and best value. She is waiting for one additional quote.

Ordinance 2016-7 Amending the 2016 Current salary ordinance was read. Member Childress made a motion to suspend the rules and approve upon first reading. Member Hawkins seconded and all voted aye. Member Childress made a motion to approve Ordinance 2016-7 and Member Hawkins seconded. All voted aye.

The council meeting time will not change.

Attorney Amy Nooning has done some investigating into the downtown park property and then improvement therein. According to county records, there is no evidence that anyone or organization other than the Town of Jamestown owns the property or any structures located on the property. She asked that if anyone had any other documentation regarding the property to please bring it to her attention.



A special meeting is tentatively scheduled for July 19, 2016 to meet with Dennis Dunlap regarding changes to the Employee Handbook.

Terry Edwards asked about the small piece of property in front of the nature park east of the trailer he recently purchased. He asked if the town would sell that property and, if so, he would like to buy it. Amy Nooning and Katie will do some investigating since there may be some restrictions regarding land use.

Dave Phelps reported for the Jamestown Community Partnership. The first Farmer's Market is scheduled for July 9, 2016.

Jim Brown reported for the Park Board. There are several dead trees in the Nature Park that will need to be taken down soon. They are working on repairing the signs damaged in vandalism earlier this year. Advertising for the Cider Festival will begin soon and flyers have been printed. This is all being paid for with grant money.

Jim Brown reported for the Redevelopment Commission. He had nothing to report this month.

Amy Nooning had nothing further to report.

Building Inspector was not present.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of June, 2016 they issued 58 tickets, 91 warnings, 2 assist Jamestown Fire, 3 Assist Other Agencies, 1 accident reports, 2 theft report, 0 vandalism report, 3 active fire alarm, 5 criminal investigation, 4 criminal arrests, 2 Domestic Fights, 1 Civil disturbances, 2 warrants served, 0 civil papers served, 0 funeral escorts, 197 police services, 2 animal complaints, and 0 animals picked up, 7 ticket issued on local ordinance and 0 warnings on local ordinances.

Chief Hieston reported for the Fire Department for the month of June, they responded on 6 EMS runs and 2 MVC. They assisted other agencies on 1 run. Chief Hieston stated that he must move forward and purchase 10 new radios. He is also working to improve the department's ISO rating. Member Hawkins asked for the department's financial statement. He stated he would email it to Katie Conyer.

Bobby Taylor Jr. reported for the Electric and Water Utilities. Bobby reported that 40 of the new radio read electric meters have been installed. Several new poles were set and the old ones removed. Weather permitting the new light pole to replace the damaged pole downtown will be set on Thursday, July 7<sup>th</sup>. Officer Rusk will be doing traffic control detail for that project. He and Katie Conyer are working on a matching grant for the LOIT Special Distribution money to replace, possibly, three culverts in town. Katie stated that the Asset Management Plans and Inventory list has been submitted. Once the quotes are all received the grant application can be completed and submitted.


Larry Baker reported for the Sewer Utility. He stated that he has implemented one of his own pumps to keep the dry well pumped out. The pump he sent it cannot be repaired because parts are no longer available. He is still working on the maintenance for the lift station. He also stated that he was disappointed that he did not receive a raise upon his 90 day evaluation. After a short discussion and harsh words, he stated that July 14<sup>th</sup> would be his last day but upon leaving the meeting room he stated he was done.


Katie Conyer reported that she received a letter from the Boone County Redevelopment Commission stating that there is no access assessed value from the TIF Area for 2016 taxed payable 2017.

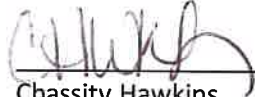
The next Regular Council Meeting is August 2, 2016.

The meeting was adjourned at 8:40 pm.

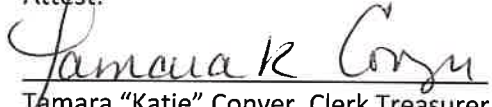
JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
\_\_\_\_\_  
Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
August 2, 2016

The Jamestown Town Council met in Regular Session on August 2, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Jon Cowen, Barb Hawkins, Bobby Taylor Jr., Scott Creager, Sharon Spears, Bruce Lovins, Aaron Clapp, Jack Lane, Wayne Henry, Charles Creech, Mike Muller, Tina Pennington, Carole Hoskins, Jimmy Hieston and Jim Hieston.

The meeting was opened at 7:05 PM.

Member Childress made a motion to approve the minutes of the July 5, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

The Town Council approved the July 2016 docket.

The Grant Administrator Proposal submitted by Kathleen Weissenberger was considered and ratified. Member Fultz signed the Letter of Intent for the OCRA Stormwater Planning Grant. Member Hawkins discussed, in short, two grants that the town is currently applying for to address stormwater issues.

