

Town of Jamestown  
Boone County, Indiana  
January 2, 2018

The Jamestown Town Council met for the Regular Council meeting on January 2, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Aaron Clapp, Bobby Taylor, Dave and Brenda Phelps, Cookie Leeke, Jim Brown, Sean Mitchell, Amy Nooning, Henry May, Mary Beth Zigler, Jenny McCarter-Fultz and Joe Fuller.

The meeting was opened at 7:05 PM.

Dave Phelps reported for the Jamestown Community Partnership. He had nothing to report.

Jim Brown reported for the Park Board. The 5-year Park Plan is complete but needs proofed. Brenda is working on getting estimates for some repairs in the Nature Park so that they can apply for grant funding. Deadline for the Greater Jamestown Area Fund is February 28<sup>th</sup>. They will be contacting Radio Mom to talk public relations and advertising.

Jim Brown reported for the Redevelopment Commission. An organizational meeting required by statute will take place on 1/18/18. Notice will be posted.

Amy Nooning had nothing further to report.

The monthly report from Debra Luzier was read at the Year End Meeting.

Marshal Clapp reported for the Police Department. For the month of December there were 232 total police services; 62 Traffic stops with 22 tickets issued and 50 warnings; 10 Assist Fire/EMS; 7 Assist other Law Enforcement; 3 accident reports; 6 reports filed; 4 arrests made; 2 active alarm; 3 domestic fight; 1 civil disturbance; 10 suspicious activity calls; 0 civil papers served; 0 funeral escort; 4 animal complaints; 0 local ordinance warnings; 0 ticket issued on local ordinances and 120 other police services. Totals for 2017 were 3100 calls for service and 55 total arrests. Two of the animal complaints were about the coyotes. Marshal Clapp is still dealing with the problem. The 2013 Charger is scheduled for repairs and insurance is covering the damages minus our deductible.

Fire Chief Sean Mitchell reported for JVFD. There were 16 EMS, 3 MVA and 3 Fires and 3 Hazmat for a total 25 runs for the month of December. They completed 20 hours of training, 18 hours of meetings and 99 hours for runs. Soup with Santa was a success with over 120 children served! Volunteers had over 116 combined hours for the event. Jimmie Hieston was voted Firefighter of the Year and received a plaque. Boone County has approved a Locution Interface Project for fire and EMS dispatch that will be county wide. The total cost of this project is \$174,555.00 of which \$4,365.00 will be Jamestown's responsibility. There will be more to come on this project and Katie Conyer will look into the budget to find appropriations for this expenditure for the fire department. The generator at the fire station is not working and Sean will be calling for service.

Superintendent Bobby Taylor reported for the Utility Departments. He reported that the electric line loss for 2017 was 3% which is a vast improvement for Jamestown. Two more poles were replaced on Mill Street and he had some transformers tested to make sure they were good. He plans to replace

some transformers around town this year. He will also continue to replace poles. We had a customer with a major water leak. More than 265,000 gallons of water went through the meter in less than 30 days. We had been searching for a leak due to the number of gallons pumped being unusually high for this time of year. The customer has been shut off until the leak is fixed and daily gallons pumped is back to normal. This issue of the Mill Street water tower overflowing is being dealt with. We are awaiting parts to fix the heater in a communications panel. The main sewer lift station is still in a precarious state. We are watching it very closely as it simply is not functioning correctly and air continues to get into the pumps causing them to shut down. They have gone down twice in the last two weeks. Shane, Bobby, Scott and Jon from HWC participated in a demo for UV treatment equipment in December. There is not much besides dealing with the snow for the street department.

Katie Conyer reported that all council members should have received a copy of the list of outstanding checks that will be voided in 2018. She also reports that she received a call the afternoon of this meeting, from Josh at Mega Systems, our software provider. He informed her that Mega Systems would be out of business as of January 8<sup>th</sup> and only limited support would be available after that for a short time. The town will have no option but to find a new provider and purchase new software. Amy Noonong asked for a copy of the original purchase agreement which Katie will send.

Member Fultz made a motion to approve the minutes of the December 27, 2017 Year End Meeting. Member Hawkins seconded and all voted aye.

The Town Council approved the ~~December~~<sup>January</sup> 2017 docket.

Member Hawkins nominated Member Childress for council president. Member Fultz seconded. The motion was carried with two aye votes.

The 1<sup>st</sup> Quarter Tracking Factor was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

The Jamestown Plan Commission Certification regarding the Amendment to the UDO was read. The Plan Commission gives a favorable recommendation to the council on the amendment. Ordinance 2018-1 amending the Jamestown Unified Development Ordinance, which is adding language for variance applications, was read. Member Fultz made a motion to suspend the rules and pass the ordinance on its first reading. Member Hawkins seconded. All voted aye. Member Fultz made a motion to approve Ord. 2018-1 and Member Hawkins seconded. All voted aye. The amendment will be effective immediately.

HVAC preventative maintenance contracts were presented from Jones Home Services and Warren Mechanical. Member Childress made a motion to approve the Jones Home Services contract and Member Hawkins made a motion to approve the Warren Mechanical contract. Member Fultz seconded Member Childress' motion. Jones Home Services' contract was approved with 2 ayes and 1 nay.

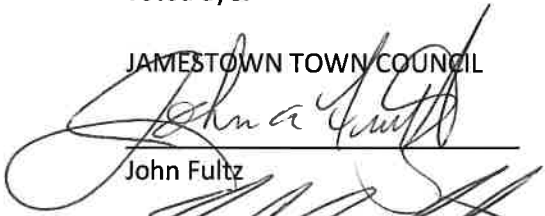
An outstanding invoice for underground wire for a customer was discussed. Bobby will attempt to contact the customer. If no payment is made Amy Nooning will send another letter. This customer also has two outstanding final bills for properties that have been sold and the council agreed that the town will not open any more accounts for this person until all outstanding debts have been paid.

Shane also discussed the issue of utility easement on Elm Street. It is something that needs to be done in 2018. Amy Nooning recommended that we first speak with all property owners in the specified area.

The next Regular Council Meeting is February 6, 2018 at 7 PM.

Member Fultz made a motion to adjourn the meeting at 9:07 pm. Member Hawkins seconded and all voted aye.

JAMESTOWN TOWN COUNCIL

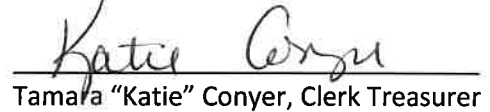
  
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John Fultz

Shane Childress

Chassity Hawkins

Attest:

  
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Tama'a "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on February 6, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Aaron Clapp, Henry Maye, Dave and Brenda Phelps, Cookie Leeke, Jim Brown, Sean Mitchell, Ed Sprinkles, Mary Beth Zigler, Jenny McCarter-Fultz, Tina Lear, Michael Thompson, Joe Leonard, Kelsey Large, Ben Worrell, Dave Birkla, Glenda Hieston, Kim Mitchell Lori Borre, Jon Cowen and Nancy Rice.

The meeting was opened at 7:05 PM.

John Mersen, Director of EMS of Witham Memorial Hospital, was present to announce that Witham will soon have EMS coverage 24 hours a day with an ambulance housed at the Witham Health Services building. The Jamestown Fire Department will no longer need to house the ambulance.

Dave Phelps reported for the Jamestown Community Partnership. They are still crunching the numbers for the fish fry. Jennifer Voorhis, with OCRA, Indiana Mainstreet will be out soon for a meeting with JCP to discuss grant opportunities for beautification projects.

Jim Brown reported for the Park Board. The Park Board did not meet in January.

Jim Brown reported for the Redevelopment Commission. An organizational was held on January 18, 2018. He also stated that the Board of Zoning Appeals met for an organizational meeting on that date. Mr. Brown, then, announced that, due to his health, he would be resigned from the Park Board, BZA and the RDC. The council wished him well.

Amy Nooning was not present.

The monthly report from Debra Luzier was read. There were five completed inspections and no new permits issued for the month of January.

Marshal Clapp reported for the Police Department. For the month of January there were 317 total police services; 104 Traffic stops with 34 tickets issued and 95 warnings; 14 Assist Fire/EMS; 13 Assist other Law Enforcement; 2 accident reports; 10 reports filed; 6 arrests made; 2 active alarm; 2 domestic fight; 1 civil disturbance; 13 suspicious activity calls; 0 civil papers served; 2 funeral escort; 1 animal complaints; 1 local ordinance warnings; 0 ticket issued on local ordinances and 146 other police services. The 2018 Dodge Ram is now in service. Repairs on the 2013 are almost complete, in addition, a single prisoner cage is being installed. Officer Maye has completed training and is now certified to administer breathalyzer testing. Utilizing the Federal Equitable Sharing Program the police department has been granted a portable generator by the military.

Fire Chief Sean Mitchell reported for JVFD. There were 21 EMS, 3 MVA and 2 Fires and 3 Hazmat for a total 31 runs for the month of January. They completed 36 hours of training, 22 hours of meetings and 127 hours for runs. Boone County has approved a Locution Interface Project for fire and EMS dispatch that will be county wide. The total cost of this project is \$174,555.00 of which \$4,365.00 will be Jamestown's responsibility. There may be an opportunity to get some assistance on our part. Chief

Mitchell will keep the council informed. A quote for a new grass rig was presented. Chief Mitchell solicited for three quotes. He received one back from Kenny Vice Ford. McGinleys's in Lebanon and one other company declined to submit. Member Childress made a motion approved Vice's quote contingent upon receipt of those declinations in writing. Member Fultz seconded. All voted aye and the project will move forward once all documentation is received. Katie Conyer stated that the project can be funded with cash on hand from the Cumulative Capital Fire Fund and appropriations from the Public Safety Local Income Tax Fund. Chief Mitchell and Katie Conyer will be collaborating to also apply for a grant from the Greater Jamestown Area Fund to fund part of the project. Their goal is to not completely deplete the Fire Departments working appropriations. The grass rig currently in use is nearly 40 years old and the maintenance has become expensive and extensive. Mr. Ed Sprinkles, a volunteer member of the Fire Department who Chief Mitchell has put in charge of building maintenance, presented a quote for a new furnace at the fire station. When the building was built the heating system installed was severely inadequate. When it gets cold they use space heaters in the office areas to keep the temperature above 50 degrees. Putting in an actual furnace has been discussed for several years and has become a priority as the fire station is the town's emergency shelter. The council asked that Mr. Sprinkles get a couple more quotes. Mr. Sprinkles also presented to quotes for generator maintenance. One from MacAllister for three years for \$4,701.00 and one from Evapar, who is also the manufacturer of the generator, for three years for \$\$2,220.00. Member Fultz made a motion to approve the Evapar quote and Member Childress seconded. All voted aye.