Resolution 2016-7 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

The professional service agreement between the Town and GRW, Inc for building inspection services was considered. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

The Proposal for an Ordinance Amending Fee Schedule for Building Permits was read and considered. Member Childress proposed to forward this to the Plan Commission for consideration and Member Hawkins seconded. Motion carried and Katie Conyer will set a meeting for the Plan Commission so that they may consider the proposal and make their recommendations.

Shane Childress asked Town Attorney Amy Nooning how the town would go about investigating and acting on the suspicion that someone is living in a commercial building in the downtown area. Ms. Nooning advised that we do some internal investigating and inform Debbie Luzier with GRW Inc so that they may also investigate the matter. Once a determination is made then the town can act.

Jim Brown met with the State Fire Marshal and a Lions Club public meeting was set for August 15, 2106 at the Jamestown Municipal Building at 7:30 PM. This meeting is to discuss smoke detectors and fire safety.

Legion Commander Kenny Mitchell was present to discuss the issue of ownership of the building in the downtown park. The Legion maintains that they own the building and maintain it. If they ever cannot continue to sponsor the Annual Fish Fry they may exercise their right and will it to the town. They may allow others to use the building on a case by case basis or use the tables and chairs they store inside for other functions.

Member Childress made a motion to ratify the decision to hire UMAC to operate the Sewer Plant and Member Hawkins seconded and all voted aye. The Service Agreement between the Town and UMAC was read. Member Childress made a motion to accept and Member Hawkins seconded. The motion was unanimously carried.

Scott Creager of UMAC reported for the Sewer Department. He reported that things were running smoothly. He also stated that the IDEM reports for May and June were either missing or unsigned. He is in the process of rectifying this so that the town does not get fined.

Dave Phelps reported for the Jamestown Community Partnership. The second Farmer's Market is scheduled for August 10, 2016. The first was a success. The JCP has approved to purchase a water tank to fit in the back of the Police Dept ATV to water the flowers downtown. Jill Curry will be coming to meet with the Mainstreet Organization on August 22, 2106 at 6PM at the Historical Society.

Jim Brown reported for the Park Board. They are working on a GJAF grant to for some much needed maintenance. They will be looking for volunteers to do some clean up prior to the Cider Festival. The date for that will be announced very soon. Advertising for the Cider Festival will begin soon and flyers have been printed. This is all being paid for with grant money. Katie and Becky will insert flyers for the Cider Festival with the August bills.

Jim Brown reported for the Redevelopment Commission. He had nothing to report this month except that the Jamestown RDC is invited to attend the Boone RCD meetings which are held on the second Monday of each month. He stated that he would attend.

Amy Noonung had nothing further to report.

Katie Conyer read the report from GRW Inc for building inspections. For the month of July there were no new permits issued, 1 inspection was performed and 25 active permits.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of July, 2016 they issued 92 tickets, 116 warnings, 2 assist Jamestown Fire, 5 Assist Other Agencies, 1 accident reports, 1 theft report, 0 vandalism report, 0 active fire alarm, 4 criminal investigation, 7 criminal arrests, 0 Domestic Fights, 0 Civil disturbances, 1 warrants served, 0 civil papers served, 0 funeral escorts, 217 police services, 2 animal complaints, and 0 animals picked up, 0 ticket issued on local ordinance and 0 warnings on local ordinances.

Chief Hieston reported for the Fire Department for the month of July, they responded on 25 EMS runs, 3 MVC, 1 Assist other Agency and 3 Grass Fires. They have 2 individuals in EMT Classes and 3 in Fire Fighter Training. There will be some water usage for this training. Member Hawkins gave some information on some grants the town has become aware of to help pay for the new radios. She stated that it might be best to seek grant funding and purchase all the radios at once instead of a few here and

a few there. Katie Conyer also stated that there may be additional money coming from the Jackson Township Trustee to help with the cost of the radios.

Bobby Taylor Jr. reported for the Electric and Water Utilities. Bobby reported that a total of 70 electric meters have been replaced and 6 water meters. He stated that the water meters take a bit longer depending on the age of the setting in the ground. Some will take longer than others. A new Chlorine pump for Well #4 has been received and will be installed as soon as possible. The line truck hydraulics were repaired and working correctly.


Katie Conyer reported that she submitted the request to Dan Mitchell, Jackson Township Trustee, for additional funding for the fire department radios. Also, all the quotes for employee health insurance are in and the Town's current carrier, United Healthcare, has still quoted the lowest premium prices and the best plan. Therefore, renewal will go forward. She also reports that the INDOT grant application was submitted but no answer has been received yet. She did state that she received a letter stating that more the 1500 applications were received.

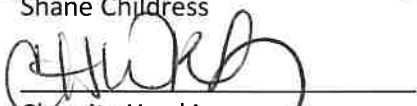
The next Regular Council Meeting is September 6, 2016.