Member Childress read the report for Superintendent Bobby Taylor who was unable to attend. **Water:** A hydrant meter has been ordered for the fire department. A new meter register has also been ordered for the meter at the Witham building. There were two customer work orders for low pressure and in both cases pressure to the meter was found to be good. There were several homes and a business with major water leaks due to busted water pipes. All were data logged and copies of those logs were given to customers. **Sewer:** There were pump failures at the FTIC lift station again. The company who installed those pumps and panel have been out twice for repairs. Both pumps are operating again, however, we were told that pump #1 will most likely fail permanently soon. When the pumps were pulled and examined, what appeared to be baby wipes or cleaning wipes of some kind were wrapped around the shafts. This caused them to overheat and fail. Meetings are ongoing with engineers regarding the sewer upgrade project. **Electric:** All the damage from the motor vehicle accident at the East end of town on Main Street on January 26<sup>th</sup> have been repaired/replaced. One pole had to be completely replaced. Electric service to one residence had been completely ripped from the home and, once it was repaired, Bobby was able to restore her power. He and Isaiah worked on a Sunday to make that restoration. All locates have been called in for the pole replacement project on North Lebanon Street. The project will move forward soon as weather allows. One tree was cut down and one more will be cut down, along with some additional trimming for the project. Due to the extended extreme cold recently, electric usage is up and so are utility bills. Town wide tree trimming is ongoing as weather and time allow. On the recent, very cold days the guys cleaned and organized the shop and maintenance town vehicles. **Street:** Snow plowing and salting have been going well. INDOT grant funds for the Community Crossings Grant have been received and all outstanding invoices paid. The project will resume as soon as weather allows.

Katie Conyer reported that the State Board of Accounts had completed the onsite part of a four year audit. Audits were done for the years 2013, 2014, 2015 and 2016. The audit went very well and we are awaiting a date for the exit interview. In course of the audit, she was able to get instruction on how to deal with the last outstanding check in the court checking account. Per SBOA instruction, the check was voided and the money was sent to Indiana Unclaimed. Katie now asks for council approval to close the court checking account. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye. Katie presented quotes for Fund and Utility software. The quotes from Frey Municipal Software in the amount of \$37,655.00 with all modules needed included and from Keystone in the amount of \$28,532.50 for the basic modules were read. Keystone's demo presented some problematic issues based on how we pay claims and do our banking. They, also, have an upgrade coming within the next to years that will cost additional money but they could disclose an amount. Frey also came standard with a module in which bills could be accessed online and paid online. Keystone offered a similar module that had to also be bought with Boyce mail for an additional \$8,000.00 and then monthly fees. This module included them mailing our bills for us, hence the monthly fee. That service is not cost effective based on our numbers, but if we want web access and payments we must also participate in that service. Member Hawkins made a motion to approve the Frey Municipal Software and Member Fultz seconded. All voted aye. Lastly, notice has been received from the Boone County Clerk confirming that the Jamestown Municipal Building will be a voting center in the upcoming primary election. Katie is going to confirm the dates, however.

Member Fultz made a motion to pay membership fees to the JCP for 2018 and Member Hawkins seconded. All voted aye.

Member Fultz made a motion to approve the minutes of the January 2, 2018 Regular Meeting. Member Hawkins seconded and all voted aye.

The Town Council approved the February docket.

The 2018 Jackson Township Fire contract was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Ordinance 2018-2 amending storm water rates was presented for a first reading.

The Jamestown Advisory Plan Commission's certification to the Jamestown Town Council was read. The Plan Commission submits a favorable recommendation for the petition to change the zoning of property on North Lebanon Street.

Ordinance 2018-3 amending the zoning map for the Town of Jamestown was presented for a first reading. Member Childress made a motion to ask that the Plan Commission first consider and certify their findings to amend the Comprehensive Plan. Member Fultz seconded. All voted aye.

Resolution 2018-1 declaring surplus was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye. The 2010 Crown Victoria is included and being declared surplus. It is going to the Law Enforcement Academy and the JPD will receive a \$2000.00 credit for training.

The agreement between the Town and Wessler Engineering for Wellhead Protection services was presented. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

The 2018 Contract between the Town and the Boone EDC was considered. Mr. Ben Worrell was present to answer any questions. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.


Resolution 2018-2 was not considered. The Stormwater grant application will not be ready to submit this week. The Town has been unable to get commitments for all the easements needed for the project. The project has been redesigned twice since the original design and neither of the alternatives will solve flooding issues in the case of the 100-year storm. Best option of the two only solves flooding issues in the case of the 10-year storm. The best option required a large easement from the I.O.O.F. Cemetery which they were not willing to grant or sell. The second option for a much smaller easement could not be agreed upon either. And there were other property owners who were also very reluctant to allow a storm water easement on their property. At this time, we plan on regrouping with our engineers and grant administrator. We will plan on applying for the OCRA grant in July.

The next Regular Council Meeting is March 6, 2018 at 7 PM.  
Plan Commission Meeting: February 15, 2018 at 6PM.

Member Fultz made a motion to adjourn the meeting at 9:45 pm. Member Hawkins seconded and all voted aye.

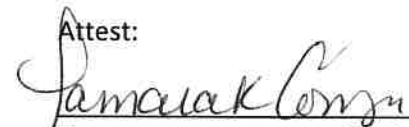
JAMESTOWN TOWN COUNCIL

  
John Fultz

  
Shane Childress

  
Chassity Hawkins

Attest:

  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
March 6, 2018

The Jamestown Town Council met for the Regular Council meeting on March 6, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Aaron Clapp, Dave Phelps, Sean Mitchell, Ed Sprinkles, Mary Beth Zigler, Tina Lear, Joe Leonard, Kelsey Large, Joe Fuller, Glenda Hieston, Nancy Rice, Barb Hawkins and Lance Newton.

The meeting was opened at 7:05 PM.

Member Fultz made a motion to close the town office in honor of Deputy Pickett. His funeral will take place that day. Member Childress seconded. All voted aye.

Dave Phelps reported for the Jamestown Community Partnership. They have set dates for the 2018 Farmer's Market. They will be June through September on the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays from 11 AM to 2 PM with an additional Saturday in October. Booth space will be free.

Nancy Rice reported for the Park Board. The Park Board met on February 27<sup>th</sup> and continued the meeting on March 3<sup>rd</sup>. They have a vacancy on the board and will be accepting letters of interest for the position open. The 5 Year Park Plan is complete and Katie Conyer will get that submitted to the DNR for them. The grant request to the Boone County Conventions and Visitors Bureau for the Cider Festival funding has been submitted. The first clean up day at the Nature Park will take place on March 24<sup>th</sup> beginning at 8 AM. Katie will get mulch ordered and delivered on 3/23. Plans for a Monarch Garden (s) was presented to the council. Member Fultz made a motion to approve the Nature Park location and Member Childress seconded. All voted aye. The Board will have the area marked and form built for the log cabin concrete prior to other concrete work being done by the town so that the log cabin project can be completed.

No report was given for the Redevelopment Commission.

Amy Nooning had nothing to report.

The monthly report from Debra Luzier was read. There were three completed inspections and no new permits issued for the month of February.

Marshal Clapp reported for the Police Department. For the month of February there were 329 total police services; 116 Traffic stops with 37 tickets issued and 88 warnings; 6 Assist Fire/EMS; 9 Assist other Law Enforcement; 1 accident reports; 16 reports filed; 9 arrests made; 0 active alarm; 4 domestic fight; 3 civil disturbance; 9 suspicious activity calls; 2 civil papers served; 1 funeral escort; 4 animal complaints; 3 local ordinance warnings; 0 ticket issued on local ordinances and 146 other police services. Reserve Officer Clint Jackson was promoted to Sargent. Several local agencies are assisting JPD with coverage in the upcoming days coinciding with the funeral of Boone County Deputy Pickett.

Fire Chief Sean Mitchell reported for JVFD. There were 12 EMS, 1 MVA and 2 Fires and 1 Lines Down call for a total 16 runs for the month of February. They completed 38 hours of training, 22 hours of meetings, 30 Administrative hours and 62 hours for runs. Chief Mitchell is commercial fire permits and



a Knox box program for local businesses. He will submit a list of surplus items to be disposed of to Katie so that a resolution to declare the surplus can be considered by the council. Ed Sprinkles is still working on the furnace replacement issue.

Superintendent Bobby Taylor reported for the utilities and street department. **Water:** We have a new IDEM representative for our area. We are getting to know him. A letter submitted by UMAC was presented to the council. Katie will put it on letterhead for signature. This letter will go to IDEM and allow the town to continue the water testing for chloramines and discontinue the Total and Free chlorine testing. **Sewer:** Meetings continue to be ongoing with engineers regarding the sewer upgrade project. The blue containers at FTIC are now empty and will soon be removed. Member Fultz made a motion to authorize Member Childress to the letter to IDEM on the Town's behalf. Member Hawkins seconded and all voted aye. **Electric:** The new pole line at North Lebanon Street is nearly complete and ready to be implemented. **Street:** Contact has been made with Boone County Excavating. The completion of the INDOT grant project is first on his list for spring. New employee, Mike Cunningham, was introduced.

Katie Conyer had nothing additional to report.

Member Hawkins made a motion to approve the minutes of the February 6, 2018 Regular Meeting and Public hearing. Member Fultz seconded and all voted aye.

Member Hawkins made a motion to approve the March 2018 docket and Member Fultz seconded. All voted aye.

Ordinance 2018-4 amending the 2018 salary ordinance was read. Member Fultz made a motion to suspend the rules and approve on the first reading and Member Hawkins seconded. All voted aye. Member Fultz made a motion to approve the ordinance with the effective date of March 5, 2018. Member Hawkins seconded and all voted aye.

The public hearing for Resolution 2018-2 was opened. Katie Conyer explained the resolution re-establishing the CCD fund and with no comments or questions from the citizens the hearing was closed. Member Fultz made a motion to approve Resolution 2018-2 and Member Hawkins seconded. All voted aye. Katie will submit to the County, DLGF and publish the Notice of Adoption.

The Plan Commission certification for the favorable recommendation to amend the Comprehensive Plan was read. Resolution 2018-3 amending the Comprehensive Plan was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Letters of interest concerning the vacancies on the Board of Zoning Appeals and the Jamestown Redevelopment Commission were considered. Member Childress made a motion to appoint Mr. Joe Fuller to the RDC and Member Fultz seconded. All voted aye. Member Childress made a motion to appoint Mr. Dave Phelps to the BZA and Member Fultz seconded. All voted aye.

The service agreement between the Town and Umbaugh and Associates was considered.

This agreement is for the service of calculating the Electric Tracking Factor. Member Fultz made a motion to approve the agreement and a motion to authorize Member Childress to sign the agreement on behalf of the council. Member Hawkins seconded both motions. All voted aye and both motions were carried.

Ordinance 2018-2 was presented for the second reading. Member Fultz made a motion to approve and Member Hawkins seconded and all voted aye.

The Plan Commission certification of favorable recommendation for the proposed zone map change was read and considered. Amy explained the certification and the amendment to the commitments form Hamilton Designs LLC on behalf of Dollar General. Member Fultz made a motion to accept the Plan Commission recommendation and Member Hawkins seconded. All voted aye.

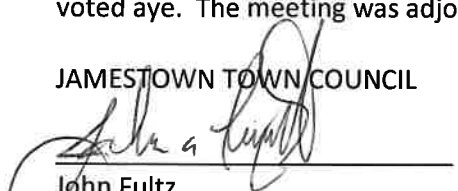
Ordinance 2018-3 was presented for its seconded reading. Ms. Kelsey Large was allowed to read a letter she had written to the town council. Member Fultz made a motion to approve the ordinance and Member Childress seconded. Members Fultz and Childress voted aye and Member Hawkins voted nay. The ordinance was passed by a vote of 2 ayes to 1 nay.

Member Hawkins made a motion for the council to approve a meeting to negotiate easements Between the I.O.O.F. and Cory Whitesell with Amy Nooning. Member Fultz seconded and all voted aye. Member Hawkins then motioned that the council approve her attendance to that meeting. Member Fultz seconded and all voted aye.

The next Regular Council Meeting is April 3, 2018 at 7 PM.  
Plan Commission Meeting: March 15, 2018 at 6PM.  
The BZA will not meet in March.  
Heavy Trash Day/Spring Cleanup – April 21, 2018

Member Fultz made a motion to adjourn the meeting at 8:30 pm. Member Hawkins seconded and all voted aye. The meeting was adjourned.

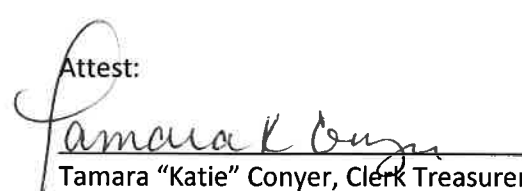
JAMESTOWN TOWN COUNCIL

  
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John Fultz

  
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Shane Childress

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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on April 3, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and John Fultz. Others attending were: Katie Conyer, Aaron Clapp, Dave and Brenda Phelps, Steve Leeke, Mary Beth Zigler, Kelsey Large, Joe Fuller, Nancy Rice, Cookie Leeke, Lance Newton, Amy Nooning and Alex Hilt of Umbaugh. Council Member Hawkins was not present.

The meeting was opened at 7:02 PM.

Alex Hilt of Umbaugh was present to discuss the findings of the rate study for the sewer bond process. He answered questions regarding the study.

Dave Phelps reported for the Jamestown Community Partnership. Dates for the 2018 Farmer's Market can now be posted. Summer activities are being planned. They are making contact with the OCRA Mainstreet program liaison to get more information about a grant for a sidewalk project.

Nancy Rice reported for the Park Board. The Park Board met on March 27<sup>th</sup>. The park cleanup day went well. There is still some mulch to spread. Plans for a Monarch Garden was forwarded to Meghan Swain. We have yet to hear back. Preliminary plans are in the works for the Cider Festival which will be on October 6, 2018. They received two letters of interest for the vacancy on the Park Board. Dave Phelps and Betty Neff both submitted letters. Member Childress made a motion to appoint Ms. Neff and Member Fultz seconded. Both voted aye.

No report was given for the Redevelopment Commission.

Amy Nooning had nothing to report.

Marshal Clapp reported for the Police Department. For the month of March there were 308 total police services; 103 Traffic stops with 42 tickets issued and 67 warnings; 8 Assist Fire/EMS; 19 Assist other Law Enforcement; 3 accident reports; 9 reports filed; 2 arrests made; 1 active alarm; 1 domestic fight; 2 civil disturbance; 9 suspicious activity calls; 0 civil papers served; 2 funeral escort; 2 animal complaints; 0 local ordinance warnings; 0 ticket issued on local ordinances and 147 other police services. Reserve Officer Lt. Ross Earles graduated from the Law Enforcement Academy. Deputy Maye is working to complete academy training for his waiver. All of the Papa Johns sales money, totaling \$1000, was donated to the family of Deputy Pickett. Two interviews were done for new reserve deputies.

Steve Leeke reported for JVFD. There were 11 EMS, 4 MVA, 2 Assist Other Agencies and 2 Fires for a total 17 runs for the month of March. They completed 27 hours of training, 17 hours of meetings, 99 Special Detail hours and 74 hours for runs. JVFD had 11 members available on the day of Deputy Pickett's funeral. Fountain County EMS covered and stayed on station, along with a DNR officer, for the duration of the funeral. Meals were donated, prepared and delivered to those covering by JVFD members. Engine 41 and Tanker 41 were sent to Lebanon to assist with road closure and procession. Witham Memorial Hospital donated the \$4,364.00 to the Fire Department to cover their part for the Boone County Locution project which was approved last month. Chief Mitchell did receive that check.

Superintendent Bobby Taylor reported for the utilities and street department. **Water:** The water meter pit in the downtown park is to be dug up and replaced so that the new water fountain can be installed. The new meter setting will be able to be secured to hopefully avoid unauthorized usage and vandalism. **Sewer:** Meetings continue to be ongoing with engineers regarding the sewer upgrade project. The condition of the plant and lift station equipment continue to deteriorate. **Electric:** The new pole line at North Lebanon Street is nearly complete and ready to be implemented. Several old poles have been removed and there are still a couple that need to come out. **Street:** We are still waiting on the weather to break to complete the INDOT grant project. Member Childress asked Bobby to work on getting the Christmas lights taken down off the tree in the downtown park.

Katie Conyer reported that notice had been received that the HeartStart device in the lobby was being recalled. She also reported that payment had been received from the insurance company of the man who hit the electric pole on West Main Street in January. The Fire Department has also received payment.

Member Fultz made a motion to approve the minutes of the March 6, 2018 Regular Meeting. Member Childress seconded and all voted aye.

Member Fultz made a motion to approve the April 2018 docket and Member Childress seconded. All voted aye.

Member Childress read the favorable recommendation to amend the Jamestown UDO from the Plan Commission. Member Childress made a motion to accept the recommendation and Member Fultz seconded. Both voted aye. Ordinance 2018-5 amending the Jamestown UDO was read. Member Fultz made a motion to suspend the rules and pass on the first reading. Member Childress seconded and both voted aye.

The 2<sup>nd</sup> Quarter Tracking factor was presented. Member Fultz made a motion to approve and Member Childress seconded. Both voted aye.

Resolution 2018-4 regarding fire department surplus was read. Member Fultz made a motion to approve the surplus to be disposed of thru Donnelly fire by legal disposal method only. Member Childress seconded and all voted aye.

The ACI online inquiry services agreement was presented. This will be implemented with the new software and provide online utility bill inquiry and payment options. Amy Nooning has reviewed the contract and replied with several questions/issues. We will await response from the ACI legal team. This item will be tabled until the next meeting.

There were no further comments from citizens.

The next Regular Council Meeting is May 1, 2018 at 7 PM.

Plan Commission Meeting: April 19, 2018 at 6PM.

The BZA will not meet in April.

There will be a public hearing on April 19, 2018 at 6:30 pm.  
Heavy Trash Day/Spring Cleanup – April 21, 2018

Member Childress made a motion to adjourn the meeting at 8:50 pm. Member Fultz seconded and both voted aye. The meeting was adjourned.

JAMESTOWN TOWN COUNCIL

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John Fultz



\_\_\_\_\_  
Shane Childress



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Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
April 19, 2018

The Jamestown Town Council met for Special Council meeting and Public Hearing on April 19, 2018 at 6:30 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Clint Jackson, Dave Phelps, Kelsey Large, Cookie Leeke, Glenda Hieston and Jay Randle.

The meeting was opened at 6:37 PM.

The public hearing for re-establishing the Cumulative Capital Development Fund was opened by Council President Shane Childress. Clerk Treasurer Katie Conyer explained the process and purpose of re-establishing the fund and read Resolution 2018-2. The floor was then opened for public comment. Kelsey Large asked where these funds went and what they were for. Katie Conyer explained that this money comes back to the town and is receipted into the CCD fund which is only used for police vehicles and equipment. She also asked how that is calculated.

With no further comments regarding this matter, the public hearing was closed.

Member Fultz made a motion to approve Resolution 2018-2 and Member Hawkins seconded. All voted aye.

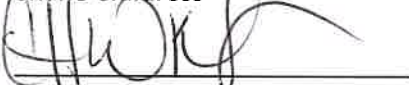
Member Fultz made a motion to adjourn and Member Hawkins seconded. All voted aye and the meeting was adjourned at 6:47 PM.