The meeting was adjourned at 8:54 pm.

JAMESTOWN TOWN COUNCIL

  
John Fultz

  
Shane Childress

  
Chassity Hawkins

Attest:

  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
August 2, 2016


The Jamestown Town Council met in Special Session on August 2, 2016 at 6:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Cookie Leeke, Mike Rusk, Jim Brown, Dave and Brenda Phelps, Jack Lane, Aaron Clapp, Becky Judy, Wayne Henry and Charles Creech.


The meeting was opened at 6:30 PM.


Council President John Fultz opened the meeting and introduces Dennis Dunlap. Mr. Dunlap was asked to come and answer questions and give updates regarding the employee handbook.

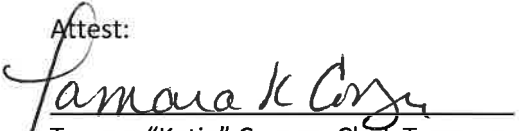
Meeting was adjourned at 6:55 PM.

JAMESTOWN TOWN COUNCIL

  
\_\_\_\_\_  
John Fultz

  
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Shane Childress

  
\_\_\_\_\_  
Chassity Hawkins

Attest:  
  
\_\_\_\_\_  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
August 15, 2016

The Jamestown Town Council met in Special Session on August 15, 2016 at 6:45 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and Chassity Hawkins. Council President John Fultz was unable to attend. Others attending were: Katie Conyer, Cookie Leeke, Jim Brown, Dave Phelps, Wayne Henry, Mike and Carole Hoskins, Bill Leeke, Mike Muller and Charles Creech.

The meeting was opened at 7:10 PM by Council Member Childress.

Clerk Treasurer, Katie Conyer, asked the Council for approval to secure the loan for the radio read water meters. After some discussion, Member Childress made a motion to approve the Clerk Treasurer's request and Member Hawkins seconded and both voted aye with the understanding that the Clerk Treasurer will shop around to get the best interest rate. She will also research the best kind of loan.

Clerk Treasurer, Katie Conyer, asked the Council for approval to secure the new loan for the fire station. This loan is to cover all additional maintenance costs for the retention pond. Member Childress made a motion to approve and Member Hawkins seconded. Both voted aye.

Resolution 2016-8 regarding the Water and Sewer Lease payments to Electric was read. Member Childress made a motion to approve and Member Hawkins seconded. Both voted aye.

Resolution 2016-9 regarding payment to Gordon Reeves Construction was read. Member Childress made a motion to approve and Member Hawkins seconded. Both voted aye.

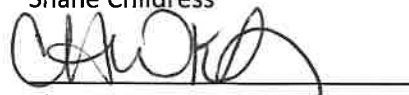
Due to time the quotes for the water tower maintenance will be put on the agenda for the September 6, 2016 meeting.

Meeting was adjourned at 8:55 PM.

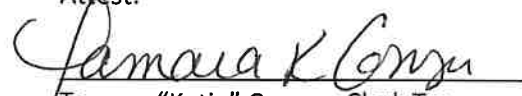
JAMESTOWN TOWN COUNCIL

  
John Fultz

  
Shane Childress

  
Chassity Hawkins

Attest:

  
Tamara "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met in Regular Session on September 6, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Joe Fuller, Mike Rusk, Aaron Clapp, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Jon Cowen, Barb Hawkins, Scott Ailes, Bruce Lovins, Mike Muller, Jim Hieston, David Roagers, Vincent Ciccarelli, Elizabeth Allen, Zane Allen, Mary Zigler, Mike Nielson, Bob Clutter and Ben Worrell.

The meeting was opened at 7:00 PM.

The public hearing for the 2017 budget was opened. Katie Conyer read the budget estimate for 2017. Citizens were given an opportunity to ask questions. The public hearing was closed.

Member Childress made a motion to approve the minutes of the August 2, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

Member Childress made a motion to approve the memoranda for the August 2, 2016 Executive Session and Member Hawkins seconded. All voted aye.

Member Childress made a motion to approve the minutes for the August 2, 2016 Special Meeting and Member Hawkins seconded. All voted aye.

Member Childress made a motion to approve the minutes for the August 15, 2016 Special Meeting and Member Hawkins seconded. All voted aye.

The Town Council approved the August 2016 docket.

Katie Conyer read the minutes and certification from the Jamestown Plan Commission regarding the proposed amendment to the fee schedule for building permits in Jamestown. The Commission voted in favor of the proposed amendment by a vote of five to one. Ordinance 2016-8 was presented for a first reading. The second reading and vote will take place at the October 4<sup>th</sup> regular meeting.

Bids were solicited to do maintenance on the North High Street water tower. Only one bid was received from Leary Construction Company. The bid, in the amount of \$27,890.00, was read. Member Childress made a motion to accept the bid and Member Hawkins seconded. All voted aye.

Resolution 2016-10 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2016-11 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Sheriff Mike Nielson was in attendance to give a presentation regarding a proposed public safety Local Income Tax. He discussed the need and five year plan for uses of the additional funding. The proposal will come to a vote on October 11, 2016. Each town has a certain number of votes based on population.



There is a public hearing on the issue on September 13, 2016 at 10 AM at the Boone County Annex building. All are welcome. The proposed tax rate will be .50%.

Dave Phelps reported for the Jamestown Community Partnership. The third Farmer's Market is scheduled for September 10, 2016. The JCP has purchased and delivered a water tank to fit in the back of the Police Dept ATV to water the flowers downtown. Planning for Halloween festivities is underway, however, that date has not been decided since the 31<sup>st</sup> is on a Monday. They will decide and let Katie know.

The Jamestown Redevelopment Commission had nothing to report.

Jim Brown reported for the Park Board. The signs for the Cider Festival are up and advertising is underway. There will be a park cleanup day in preparation for the festival on September 17<sup>th</sup>. Volunteers are needed. The Board is soliciting sponsorships for the Park and Cider Festival. Mr. Brown has asked for police presence during the festival. Marshal Rusk said he would work on that.

Amy Nooning had nothing further to report.

Member Shane Childress read the report from GRW Inc for building inspections. For the month of August there was one new permit issued, 3 inspections performed and 26 active permits.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of August, 2016 they issued 55 tickets, 67 warnings, 5 assist Jamestown Fire, 9 Assist Other Agencies, 2 accident reports, 2 theft report, 1 vandalism report, 1 active fire alarm, 10 criminal investigation, 3 criminal arrests, 0 Domestic Fights, 3 Civil disturbances, 1 warrants served, 1 civil papers served, 0 funeral escorts, 205 police services, 0 animal complaints, and 0 animals picked up, 0 ticket issued on local ordinance and 0 warnings on local ordinances. He also reported that the Narcan training is complete and the program is implemented. All three squad cars are now equipped.

Chief Hieston reported for the Fire Department for the month of August, they responded on 9 EMS runs, 2 MVC, 2 Assist other Agency and 1 fire alarm for a total of 14 runs. Some pumper training was conducted and they used approximately 2000 gallons of water. Member Hawkins asked Chief Hieston about the invoice for 10 radios that were purchased and wondered why he went ahead and purchased them after asking him to hold off while we looked into grant funding to purchase the radios. There was some additional discussion regarding the matter.

Dan Wright was present to give the report for the utilities. The work on three culverts has begun. The Darlington Street culvert is complete except for asphalt. The street was initially opened, however, there was a complaint and some minor damage to a vehicle so the street was reclosed until signs could be placed there to warn drivers of the bump. So far, 339 electric meters have been replaced and 65 water meters have been replaced.


Katie Conyer had nothing further to report.

Cookie Leeke added that another movie night at the park is planned for September 16th beginning at dark.

The next Regular Council Meeting is October 4, 2016.

The meeting was adjourned at 9:13 PM.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
September 23, 2016


The Jamestown Town Council met in Special Session on September 23, 2016 at 8:00 AM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, John Fultz and Chassity Hawkins. Others attending were: Katie Conyer and Cookie Leeke.

The meeting was opened at 8:00 AM by Council President Fultz.

Resolution 2016-14 regarding application submission for the OCRA Storm Water Planning Grant was read. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye.

Meeting was adjourned at 8:05 AM.

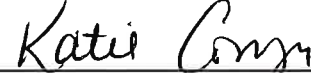
JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met in Regular Session on October 3, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Mike Rusk, Aaron Clapp, Jim Brown, Nancy Rice, Dave Phelps, Barb Hawkins, Mike Muller, Steve Leeke, Mary Zigler, Jennifer Fultz, Lee Fletcher, Glenda Hieston, Mike and Carole Hoskins and Bobby Taylor.

The meeting was opened at 7:03 PM.

Member Hawkins made a motion to approve the minutes of the September 6, 2016 Regular Meeting. Member Childress seconded and all voted aye.

Member Hawkins made a motion to approve the minutes for the September 23, 2016 Special Meeting and Member Childress seconded. All voted aye.

The Town Council approved the September 2016 docket.

Ordinance 2016-10 regarding the 2017 Budget was read. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye. The 2017 budget was adopted. The budget can be viewed at [www.budgetnotices.in.gov](http://www.budgetnotices.in.gov).

Roxanne Pennington presented to ask for council permission for the Jamestown American Legion to use a recently purchased sign. It is a moveable sign that would be placed on the east side of their building when in use. The council approved.

Ordinance 2016-8 was presented for its second reading. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye. Katie Conyer will publish the ordinance again and it will be full effect 90 days from the publish date.

The 4<sup>th</sup> Quarter Tracking Factor was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2016-12 regarding Trick or Treat night was read. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye.