JAMESTOWN TOWN COUNCIL

\_\_\_\_\_  
John Fultz



Shane Childress



Chassity Hawkins

Attest:



\_\_\_\_\_  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
May 1, 2018

The Jamestown Town Council met for the Regular Council meeting on May 1, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and Chassity Hawkins. Others attending were: Katie Conyer, Bobby Taylor, Aaron Clapp, Dave Phelps, Sean Mitchell, Ed Sprinkles, Mary Beth Zigler, Kelsey Large, Joe Fuller, Nancy Rice, Cookie Leeke, Amy Nooning, Tina Pennington, Michelle Stanford, Kevin Hoskins, Sean Hitch and Tamie Morog. Council Member Fultz was not present.

The meeting was opened at 7:02 PM.

Tamie Morog was present to talk to those present regarding the upcoming election.

Marshal Clapp presented former Reserve Officer Sean Hitch with a plaque in recognition of 10 years of service to the town of Jamestown.

Dave Phelps reported for the Jamestown Community Partnership. They will meet on Monday May 7, 2018. Member Childress announced that the fish house in the downtown park has been vacated and turned over to the Town. He asked that Amy double check the deed to make sure that the Town is, in fact, the owner of the building. He would like to see the building be available for use by the all local organizations. Amy will pull the deed at the courthouse and get back to the council.

Nancy Rice reported for the Park Board. The Park Board met on March 27<sup>th</sup>. The park cleanup day went well. The town guys finished spreading the mulch after the last council meeting. The Monarch Garden may get started in June. Preliminary plans are in the works for the Cider Festival which will be on October 6, 2018. Two bands have signed already. The vacancy on the Park Board has been filled by Bette Neff. Officers were elected. Nancy Rice is the Park Board President, Tara Miller is Vice President, Brenda Phelps is the Treasurer and Bette Neff is the Secretary. Nancy asked that the drinking fountain at the Nature Park be turned on.

No report was given for the Redevelopment Commission. However, Member Childress did discuss moving forward with annexation of some property on the North side of Town.

Amy Nooning had nothing to report.

Member Childress read the building inspector's report. For the month of April, there were 6 inspections and 2 new permits filed. Site plans have been approved for a 98,600 sqft addition to the FTIC facility. Removal of the dirt mountain is part of this approved plan. Dollar General received primary plat approval from the Plan Commission.

Marshal Clapp reported for the Police Department. For the month of April there were 283 total police services; 100 Traffic stops with 27 tickets issued and 61 warnings; 4 Assist Fire/EMS; 5 Assist other Law Enforcement; 3 accident reports; 7 reports filed; 1 arrests made; 0 active alarm; 3 domestic fight; 2 civil disturbance; 14 suspicious activity calls; 0 civil papers served; 0 funeral escort; 1 animal complaints; 30 local ordinance warnings; 0 ticket issued on local ordinances and 140 other police services. The department participated in EVO training. Both Marshal Clapp and Deputy Marshal Maye are now

certified training instructors. Two more vests have been purchased via the Boone County Foundation grant funding. Papa John's pizza fundraisers are still going well and the department will continue them. Marshal Clapp thanked everyone for their support. The newly hired reserve officers are completing their 40 pre-basic training.

Steve Leeke reported for JVFD. There were 11 EMS, 2 Assist Other Agencies and 1 investigation for a total 14 runs for the month of April. They completed 12 hours of training, 14 hours of meetings, and 27 hours for runs. Chief Mitchell participated in the Boone County Chiefs leadership panel in April. The chassis for the new grass rig will be in on May 15<sup>th</sup>. Replacement of the AED's was discussed. Member Childress made a motion to purchase the new AED's and for training to be conducted. Member Hawkins seconded and both voted aye. Ed Sprinkles presented three quotes for the new HVAC system at the Fire Station. Those quotes were tabled until the Clerk Treasurer determines funding and additional appropriations.

Superintendent Bobby Taylor reported for the utilities and street department. **Water:** The water meter pit in the downtown park has been replaced and the new water fountain can be installed. The new meter setting will be secured to hopefully avoid unauthorized usage and vandalism. Water meter replacement has resumed. **Sewer:** Meetings continue to be ongoing with engineers regarding the sewer upgrade project. The condition of the plant and lift station equipment continue to deteriorate. The panel at the FTIC lift station continues to set off alarms and then right itself. **Electric:** Old, unused infrastructure continues to be removed. Several transformers have been sent in to be refurbished. **Street:** The INDOT grant project will resume and be completed in May. The Walnut and Vine street portion of this project is what is left. There will be closures on both of those streets for this project. While this project is being completed the fire hydrant in that area will also be replaced.

Katie Conyer had nothing additional to report.

Member Hawkins made a motion to approve the minutes of the April 3, 2018 Regular Meeting. Member Childress seconded and all voted aye.

Member Hawkins made a motion to approve the minutes of the April 19, 2018 Public Hearing and Member Childress seconded. All voted aye.

Member Hawkins made a motion to approve the May 2018 docket and Member Childress seconded. All voted aye.

The bond council agreement between the Town and ICE Miller was presented. Member Childress made a motion to approve and Member Hawkins seconded. All voted aye.

Discussion regarding the new process for utility budget billing was initiated. Katie Conyer stated that the town will need a new policy. More research and discussion will occur before a policy is implemented.



Copier/printer lease quotes were presented. Member Childress made a motion to approve the Gordon Flesch quotes and Member Hawkins seconded. All voted aye.

Resolution 2018-5 regarding the State Bank of Lizton checking accounts was read. Member Hawkins made a motion to approve and Member Childress seconded. All voted aye.

The ACI online inquiry services agreement was tabled until the June meeting.

Member Hawkins gave an update the progress of the Stormwater project. Chassity Hawkins and Cory Whitesell of HWC Engineering met with Rick Beam and Wayne Henry of the IOOF Cemetery Board to further discuss easement and/or property acquirement. They are willing to grant a 12 foot wide piece of land on the south side of the cemetery property in exchange for waived stormwater fees. The matter was tabled.

Carol Leeke asked about the article in the newspaper regarding the FTIC pond and drainage.

The next Regular Council Meeting is June 5, 2018 at 7 PM.

Plan Commission Meeting: May 17, 2018 at 6PM.

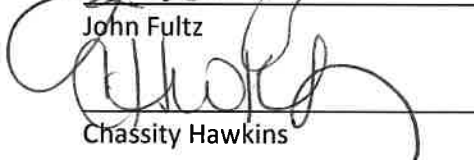
The RDC will meet on May 17, 2018 at 6:30 pm.

Member Hawkins made a motion to adjourn the meeting at 8:57 pm. Member Childress seconded and both voted aye. The meeting was adjourned.

JAMESTOWN TOWN COUNCIL

  
Shane Childress

  
John Fultz

  
Chassity Hawkins

Attest:

  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
June 5, 2018

The Jamestown Town Council met for the Regular Council meeting on June 5, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, John Fultz and Chassity Hawkins. Others attending were: Katie Conyer, Bobby Taylor, Aaron Clapp, Dave and Brenda Phelps, Kelsey Large, Joe Fuller, Cookie Leeke, Tina Pennington, Tina Lear, Jenny McCarter-Fultz, Lori Stewart and Jon Query with HWC.

The meeting was opened at 7:03 PM.

Mr. Jon Query of HWC Engineering was present to ask for the Council's decision regarding the Stormwater project. Member Fultz made a motion to proceed with Plan B for the swale behind the homes on East Elm Street which is a 10-year storm solution. Member Childress seconded the motion. The motion carried with Members Fultz and Childress voting aye. Member Hawkins voted nay.

Tina Pennington reported for the Jamestown Community Partnership. They met on Monday June 4, 2018. JCP has elected new officers. Tina Pennington is President, Lance Newton is Vice President, Tina Lear is Treasurer and Suzy Rich is Secretary. Paul Smith with OCRA attended the meeting and discuss grant opportunities. They have applied for a grant to refurbish the concession stand in the downtown park. They anticipate the cost to do so to be around \$4,300.00. Movie night in the park begins this Friday and the first Farmers Market of the season is this Saturday. July 2, 2018 is their next meeting.

Brenda Phelps reported for the Park Board. The Park Board met on May 29<sup>th</sup>. They have received a grant from the Boone County Convention and Visitor Bureau in the amount of \$1,200.00 to help fund the Cider Festival. Cider Festival Plans are well underway. It was also reported that there is a light out in the ladies' restroom in the Nature Park. The Board also asked if the extra parking stops out back could be taken to the Nature Park parking lot and if a 220 AMP electrical box could be placed in the Nature Park.

The Redevelopment Commission met on May 17, 2018. Mr. Joe Fuller was present to report that new officers had been appointed and that a meeting is being planned with Mr. Tom Lingafelter of the Boone County RDC for educational purposes. Scott Ailes was appointed President, Joe Fuller is Vice President and Lee Fletcher will continue to serve as Secretary. Mr. Fuller also reported that the Plan Commission met and set the address for the new Dollar General Store. The address will be 425 North Lebanon Street.

Amy Nooning was not present.

Member Childress read the building inspector's report. For the month of May, there were 4 inspections and 7 new permits filed. Site plans have been approved for a 98,600 sqft addition to the FTIC facility. Removal of the dirt mountain is part of this approved plan. Dollar General filed their development plan which will be considered by the Plan Commission.

Marshal Clapp reported for the Police Department. For the month of May there were 341 total police services; 95 Traffic stops with 29 tickets issued and 64 warnings; 6 Assist Fire/EMS; 14 Assist other Law Enforcement; 0 accident reports; 14 reports filed; 7 arrests made; 2 active alarm; 3 domestic fight; 3 civil

disturbance; 7 suspicious activity calls; 1 civil papers served; 0 funeral escort; 5 animal complaints; 6 local ordinance warnings; 1 ticket issued on local ordinances and 180 other police services. The new reserves are almost finished with their pre-basic and doing very well. Marshal Clapp would like to see better signage in the Nature Park regarding hours and overnight parking, as well as, restrictions on registered sex offenders. He will discuss with Amy Noonung.

Member Fultz read the report for JVFD. There were 15 EMS, 3 Assist Other Agencies and 1 MVA for a total 19 runs for the month of May. They completed 32 hours of training, 13 hours of meetings, and 40 hours for runs.

Superintendent Bobby Taylor reported for the utilities and street department. **Water:** Two fire hydrants have been replaced and 20-30 water meters have been replaced. The Mill Street water tower was inspected and he should receive a report soon. **Sewer:** Pre-Bid and Bid Opening meetings will be held in June for the Sewer Improvement Project. The main lift station pumps continue to fail regularly so the project cannot begin soon enough. **Electric:** The transformer for Dollar General has been ordered and regular maintenance is ongoing. **Street:** The INDOT grant project is nearly complete. The curbs on Walnut Street will be installed next week and then the paving will be done. Then the INDOT grant can be closed out. Katie Conyer suggested we wait until next year to apply for another grant in order to build up funds so that we can do another big project. Member Childress is concerned that the grant match will change and we will not get as much funding. He is going to make a call to see how stable the program funding is. We will discuss this at the next meeting. Bobby obtained a quote from Boone County Excavating to replace the culvert on West Elm Street and that work has begun.

Katie Conyer asked that council to give her permission to hire an IT consultant. She has several quotes that quote all different things and would like to negotiate to get the best deal for the town. Member Fultz made a motion to approve the Clerk Treasurer to hire an IT consultant. Member Hawkins seconded and all voted aye.

Member Hawkins made a motion to approve the minutes of the May 1, 2018 Regular Meeting. Member Childress seconded and all voted aye.

Member Fultz made a motion to approve the June 2018 docket and Member Hawkins seconded. All voted aye.

Resolution 2018-6 regarding Additional Appropriations was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2018-7 regarding the SBOA Audit CAP was read. Member Hawkins made a motion to approve and Member Fultz seconded. All voted aye.

Ordinance 2018-6 was presented for first reading. This ordinance will make the electric penalty charge a flat 3%.

The ACI user agreement was presented once again. Katie Conyer explained that she and Amy Noonung had a phone conference with ACI's legal team and resolved all issues with the agreement. Member Hawkins made a motion to allow Katie Conyer to sign the agreement and Member Fultz seconded. All voted aye.

Katie Conyer presented a sample application and rules/regulations for the new budget or "levelized billing" program. She will make changes and submit to Amy for review.

The quotes for the fire department HVAC system were reviewed once again. Member Hawkins made a motion to approve the Warren Mechanical Quote and Member Fultz seconded. All voted aye.

Katie Conyer presented a quote from Beth Binch to maintain the flowers in the downtown flower pots July-September for \$30.00 a week. Member Childress made a motion to approve and Member Fultz seconded. All voted aye.

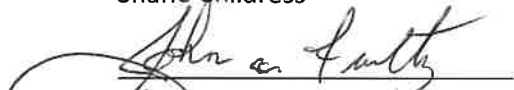
The next Regular Council Meeting is July 3, 2018 at 7 PM.  
Plan Commission Meeting: June 21, 2018 at 6PM.

Member Fultz made a motion to adjourn the meeting at 9:08 pm. Member Hawkins seconded and all voted aye. The meeting was adjourned.

JAMESTOWN TOWN COUNCIL



Shane Childress



John Fultz



Chassity Hawkins

Attest:



Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
July 3, 2018

The Jamestown Town Council met for the Regular Council meeting on July 3, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, John Fultz and Chassity Hawkins. Others attending were: Katie Conyer, Bobby Taylor, Aaron Clapp, Amy Nooning, Kelsey Large, Joe Fuller, Cookie Leeke, Tina Pennington, Jenny McCarter-Fultz, Scott Miller of Umbaugh, John Keim with HWC, Bryan Grotz of HWC, Nancy Rice, Scott Ailes and Thomas Robinson.

The meeting was opened at 7:02 PM.

New Reserve Officers were sworn in by Katie Conyer.

Mr. Jon Keim of HWC Engineering was present to give recommendation on the Sewer project bids. Due to a discrepancy on the bid from Schomburg, who was the lowest bidder, in which a handwritten correction was made to the final bid price and not initialed, it was recommended that the bid from Thieneman be accepted. The bids are detailed in a document attached to these minutes. Member Fultz made a motion to reject the bid from Schromburg due to specific criteria not being met. Member Hawkins seconded and all voted aye. Member Fultz then made a motion to accept HWC Engineerings' recommendation and approve the bid from Thieneman Construction Inc. in the amount of \$1,189,000.00. Member Hawkins seconded the motion and all voted aye. Member Fultz made a motion to authorizing Council President Childress to sign the Notice of Award and Member Hawkins seconded. All voted aye.

Scott Miller of Umbaugh and Associates was present to discuss and answer any questions regarding the sewer rate ordinance and bond ordinance. He reviewed the rate study performed by his firm and discussed the need to increase the sewer rates to cover the new bond payment. At this time the Council considered for first reading, Ordinance 2018-8 regarding sewer rates and charges. The ordinance was read. There will be a public hearing scheduled in conjunction with the next regular council meeting and prior to passage of this ordinance.

Next, Ordinance 2018-7 regarding Sewer Bond was considered. Amy Nooning summarized the ordinance and answered any questions the council had. Member Fultz made a motion to suspend the rules and pass on first reading. Member Hawkins seconded and all voted aye. Member Fultz then made a motion to approve the ordinance and Member Hawkins seconded. All voted aye.

Marshal Clapp reported for the Police Department. For the month of June there were 345 total police services; 144 Traffic stops with 75 tickets issued and 107 warnings; 6 Assist Fire/EMS; 14 Assist other Law Enforcement; 1 accident reports; 18 reports filed; 14 arrests made; 22 active alarm; 3 domestic fight; 2 civil disturbance; 5 suspicious activity calls; 1 civil papers served; 0 funeral escort; 2 animal complaints; 5 local ordinance warnings; 1 ticket issued on local ordinances and 124 other police services.

Member Fultz read the report for JVFD. There were 12 EMS, 2 Fire and 1 MVA for a total 15 runs for the month of June. They completed 19 hours of training, 20 hours of meetings, 32 admin hours and 37 hours for runs. The Golf Outing was a success and we are still waiting on the chassis for the new grass rig.

Superintendent Bobby Taylor reported for the utilities and street department. Water: The Mill Street water tower was inspected and he gave that report to the council. The inside inspection was not completed due to very poor conditions. Tearing down the Mill Street water tower was discussed. More to come on this issue. Sewer: Conditions at the main lift station continues to worsen. Bobby is keeping constant supervision on it. Electric: Several more poles were replaced and some tree trimming was completed. Street: The INDOT grant project is nearly complete. We are still waiting on Young and Sons Paving to complete the paving.

Katie Conyer reported that the CCD Fund re-establishment was approved by the DLFG for 2019.

Tina Pennington reported for the Jamestown Community Partnership. They met on Monday July 2, 2018. They would like to see if they can line the rest of Main Street with flags on the light poles. They are going to solicit sponsors for the "Sponsor a Flag" program. They should find out on July 12<sup>th</sup> if they have been awarded the OCRA grant to refurbish the concession stand in the downtown park.

Nancy Rice reported for the Park Board. The Park Board met on June 26<sup>th</sup>. The butterfly garden has been planted and completed. A few dead trees are being removed. Apple Cider Festival planning continues. They will be looking for volunteers and apple donations for the festival. The nature park fountain needs repaired. They are still working on the five-year plan.

The Redevelopment Commission met on May 17, 2018. Had nothing to report.

Amy Noonung had nothing further to report.

Joe Fuller reported that the Plan Commission approved the site plan submitted by Dollar General at their June 19<sup>th</sup> meeting.

Member Childress read the building inspector's report. For the month of June, there were 8 inspections and 4 new permits filed.

Member Fultz made a motion to approve the minutes of the June 5, 2018 Regular Meeting. Member Hawkings seconded and all voted aye.

Member Fultz made a motion to approve the July 2018 docket and Member Hawkins seconded. All voted aye.

The 3<sup>rd</sup> Quarter Tracking Factor was considered. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.


Resolution 2018-6 was considered. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Ordinance 2018-6 was considered for its second reading. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

The next Regular Council Meeting is August 7, 2018 at 7 PM.

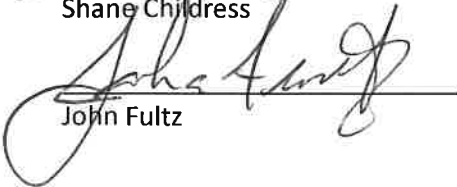
Member Fultz made a motion to adjourn the meeting at 9:37 pm. Member Hawkins seconded and all voted aye. The meeting was adjourned.

JAMESTOWN TOWN COUNCIL



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Shane Childress



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John Fultz

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Chassity Hawkins

Attest:



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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
August 7, 2018

The Jamestown Town Council met for the Regular Council meeting and Public Hearing on August 7, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and John Fultz. Others attending were: Katie Conyer, Bobby Taylor, Aaron Clapp, Amy Noonning, Kelsey Large, Joe Fuller, Cookie Leeke, Tina Pennington, Jenny McCarter-Fultz, Troy Elless of UMAC, Sean Mitchell, Mary Zigler, Tina Lear, Scott Miller of Umbaugh, Jon Query with HWC, Nancy Rice, Scott Ailes and Thomas Robinson.

The meeting was opened at 7:01 PM.

The public hearing for the proposed sewer rate increase was opened by Council President Shane Childress. He turned the hearing over to Scott Miller of Umbaugh to discuss the amended rate study and ordinance. Mr. Miller explained that due to the proposed rates being higher than SRF generally like to see, Jamestown was considered for a grant as part of the bond process. Jamestown was granted \$175,000 and therefore, Umbaugh was able to amend the original rates proposed. With no questions from the public, the public hearing was closed. Member Fultz made a motion to amend Ordinance 2018-8 and Member Childress seconded. With two ayes the motion carried and the amended Ordinance was considered for a seconded reading. Member Fultz made a motion to approve Ordinance 2018-8 as amended and Member Childress seconded. Both voted aye and the ordinance was approved.