Resolution 2016-13 to reinstate the Parks and Recreation fund was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Ordinance 2016-9 was read. This state mandated Fair Housing Ordinance is updating the previous ordinance. Member Hawkins made a motion to suspend the two readings rule and approve upon first reading. Member Childress seconded and all voted aye. Member Hawkins made and motion approve Ordinance 2016-9 and Member Childress seconded. All voted aye.

Changes to the current employee handbook were discussed. Further review will be needed before approving a revised handbook.

The Town Council has decided to move forward with establishing a Park Board. Per state statute the board will have 4 members and up to 2 non-voting members. The council will be taking letters of interest until November 30, 2016 and appointment will take place at the December 6, 2016 regular council meeting.

Shane Childress asked for permission to move forward on possibly implementing permit requirements for parking lots. He will be working with Debbie Luzier on this matter. Permission was granted.

Dave Phelps reported for the Jamestown Community Partnership. Trick or Treat night will take place on October 31, 2016 from 5:30 to 8:00 PM. There will be lots of activities in the downtown park including a costume contest at 6:00.

The Jamestown Redevelopment Commission had nothing to report.

Jim Brown reported for the Park Board. The Cider Festival was a success. Bobby Taylor will be putting a new lock on the lights in the shelter house at the downtown park. Someone keeps breaking the bracket and turning them off at night.

Amy Noonung had nothing further to report.

Member Shane Childress read the report from GRW Inc for building inspections. For the month of September there was one new permit issued, 1 inspection performed and 27 active permits. Debbie Luzier is working with Shane on the unsafe buildings in town. A letter is being sent to the owner of the old post office building regarding the condition of the building.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of August, 2016 they issued 43 tickets, 39 warnings, 8 assist Jamestown Fire, 5 Assist Other Agencies, 4 accident reports, 2 theft reports, 1 vandalism report, 2 active fire alarm, 5 criminal investigations, 1 criminal arrests, 1 Domestic Fights, 0 Civil disturbances, 1 warrants served, 0 civil papers served, 0 funeral escorts, 197 police services, 2 animal complaints, 0 animals picked up, 1 ticket issued on local ordinance and 0 warnings on local ordinances.

Steve Leeke reported for the Fire Department for the month of September, they responded on 13 EMS runs, 2 MVC, 1 Assist other Agency and 1 gas odor for a total of 17 runs. They are getting quotes for some new tires.

Bobby Taylor reported for the Utility Departments. They have about 120 electric meters to go and all will be replaced. All fire hydrants have been flushed. One of the pumps in the sewer lift station will be rebuilt. The chlorine pump went down but since there is only 3 weeks left of disinfection we are using

chlorine tablets. The pump will be rebuilt over the winter as a backup and a new pump purchased in the spring.

Katie Conyer reported that the proposal for the new Public Safety Local Option Income Tax passed 7-0 in the County Council. It will go to voted county wide on October 11, 2016. She also announced that the early voting days are posted at the front desk and gave them to Cookie Leeke for the Journal.

The next Regular Council Meeting is November 1, 2016.

The meeting was adjourned at 9:04 PM.

JAMESTOWN TOWN COUNCIL



John Fultz



Shane Childress



Chassity Hawkins

Attest:



Tamara "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met in a Public Hearing on October 11, 2016 at 7:00 PM at the Lebanon High School, 510 Essex Drive, Lebanon, Indiana. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Other Jamestown residents attending were: Katie Conyer and Annie Greene.

The meeting was opened at 7:00 PM by Mr. Bob Clutter, Boone County Attorney. Mr. Clutter then turned the meeting over to Sheriff Mike Nielson for comments regarding the proposed Public Safety Local Income Tax. Immediately follow the Sheriff's comments Mr. Clutter then asked each Unit to open their individual public hearings with the exception of Boone County as they already held their public hearing.

Council President John Fultz opened the public hearing for Jamestown.

The public was given an opportunity to speak in support and/or opposition of the new public safety local income tax. Thirty three individuals presented to comment and each were given three minutes to speak. Then Mr. Clutter asked each council to present its resolution take a vote.

Resolution 2016-19 was presented by Council President Fultz. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

All other municipalities also voted and their votes were as follows:

Town of Advance:	Aye=4	Nay=0
City of Lebanon:	Aye=4	Nay=3
Town of Thorntown:	Aye=3	Nay=2 (Clerk Treasure's Ex officio tie breaker vote was Aye)
Town of Whitestown:	Aye=5	Nay=0
City of Zionsville:	Aye=7	Nay=0

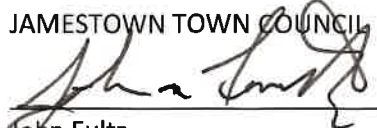
The Boone County Council passed their ordinance unanimously at a previously held public hearing.