Superintendent Bobby Taylor Jr presented the utility report. **Electric:** they are still working on replacement of several poles. **Water:** due to pump failure we have been running on Well #4. The pump is repaired at Well #5 but new wire needs to run in, which will be done soon. He is still waiting on quotes for the old water tower on Mill Street. Once he has all of the information a decision can be made on what to do with it. **Sewer:** the FTIC lift station has been shut down for several days due to an unknown substance in it from the factory. Samples were sent out to be tested. Meanwhile, FTIC has paid to have it pumped out and cleaned. It is operational again, however, Operator Scott Creagor is drafting a violation for them. IDEM was also out to inspect the situation and are aware of the issue. **Street:** He will be contacting the Lebanon Street Department to see when he can borrow their patcher to patch pot holes around town and Young & Sons should be here this week to pave Walnut and Vine Streets, which will conclude the INDOT grant project.

Marshal Clapp reported for the Police Department. For the month of July there were 295 total police services; 112 Traffic stops with 34 tickets issued and 15 warnings; 13 Assist Fire/EMS; 10 Assist other Law Enforcement; 0 accident reports; 16 reports filed; 6 arrests made; 2 active alarm; 1 domestic fight; 1 civil disturbance; 7 suspicious activity calls; 0 civil papers served; 0 funeral escort; 2 animal complaints; 3 local ordinance warnings; 1 ticket issued on local ordinances and 121 other police services. The Papa John's trailer will out again on August 13<sup>th</sup> and he would like permission to park it out by FTIC on International Drive this time. Permission was granted. The Department participated in a public service announcement produced by Whitestown PD. The Department has been doing lots of training and Deputy Marshal Maye will complete the Town Marshal certification course next week.

Sean Mitchell reported for JVFD. There were 15 EMS, 2 Fire, 1 Hazmat, 1 Assist and 3 MVA for a total 22 runs for the month of June. They completed 15 hours of training, 24.5 hours of meetings, 42 admin hours, 24 special detail hours and 76 hours for runs. The Pancake breakfast will be 9/15/18, 7-10 AM.



Town of Jamestown  
Boone County, Indiana  
August 7, 2018

The HVAC system has been installed at the Fire Station. Due to some drywall damage some painting will need to be done. The drywall has already been repaired. The Chassis for the new grass rig is in and he asked the first payment be made. Katie Conyer will get the check cut tomorrow. They are also looking at a fundraiser to fill in the rest of the bricks around the flag pole at the station. They have also been having some generator problems but they are being diagnosed.

Katie Conyer reported that the additional appropriations were approved. She also wanted the Council to know that Brandon Pennington and Richard Pennington of Boone County Excavating donated the material and labor for the concrete pad poured in the Nature Park for the log cabin.

John Fultz read the monthly building permit report from Debra Luzier of GRW. There were no new permits issued. There is one permit pending and two inspections were completed.

Amy Nooning had nothing to report. Shane Childress did ask about the Fish house ownership issue. She will contact Meridian Title Company to have them do a title search.

Tina Pennington reported for the Jamestown Community Partnership. They met on Monday August 6, 2018. JCP was not award the QuIP grant they applied for, however, the project is still planned. The need volunteer laborers and donations. They have opened up the Sponsor a Flag program. Forms are available at Town Hall and the Library.

Nancy Rice reported for the Park Board. The Park Board met on July 28<sup>th</sup>. Trent Plumbing is still waiting on the part to fix the drinking fountain at the Nature Park. The log cabin is in place and Tom Rich is going to bolt it down. The bands for the Cider Festival are confirmed and paid for. They still need volunteers for the kid's activities. Harvesttime Church is thinking about doing a 5K Run.

Scott Ailes reported for the Redevelopment Commission. They did not meet in July but will be sitting down with the Boone County RDC to get some insight from them.

Member Fultz made a motion to approve the minutes of the July 3, 2018 Regular Meeting. Member Childress seconded and both voted aye.

Member Fultz made a motion to approve the July 2018 docket and Member Childress seconded. Both voted aye.

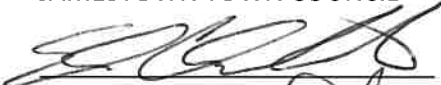
Ordinance 2018-9 regarding the Budget Billing Program was read. Member Fultz made a motion to approve and Member Childress seconded. Both voted aye.

Ordinance 2018-10 regarding fees for fire watch was read. Member Fultz made a motion to approve and Member Childress seconded. Both voted aye.

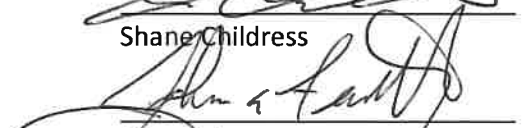
The next Regular Council Meeting is September 4, 2018 at 7 PM.

Member Fultz made a motion to adjourn the meeting at 7:54 pm. Member Childress seconded and all voted aye. The meeting was adjourned.

JAMESTOWN TOWN COUNCIL



Shane Childress




John Fultz



Chassity Hawkins

Attest:

  
\_\_\_\_\_  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
September 20, 2018

The Jamestown Town Council met for Special Council meeting and Public Hearing on September 20, 2018 at 6:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, Chassity Hawkins and John Fultz. Others attending were: Katie Conyer, Cookie Leeke, and Jennifer McCarter-Fultz.

The meeting was opened at 6:00 PM.

The public hearing for Ordinance 2018-11 regarding sewer rates was opened at 6:00 PM. The ordinance was presented and Katie Conyer explained that, due to issues with the publication of the meeting notice, this was the second public hearing for this ordinance. The floor was then opened to the public for comments and questions. With no further comments regarding this matter, the public hearing was closed by Council President Shane Childress.

Ordinance 2018-11 regarding the rates and charges of the sewage works of the Town. Member Fultz made a motion to suspend the rules and pass the ordinance upon first reading. Member Hawkins seconded. Member Fultz made a motion to approve Ordinance 2018-11 and Member Hawkins seconded. All voted aye and the motion carried.


The agreement with Umbaugh for the Sewer Capital Asset Plan was presented. Member Fultz made a motion to approve Council President Shane Childress to approve and sign the agreement on behalf of the Town. Member Hawkins seconded and all voted aye. The motion carried.

Resolution 2018-11 regarding transfers for the Sewer Bond payments was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye and the motion carried.

Member Fultz made a motion to adjourn and Member Hawkins seconded. All voted aye and the meeting was adjourned at 6:22 PM.

JAMESTOWN TOWN COUNCIL

\_\_\_\_\_  
John Fultz

  
\_\_\_\_\_  
Shane Childress

  
\_\_\_\_\_  
Chassity Hawkins

Attest:

  
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Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
October 2, 2018

The Jamestown Town Council met for the Regular Council meeting on October 2, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and Chassity Hawkins. Others attending were: Katie Conyer, Aaron Clapp, Amy Nooning, Joe Fuller, Cookie Leeke, Tina Pennington, Sean Mitchell, Nancy Rice, Glenda Hieston, Dave and Brenda Phelps and Bryan Grotz of HWC Engineering.

The meeting was opened at 7:01 PM.

Shane Childress gave the utility report in the absence of Bobby Taylor. **Electric:** Two more poles were finished up. The transformer and metering are wired up for the Dollar General and their underground wire is ordered. Several meetings with the contractors have taken place. **Water:** Parts for the fire hydrant at the old water tower should be in next week. Brian Stader of Utility Supply Company will be coming by with the tools to help fix the hydrant. Once that is done the old water tower will be drained for inspection. **Sewer:** We are still having trouble with the main lift station at the sewer plant. The pump had to be pulled again and unclogged. The lift station out by FTIC is also a concern. Those pumps are failing, as well. The control panel is not working properly due to exposed wiring being chewed by mice. Scott Creagor is getting quotes to fix those problems. The sewer line and tap for the Dollar General have been installed and inspected. **Street:** The City of Lebanon has declared one of their patchers surplus and have agreed to sell it to the Town for \$950.00. The Council approved the purchased and Katie Conyer will cut a check so that Bobby can go pick it up. Two stop signs and a do not enter sign have been replaced.

Marshal Clapp reported for the Police Department. For the month of September there were 243 total police services; 52 Traffic stops with 8 tickets issued and 38 warnings; 8 Assist Fire/EMS; 12 Assist other Law Enforcement; 2 accident reports; 5 reports filed; 2 arrests made; 2 active alarm; 1 domestic fight; 1 civil disturbance; 15 suspicious activity calls; 0 civil papers served; 0 funeral escort; 5 animal complaints; 1 local ordinance warnings; 2 ticket issued on local ordinances and 137 other police services. Marshal Clapp reminded citizens that if they have a non-emergent need for police assistance that they should call dispatch at 765-482-1412 #8. They should not send him a message on facebook. The policy book is complete and he will forward that to the Council and Amy Nooning for review. He reiterated the dog ordinance enforced in Jamestown. The Boone County Animal control ordinance was also discussed. Officer Hannah Fisher and Bob Clutter will be and the next meeting to discuss the ordinance and the Council will consider the ordinance for its first reading.

Sean Mitchell reported for JVFD. There were 9 EMS, 4 Fire, 1 MVA and 1 call for downed powerlines for a total 18 runs for the month of September. They completed 14 hours of training, 17 hours of meetings, 63 admin hours, 66 special event hours and 51 hours for runs. The Pancake breakfast was a success. 5000 gallons of water was used on a fire they assisted on in Eel River Township. October is fire prevention month and they have smoke detectors available at the fire station. They are asking for donations to cover the cost of those. Engine 41 is out for scheduled maintenance but should be back this week. They are adding an air primer at the cost of \$2,800 which they are paying for. The new grass rig is coming along nicely and should be delivered on schedule. Chief Mitchell is attending commissioner's meetings in which the county is discussing a new radio system.

Katie Conyer reported that the INDOT Community Crossings Grant has been successfully closed out and the Project is complete. She also mentioned the results of the Title Search for the concession stand in the downtown park. Amy Nooning informed that council that the property belongs to the town. It was given to the Town by Offila and Mattie Hedge in 1926. All structures and equipment on those lots also belong to the Town. JCP was given permission to move forward with the rehabilitation of the concession stand and they will do so.

Tina Pennington reported for JCP. They have received 20 sponsorships for the Sponsor A Flag program. They hope to purchase flags month. They are pricing a plaque for the water fountain in the downtown park to acknowledge donors for that project. They will be needing volunteers and donations for the concession stand project. They will have a ham and bean booth at the Cider Festival. October 13<sup>th</sup> is the last farmers market of the year. They will have a booth at the JCC Fall Festival on October 20<sup>th</sup>. Finally, they will sponsor a costume contest on October 31<sup>st</sup> during trick or treat. They will also be serving hamburger and hotdogs that night.

Nancy Rice reported for the Park Board. They met on September 11<sup>th</sup> and the 25<sup>th</sup>. Most of the discussion was regarding Cider Festival planning. They have 25 vendors signed up and 8 food vendors. They voted to allow the sale of CBD Oils at the festival. Park Board Vice President Tara Miller will be resigning as 12/31/2018. The vacancy on the Board will be advertised soon.

Shane Childress read the monthly building permit report from Debra Luzier of GRW. There were four new permits issued. There is one permit pending and four inspections were completed.

Amy Nooning had nothing further to report.

The Redevelopment Commission met with the Boone RDC. The meeting was educational and there will be another meeting in the future for educational purposes.

Member Hawkins made a motion to approve the minutes of the September 4, 2018 Regular Meeting and public hearing. Member Childress seconded and both voted aye.

Member Hawkins made a motion to approve the minutes of the September 20, 2018 Special Meeting and Public Hearing. Member Childress seconded and both voted aye.

Member Hawkins made a motion to approve the memoranda of the September 5, 2018 Executive Session and Member Childress seconded. Both voted aye.

Member Hawkins made a motion to approve the October 2018 docket and Member Childress seconded. Both voted aye.

Member Hawkins made a motion to approve the Clerk Treasurer's September bank reconciliation as presented. Member Childress seconded and both voted aye.

Ordinance 2018-12 regarding the 2018 pay 2019 Budget was read for its seconded reading. Member Hawkins made a motion to approve and Member Childress seconded. Both voted aye and the 2019 budget was approved.

The HWC Service Agreement for the Stormwater Improvements Project was presented. Bryan Grotz of HWC Engineering was present to answer questions. Member Hawkins made a motion to approve and Member Childress seconded. Both voted aye and Council President Childress signed the contract.

Member Hawkins made a motion to approve and appoint Council President Shane Childress to sign all documents regarding the Wastewater Treatment Plant Project. Member Childress seconded and both voted aye.

The Notice to Proceed for the WWTP project was presented. Member Hawkins made a motion to approve and signed and Member Childress seconded. Both voted aye and the document was signed.

The contract between the Town and Thieneman Construction was considered. Member Hawkins made a motion to approve and sign and Member Childress seconded. Both voted aye and the contract was signed. Katie Conyer will upload this contract to Gateway.

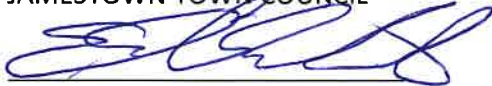
Resolution 2018-10 regarding Trick or Treat night was read. Member Hawkins made a motion to approve and Member Childress seconded. Both voted aye.

Resolution 2018-11 regarding sewer bond transfers was read. Member Hawkins made a motion to approve and Member Childress seconded. Both voted aye.

The next regular meeting is on November 13, 2018. The Plan Commission will meet on November 15, 2018 to set 2019 schedule.

Member Hawkins made a motion to adjourn and Member Childress seconded. Both voted aye and the meeting was adjourned at 8:24 PM.

JAMESTOWN TOWN COUNCIL

  
Shane Childress

John Fultz

  
Chassity Hawkins

Attest:

  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
November 13, 2018

The Jamestown Town Council met for the Regular Council meeting and a Public Hearing on November 13, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress, John Fultz and Chassity Hawkins. Others attending were: Katie Conyer, Aaron Clapp, Amy Nooning, Joe Fuller, Cookie Leeke, Tina Pennington, Sean Mitchell, Nancy Rice, Dave and Brenda Phelps, Lori Stuart, Jay Randle and Jenny McCarter-Fultz

The meeting was opened at 7:04 PM.

The public hearing for the 16L Correction for the 2018 Pay 2019 Budget was opened. Katie Conyer discussed the reason for the public hearing and explained why there was an issue. The tax rate for the 2019 General Budget needed to be changed to do the change in personal property tax for FTIC. Due to new legislation, that tax revenue decreased by nearly half. For this reason, the DLGF recommended that the Town correct the General Fund tax rate and increase it from .3372% to .4401%. With no questions from the public, the public hearing was closed.

Member Fultz made a motion to rescind the general fund tax rate approved by Ordinance 2018-12. Member Hawkins seconded. All voted aye. Ordinance 2018-13 regarding the appropriations and tax rates was read. Member Fultz made a motion to suspend the rules and pass the ordinance on its first reading. Member Hawkins seconded and all voted aye. Member Fultz then motioned to adopt Ordinance 2018-13 and Member Hawkins seconded. All voted aye and the motion carried.

Bobby Taylor reported for the Utility Departments. **Electric:** The electric department has been very busy with new construction and new services. Weather permitting Dollar General should have power on Thursday. All of the Christmas decorations have been prepared and are ready to go up. **Water:** Well #5 is back up and running once again and another fire hydrant has been replaced. **Sewer:** Lift station pump issues and the FTIC lift station continue. The newly rebuilt pump has failed again. It was clogged with debris other than sewage once again, causing the pump to burn up. Discussion about how to deal with the mounting costs of constantly repairing the lift station out there is ongoing. Amy Nooning will look into our Wastewater Ordinance regarding fines as the council believes that is has come to that point. A quote for panel and pump replacement should be in next week. At this point, it appears that we will need much more durable pumps and panel. The council is also looking to amend the ordinance to require companies like FTIC to have their own pre-treatment facility for sewage. They will also look into industrial rates for water and sewer. Amy is working on that as well. Member Fultz made a motion to send FTIC an invoice labor hours and cost of materials or equipment above and beyond normal maintenance expenses. Member Hawkins seconded and all voted aye.

Marshal Clapp reported for the Police Department. For the month of October there were 265 total police services; 95 Traffic stops with 77 tickets issued and 27 warnings; 6 Assist Fire/EMS; 9 Assist other Law Enforcement; 1 accident reports; 9 reports filed; 4 arrests made; 4 active alarm; 0 domestic fight; 0 civil disturbance; 8 suspicious activity calls; 0 civil papers served; 0 funeral escort; 1 animal complaints; 2 local ordinance warnings; 0 ticket issued on local ordinances and 126 other police services. Marshal Clapp reported that the department has received a grant from the Bullet Proof Vest Partnership in the amount of \$950.00. That will purchase one new vest. He also reported that the tornado sirens were

inspected once again. It was recommended that all the batteries are replaced although no other issues could be found. He and Bobby will make sure that the batteries get replaced. Papa Johns pizza trailer will be back on November 26<sup>th</sup> out on International Drive.

Sean Mitchell reported for JVFD. There were 15 EMS, 5 Fire, 3 MVA, 1 Assist and 1 a fuel spill for a total 25 runs for the month of October. They completed 18 hours of training, 12 hours of meetings and 77 hours for runs. They provided a Fire Safety event at Granville Wells Elementary on October 5<sup>th</sup>. Walk through inspections were performed at the School and at FTIC. The department participated in the Fall Festival at Jamestown Christian Church and Trick or Treat night. They were unable to attend the Apple Cider Festival due to a department wide training conflict. The AFG Grant application was successfully submitted. Chief Mitchell will also be attending upcoming County Council Meeting regarding the radio upgrades. Soup with Santa is on December 8<sup>th</sup> from 4-8 PM.

Katie Conyer nothing further to report.

Amy Nooning had nothing further to report.

Shane Childress read the monthly building permit report from Debra Luzier of GRW. There were four new permits issued. There are four permits pending and four inspections were completed.

Tina Pennington reported for JCP. Trick or Treat night was a huge success. The Christmas Tree lighting will take place on November 24<sup>th</sup> with the lighting of the tree at 6 PM. Festivities will begin at 4 pm. Their next meeting is on December 3<sup>rd</sup>. The Historical Society has been awarded a grant for new winter banners for the downtown area. Those will be in this week.

Nancy Rice reported for the Park Board. They met on October 30<sup>th</sup>. The Apple Cider Festival was a huge success. They asked about winterizing the restrooms at the Nature Park. Bobby stated that it would be done next week. During the next couple of meetings, they will focus on the 5 Year Park Plan to be resubmitted to the DNR. Projects they would like to focus on next year include erosion, sign repairs and dead trees. They are also going to get quotes for adding handicap rails and diaper changing stations to the restrooms at the Nature Park.

Member Hawkins made a motion to approve the minutes of the October 2, 2018 Regular Meeting. Member Fultz seconded and all voted aye.

Member Hawkins made a motion to approve the November 2018 docket and Member Fultz seconded. All voted aye.

Member Hawkins made a motion to approve the Clerk Treasurer's October bank reconciliation as presented. Member Fultz seconded and all voted aye.

The Grant Administration Contract with KW Consulting was presented. Amy Nooning recommended a change in section 9 to indicate mutual indemnification and add e-verify language to the contract. Member Fultz made a motion to allow Member Childress to sign the contract on behalf of the Town



once the appropriate changes have been made to section 9 and e-verify verbiage added. Member Hawkins seconded and all voted aye.

Resolution 2018-12 regarding the transfer of the levy excess to rainy day was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2018-13 regarding the transfer of In Lieu of Tax money from Electric and Water to General Fund was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2018-14 regarding cell phone reimbursement was read. Fire Chief Mitchell was omitted from the Resolution therefore, it will be tabled until the December meeting.

Resolution 2018-15 regarding fire department surplus was read. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Resolution 2018-16, the Declaratory Resolution for the Stormwater Improvement project bond, was read. Member Fultz made a motion to suspend the rules and pass the resolution on the first reading. Member Hawkins seconded and all voted aye. Member Fultz made a motion to approve and Member Hawkins seconded. All voted aye.

Member Childress has been in contact with the foreman at Dollar General, as well as, Joe Leonard, the developer. They are asking for the Town to release the Certificate of Occupancy before the final inspection. They do not have power or water yet but the want to start setting up the shelving and stock them. The Council agreed that they are not comfortable releasing the C of O but would allow them to starting installing the shelving and placing product if that's what they want to do.

There are several vacancies coming up for the Plan Commission, BZA, RDC and Park Board. There are two vacancies on the RDC beginning January 1<sup>st</sup>. There is 1 vacancy on each of the other four boards to be filled.

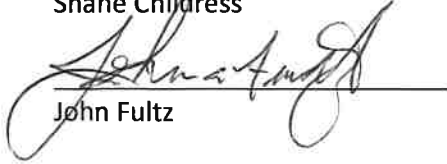
The next regular meeting is on December 4, 2018. The Plan Commission will meet on November 15, 2018 to set 2019 schedule. The yearend meeting on December 26, 2018 at 6:00 PM.

Member Fultz made a motion to adjourn and Member Hawkins seconded. All voted aye and the meeting was adjourned at 9:06 PM.

JAMESTOWN TOWN COUNCIL



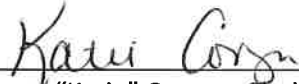
Shane Childress



John Fultz

\_\_\_\_\_  
Chassity Hawkins

Attest:

  
\_\_\_\_\_  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
December 4, 2018

The Jamestown Town Council met for the Regular Council meeting and a Public Hearing on December 4, 2018 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and John Fultz. Others attending were: Katie Conyer, Bobby Taylor, Aaron Clapp, Amy Nooning, Joe Fuller, Cookie Leeke, Tina Pennington, Sean Mitchell, Nancy Rice, Jay Randle, Jennifer McGee, Michelle Harsin, Dean Sears, Mary Zigler, Hannah Fisher, Bob Clutter and Jenny McCarter-Fultz

The meeting was opened at 7:00 PM.

Officer Hannah Fisher and Bob Clutter, Attorney for Boone County, were present to discuss the Boone County Animal Control Ordinance before the Council adopts it. Officer Fisher explained how the ordinance would be enforced. Ordinance 2018-14 was read. Member Fultz made a motion to suspend the rules and pass the ordinance on its first reading. Member Childress seconded and both voted aye. Member Fultz made a motion to adopt Ordinance 2018-14 and Member Childress seconded. Both voted aye.

The public hearing for the confirmatory resolution approving the construction and acquisition of certain storm water improvements was opened. Amy Nooning explained the resolution and Member Childress opened the floor for public comments and questions. With no comments or questions from the public the hearing was closed. Amy Nooning read Resolution 2018-19. Member Fultz made a motion suspend the rules and pass the resolution on the first reading. Member Childress seconded and both voted aye. Member Fultz made a motion to approve Resolution 2018-19 and Member Childress seconded. Both voted aye and the motion was carried.

Bobby Taylor reported for the Utility Departments. **Electric:** The Dollar General's electric service install is complete. Lebanon utilities assisted with this process. One new service was installed. **Water:** The hydrant near the Mill Street water tower has been repaired. The pole damaged in a hit and run on November 23<sup>rd</sup> has been repaired. **Sewer:** Lift station pump issues and the FTIC lift station continue. A meeting is planned for December 6, 2018 to discuss our next course of action. Construction at the Sewer Plant is underway. Thieneman is currently working on the UV system. HWC's inspector is onsite every day. **Street:** Trucks are prepared for winter weather and salt is on hand. The new banners were hung downtown. Member Childress added that Amy Nooning has been working with the Council, Bobby Taylor, Katie Conyer and Jon Query of HWC on the amending the Sewer Ordinance. Amy Nooning read Ordinance 2018-15. Member Fultz made a motion to suspend the rules and pass the ordinance on the first reading. Member Childress seconded and both voted aye. Member Fultz made a motion to adopt Ordinance 2018-15 and Member Childress seconded. Both voted aye. Invoices for the Sewer Project were considered. HWC's invoice is in the amount of \$3,000.00 and Theineman Construction's invoice is in the amount of \$107,496.61. Member Childress made a motion to approve payment of these invoices and Member Fultz seconded. Both voted aye. Katie Conyer will submit them to SRF for payment.

Marshal Clapp reported for the Police Department. For the month of November there were 231 total police services; 77 Traffic stops with 8 tickets issued and 73 warnings; 7 Assist Fire/EMS; 9 Assist other Law Enforcement; 2 accident reports; 5 reports filed; 2 arrests made; 4 active alarm; 0 domestic fight; 3 civil disturbance; 4 suspicious activity calls; 0 civil papers served; 0 funeral escort; 1 animal complaints; 0

local ordinance warnings; 0 ticket issued on local ordinances and 117 other police services.

Sean Mitchell reported for JVFD. There were 11 EMS, 1 Assist and 1 power lines down for a total 13 runs for the month of November. They completed 34 Administrative hours, 20 hours of training, 23 hours of meetings and 30 hours for runs. Conducted CPR training for 5 town employees who are now certified. Soup with Santa is this Saturday for 4-8 pm at the Fire Station.

Katie Conyer nothing further to report.

Amy Noonung had nothing further to report.

Shane Childress read the monthly building permit report from Debra Luzier of GRW. One new building permit was filed per the report from Debra Luzier.

Tina Pennington reported for JCP. The 3<sup>rd</sup> Annual Tree Lighting in the downtown park was well received. Over 110 people take a free carriage ride which was sponsored by the Jamestown Lions Club. All but two trees downtown were decorated for the Christmas Tree decorating contest. Those winners will be announced during the Soup with Santa festivities this Saturday.

Nancy Rice reported for the Park Board. They met on November 27, 2018. They are still working on updates and repairs to the restrooms at the nature park. The restrooms at the nature park have been winterized and closed for the winter.

Member Childress made a motion to approve the minutes of the November 13, 2018 Regular Meeting. Member Fultz seconded and both voted aye.

Member Fultz made a motion to approve the December 2018 docket and Member Childress seconded. Both voted aye.

Member Fultz made a motion to approve the Clerk Treasurer's November bank reconciliation as presented. Member Childress seconded and both voted aye.

Resolution 2018-17 regarding uncollectible utility accounts was read. Member Fultz made a motion to approve and Member Childress seconded. Both voted aye.

Resolution 2018-18 regarding surplus was read. Member Fultz made a motion to approve and Member Childress seconded. Both voted aye.

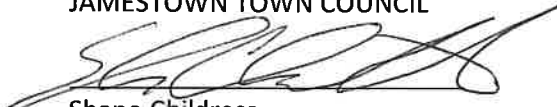
Resolution 2018-14 regarding cell phone reimbursement was present for the second time. Member Fultz made a motion to approve and Member Childress seconded. Both voted aye.

A year end meeting will be held on December 26, 2018 at 6:00 pm.

The next regular meeting is on January 8, 2019. The Plan Commission will meet on January 17, 2019. The Redevelopment Commission will meet on January 2, 2019 at 6:00 pm and the BZA will meet that same evening at 6:30 pm.

Member Fultz made a motion to adjourn and Member Childress seconded. Both voted aye and the meeting was adjourned at 8:30 PM.

JAMESTOWN TOWN COUNCIL

  
Shane Childress

John Fultz

  
Chassity Hawkins

Attest:

  
Tamara "Katie" Conyer, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
December 26, 2018

The Jamestown Town Council met for the Year End Council meeting on December 26, 2018 at 6:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: Shane Childress and Chassity Hawkins. Others attending were: Katie Conyer, Bobby Taylor, Aaron Clapp, Joe Fuller, Cookie Leeke, Dave and Brenda Phelps and Tina Pennington.

The meeting was opened at 6:04 PM.

The minutes of the December 4, 2018 regular meeting and public hearing were considered. Member Hawkins made a motion to approve and Member Childress seconded. Both voted aye.

Member Hawkins made a motion to approve the year end docket. Member Childress seconded and both voted aye.

Katie Conyer asked the council to consider changing the Jackson Township Fire contract to a five (5) year contract. The contract will be due for renewal at the February meeting and has always been a one (1) year contract. Trustee Dan Mitchell suggested the change. The council will consider it.

Ordinance 2018-16 regarding the 2019 Salary Ordinance was read. Cookie Leeke asked why take home vehicles were not included in the salary ordinance. It was explained that they were not part of the employees pay and could not be used for personal use. The two employees who do have take home vehicles are on call 24/7 and having the take home vehicles assigned to them <sup>helps</sup> expedite the after hours calls. Most salaries stayed the same as 2018, with the exception of Bobby Taylor and Rebecca Judy. Bobby Taylor's salary was raised to \$58,000 per year and Rebecca Judy's was raised to \$13.50 per hour. Member Hawkins made a motion to approve and Member Childress seconded. Both voted aye and the 2019 Salary Ordinance was approved.

Resolution 2018-20 regarding appropriation transfers was read. Member Hawkins made a motion to approve and Member Childress seconded. Both voted aye.

The 2019 Legal Services Contract with Attorney Amy Nooning was presented. The only change in the contract was timing of the payments. If approved, payments would be due June 1<sup>st</sup> and December 1<sup>st</sup> of each year, instead of January and June. Member Hawkins made a motion to approve the contract. Member Childress seconded and both voted aye.

The Council received one letter of interest for the vacant seat on the Plan Commission. Member Childress made a motion to appoint Lynn Hiller to the Plan Commission and Member Hawkins seconded. Both voted aye and the motion carried.

During the meeting Tina Pennington expressed interest <sup>in</sup> one of the RDC vacant seats. Member Hawkins made a motion to appoint Ms. Pennington to the RDC. Member Childress seconded and both voted aye.

Dave Phelps expressed interest, during the meeting, to serve on the Park Board. Member Childress made a motion to appoint Mr. Phelps to the Park Board. Member Hawkins seconded and both voted aye.

The next regular meeting is on January 8, 2019. The Plan Commission will meet on January 17, 2019. The Redevelopment Commission will meet on January 2, 2019 at 6:00 pm with a meeting of the BZA to immediately follow.

With no further comments from citizens, Member Hawkins made a motion to adjourn and Member Childress seconded. Both voted aye and the meeting was adjourned at 6:50 PM.

JAMESTOWN TOWN COUNCIL



Shane Childress

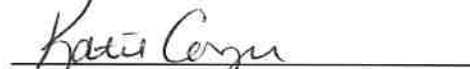


John Fultz



Chassity Hawkins

Attest:



Tamara "Katie" Conyer, Clerk Treasurer