By majority vote the Public Safety Income Tax was approved and the County Income Tax will increase to 1.5% on January 1, 2017.

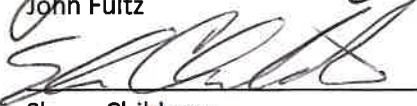
Mr. Bob Clutter asked each unit to adjourned their meeting individually.

The meeting was adjourned by Mr. Clutter at 9:20 PM.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

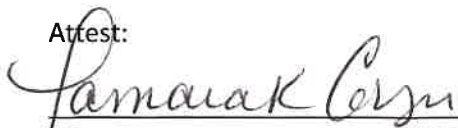
  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer



The Jamestown Town Council met in Regular Session on November 1, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Nooning, Cookie Leeke, Mike Rusk, Aaron Clapp, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Karla Leeke, Mary Zigler, Bobby Taylor, Jack Lane, Darlene Daniels, Matt Beaver, Tina Pennington, Scott Baber and Tina Lear.

The meeting was opened at 7:00 PM.

Member Hawkins made a motion to approve the minutes of the October 3, 2016 Regular Meeting. Member Childress seconded and all voted aye.

Member Childress made a motion to approve the minutes for the October 11, 2016 Public Hearing and Member Hawkins seconded. All voted aye.

The Town Council approved the October 2016 docket.

Resolution 2016-15 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2016-16 was read. This resolution is regarding In Lieu of Tax payment for the Electric Utility. Member Childress proposed that it be raised to \$15,000.00. He stated that due to FTIC more revenue is being generated, it is his opinion that the in lieu of tax rate be raised. This would be additional revenue for the General Fund and could be used for employee raises, updates for the zoning ordinance and codification of local ordinances. The resolution was tabled until the December meeting for further discussion. Katie will do some additional research and report it to the council.

Resolution 2016-17 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2016-18 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2016-20 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

The Contract with HWC Engineering was considered. Attorney Amy Nooning wish to review it prior to signing. Member Childress made a motion to allow Council President Fultz to execute the contract subject to Amy's review and any negotiations required. Member Hawkins seconded and all voted aye.

The Contract for Services from KW Consulting was considered. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye.

In old business, there was further discussion regarding the employee handbook. Member Childress suggested that we incorporate the handbook into the Jamestown Code and do away with the separate document all together. He stated that currently that the two documents contradict each other creating much confusion. Members Fultz and Hawkins agreed. Work to accomplish this will get underway. Member Fultz made a motion to appoint Member Childress to oversee this process and Member Hawkins seconded. Both voted aye.

Member Childress discussed the issue of resident complaints and how they are dealt with. He also discussed the issue of unsafe buildings. Orders of abatement were sent to the owners of two properties in the downtown area for unsafe building conditions. Amy Nooning discussed the steps that will be followed in dealing with these buildings.

Dave Phelps reported for the Jamestown Community Partnership. Trick or Treat was huge success and he thanked all those who volunteered to make the event great.

The Jamestown Redevelopment Commission had nothing to report.

Jim Brown reported for the Park Board. He discussed requirements for the formation of a Park Board. The current advisory board is looking into grant funding from several different sources. Member Childress made a motion to waive the party affiliation requirements for membership of the Park Board. Member Hawkins seconded. All voted aye.

Amy Nooning discussed the legal services contract submitted to the council. Some discussion regarding services for the Board of Zoning Appeals and Redevelopment Commission was discussed. Further discussion is needed. The contract was tabled until the December meeting.

Member Fultz read the report from GRW Inc for building inspections. For the month of October there were no new permits issued and 2 inspection performed. Debbie Luzier sent letter to owners regarding Order of Abatements for unsafe buildings in town.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of October, 2016 they issued 48 tickets, 56 warnings, 4 assist Jamestown Fire, 6 Assist Other Agencies, 1 accident reports, 0 theft report, 0 vandalism report, 3 active fire alarm, 3 criminal investigation, 6 criminal arrests, 2 Domestic Fights, 1 Civil disturbances, 1 warrants served, 0 civil papers served, 1 funeral escorts, 192 police services, 1 animal complaints, 0 animals picked up, 2 ticket issued on local ordinance and 0 warnings on local ordinances. Mike also reported that he and two reserves worked the Cider Festival and he, Deputy Clapp and 10 reserves worked Trick or Treat night. There were no incidents to report during either event. Reserve Deputies Brad Cruse and Clint Jackson graduated from the Boone County Reserve school in October. Lastly, he reports that he and his wife are finally residents of Jamestown! They moved to their new home just outside of town in October.

Member Fultz read the Fire Department report. For the month of October, there were 12 EMS runs, 1 MVA, 1 Investigation and 2 Assist Other Agency runs for a total of 16 runs.

Bobby Taylor reported for the Utilities. All the new electric meters have been installed and are being radio read each month. The Elm Street water tower has been painted and the inside inspected. Next spring we will be looking to have the inside of that tower cleaned and recoated. 135 of 477 water meters have been replaced. The radio reading is going pretty well. We had some issues the first month we used the new handheld unit as far as software. Those issues have been fixed. For Sewer, the new pump has been installed in the lift station and is working well. A new sump pump will also be installed soon. The pump up at the sewer plant has been rebuilt and will be installed soon, as well. For the Street Department he reported that the culverts on Darlington, High and Stockton Streets are complete. These were done using Town funds and an INDOT grant. Dan Wright has completed his classes to upgrade his water license. He will now need to apply to take the test.


Katie Conyer had nothing further report.

Matt Beaver presented to with a stormwater/flooding complaint/issue. A complaint was submitted previously in writing. He was informed that the town is currently working on establishing a stormwater utility. Since we do not currently have a utility there is no funding yet to work on stormwater infrastructure. He was also informed that the town does not maintain drainage on private property.

The next Regular Council Meeting is December 6, 2016.  
Special Year End Meeting is December 28, 2016.

The meeting was adjourned at 9:25 PM.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:  
  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
December 6, 2016

The Jamestown Town Council met in Regular Session on December 6, 2016 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Amy Noonning, Bill and Cookie Leeke, Mike Rusk, Shawn Hitch, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Bobby Taylor, Jack Lane, Tina Pennington, Jim Hieston, Barb Hawkins, Nick Hawkins, George Benge, Lance Newton, Mike and Carole Hoskins, Craig Conyer, Jim MacKinnon, Suzy Rich, Roger Riley, Matt Wharf and Jenny Fultz.

The meeting was opened at 7:03 PM.

Member Childress made a motion to approve the minutes of the November 1, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

Member Childress made a motion to approve the memoranda for the November 16, 2016 Executive Session. Member Hawkins seconded. All voted aye.

The Town Council approved the December 2016 docket.

Suzy Rich presented information regarding upcoming vacancies on the Greater Jamestown Area Fund Board. The Town Council must appoint a new member by February 28, 2017. The Council is requesting letters of interest due by January 31, 2017. The appointment will be made during the February regular council meeting.

Roger Riley presented to confirm that he and his neighbors on East Elm Street could proceed with work to fix their flooding problem and that the town would install the culvert under Elm Street as previously agreed upon by the previous town council. Member Hawkins, who is heading up the stormwater utility planning, asked that he wait a bit longer. The kick off meeting with our engineers is on December 20<sup>th</sup> and she wanted to make sure that our engineers are in agreement with the work to be done. She asked if he would be available to come to the meeting on the 20<sup>th</sup> and said that he could.

The Tracking Factor for the 1<sup>st</sup> Quarter of 2017 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2016-21 was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Ordinance 2016-11 establishing a Park Board was read for its first reading. The Ordinance will have a seconded reading at the yearend meeting on December 28, 2016.

The Town Council received 7 letters of interest for the Park Board. Four Members were chosen and final appointed will be made December 28, 2016 after approval of Ordinance 2016-11.

Member Childress asked that a steering committee be formed to start work on updating the Town's zoning ordinance. He is talking to some companies who do this kind of work and quotes are being

obtained. If any individuals are interested in being on this steering committee letters of interest must be submitted by December 27, 2016. Eight to ten people, at least, are needed.

In old business, Resolution 2016-16 was read regarding the electric in lieu of tax payment to the general fund. Katie Conyer used and updated formula from Umbaugh and Associates to figure the amount of the payment. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

The Legal Services Contract was, again, discussed. A few wording changes will be made and presented at the yearend meeting on December 28, 2016 for approval.

Dave Phelps reported for the Jamestown Community Partnership. The 1<sup>st</sup> Annual Tree Lighting was a huge success. He thanked Craig Conyer for organizing the event. In conjunction with the JVFD's Soup with Santa event, JCP will we have a cookie/candy contest and auction. The will also be auctioning off a Christmas tree. Downtown Businesses will be open during the event as well.

The Jamestown Redevelopment Commission had nothing to report.

Jim Brown reported for the Park Board. The board met on November 29, 2016. They discussed the grant application for the 2017 Cider Festival. They also discussed the final paperwork for the 2016 grant close out. That report is being submitted. He would like to see the new Park Board file for 501c3 status with the State.

Amy Noonung had nothing further to report.

Member Fultz read the report from GRW Inc for building inspections. For the month of November there were 2 new permits issued and 3 inspections performed. There are currently two structures being examined as unsafe buildings.

Marshal Rusk gave the report for the Jamestown Police Department. For the month of November, 2016 they issued 39 tickets, 63 warnings, 4 assist Jamestown Fire, 7 Assist Other Agencies, 1 accident reports, 0 theft report, 0 vandalism report, 2 active fire alarm, 4 criminal investigation, 3 criminal arrests, 2 Domestic Fights, 1 Civil disturbances, 0 warrants served, 0 civil papers served, 0 funeral escorts, 162 police services, 0 animal complaints, 0 animals picked up, 0 ticket issued on local ordinance and 0 warnings on local ordinances. Marshal Rusk also addressed the incident in which a local farmer driving a combine was pulled over. He stated that JPD didn't make the stop. Member Childress also stated that during a meeting with Sheriff Nielson, he asked about the incident. The Boone County Sheriff's office is investigating the incident as a possible impersonation case. If anyone has any questions or information regarding the case they should contact the Boone County Sheriff's Department.

Fire Chief Jim Hieston reported for the Fire Department. For the month of November there were 7 EMS, 2 MVC, 1 Fire, 1 Assist Other Agencies and 1 impaired car run, for a total of 12 runs. The JVFD toured the FTIC plant this month and that went well. Training, as always, is ongoing.

Bobby Taylor reported for the Utilities. The line truck is down and waiting on parts. Once it is fixed he has some poles that need replaced. 198 water meters have now been changed out. Depending on weather that process will slow down for the winter. The new meter reading process is going well and, so far, only one meter doesn't seem to be working properly. Scott with utility supply will be out next week to address the issue. The sewer plant is running well not that several pumps have been replaced or repaired. A mixer is in need of replacement and a quote was obtained. The town will be able to pay for this in two payments early next year if needed. He also reported that Advance may be liquidating their utility departments. He would like to permission to submit bids on equipment and supplies what we can use here in Jamestown. The Council was amenable to that request.

Katie Conyer had nothing further report.

Comments from Citizens:

Nancy Rice asked about burning leaves in town. Town Ordinance states that burning is allowed from 8 AM to 6 PM.


Suzy Rich asked how often and who empties the trash receptacles in the downtown area and parks. Katie Conyer stated that she reminds Rays Trash regularly and, in fact, today it was addressed with Ray's Trash. The trash pick contract is due for renewal in 2017 and bids will be taken again.


The next Regular Council Meeting is January 3, 2017.  
Special Year End Meeting is December 28, 2016.

The meeting was adjourned at 9:50 PM.

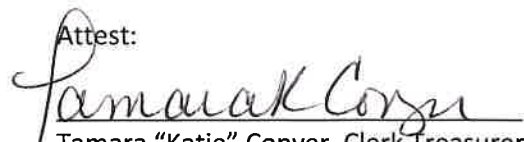
JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met for the Year End Meeting on December 28, 2016 at 6:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Cookie Leeke, Mike Rusk, Aaron Clapp, Jim Brown, Nancy Rice, Dave and Brenda Phelps, Craig Conyer and Rebecca Judy.

The meeting was opened at 6:00 PM.

Member Childress made a motion to approve the minutes of the December 6, 2016 Regular Meeting. Member Hawkins seconded and all voted aye.

The Town Council approved the December 2016 docket.

Ordinance 2016-11 establishing a Park Board was presented for second reading regarding the establishment of a Park Board. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye. The Park Board Members were approved.

The 2017 Current Employees Salary Ordinance was read. (Ord. 2016-12) The ordinance raises the Clerk Treasurer's salary to \$39,500 per year and the Deputy Clerk's hourly wage to \$13.00. The Council will be addressing the salaries of the Marshal and Deputy Marshal in January. Member Hawkins made a motion to approve the Salary Ordinance and Member Childress seconded. All voted aye.

Resolution 2016-22 regarding appropriation transfers was read. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Member Childress made a motion to approve the 2017 Holidays and Member Hawkins seconded. All voted aye.

Member Fultz brought up the issue of a five member board. He stated that he would like to look into adding two more board members.

Member Childress made a motion to appoint Nick Hawkins, Craig Conyer, Jim MacKinnon, Dave Phelps, Mike Hoskins, Jeff Utterback, Jim Brown, Bill Leeke, Larry Deem and Jay Randle to the steering committee for updating the Town's zoning ordinance. John Fultz will be the Council Member appointed to the committee. Member Hawkins seconded the motion and all voted aye. All those we received letters of interest from were appointed. Katie Conyer will make notifications.

Member Childress made a motion to approve the Legal Services Contract between the Town and Amy Nooning. Member Hawkins seconded and all voted aye.

Katie Conyer reported that, in addition to the regular contractual payment, she has received \$10,000.00 from the Jackson Township Trustee to be used for the Fire Department loan, building maintenance or equipment. The town council will discuss the best use for this money at a future meeting. Township

Trustee Dan Mitchell stated that there will also be additional funds paid after the first of the year to help pay for new fire radios.

The next Regular Council Meeting is January 3, 2017.

The meeting was adjourned at 6:47 PM.

JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

  
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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer