

Town of Jamestown  
Boone County, Indiana  
January 7, 2020

The Jamestown Town Council met for the Regular Council meeting on January 7, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: Shane Childress and David Phelps. Council Member Chassity Hawkins was absent. Others attending: Aaron Clapp, Jenny McCarter-Fultz, Katie Conyer, Cookie Leeke, Joe Fuller, Tina Pennington, Dave Phelps, Nancy Rice, Dax Norton, Bobby Taylor, Catrina Cook, Brenda Phelps, Rebecca Judy, Lori Stewart, Jeff Wolfe, Tammy Cook, Bob Clutter, and Eric Spall.

The meeting was opened at 7:08 PM.

Elected officials Shane Childress, David Phelps, and Catrina Cook were sworn in.

The election of a Town Council President was considered. Member Phelps made a motion to elect Member Childress as Town Council President. Member Childress seconded and all voted aye.

Eric Spall, the Boone County Historian, was present to discuss placing a monument for Herman B. Wells in town. He has been discussing the placement with the Park Board. They would like to see the monument placed next to the Tri Area Library on Main Street. Permission is needed from INDOT to place the sign in their right of way.

Bobby Taylor reported for the Utilities. Tree Trimming will take place this week. Testing for the water has been going well. Everything at the Sewer Plant has been running smoothly. Bobby will be looking into getting a dumpster from Ray's Trash Service for the auger.

Marshal Clapp reported for the Police Department. For the month December there were 196 total police services; 44 Traffic stops with 15 tickets issued and 7 warnings; 6 Assist Fire/EMS; 5 Assist other Law Enforcement; 3 accident reports; 48 reports filed; 3 arrests made; 1 active alarm; 3 domestic fight; 1 civil disturbance; 3 suspicious activity calls; 56 extra patrols; 0 civil papers served; 1 funeral escort; 1 animal complaints with 0 impounded; 3 local ordinance warnings; 0 ticket issued on local ordinances; 1 juvenile problem and 61 other police services. The 2013 Charger is in the shop. It was struck on I-74. Police Reserve Chad Bales will be attending the Reserve Academy in February. The JPD will be purchasing 2 new tasers.

Member Childress read the report for JVFD. There were 15 EMS, 1 MVA, 2 HazMat, and 5 Assist other Departments for a total of 23 runs for the month of September. They completed 41 Administrative hours, 15 hours of meetings, 20 training hours, and 72 hours for runs. JFD members and JFD Auxiliary members combined for over 182 hours for the Soup with Santa event. Mackenzie Calvert was named Fire Fighter of the Year 2019. IFD is willing to loan the JFD SCBA's until they can fund new ones.

Catrina Cook reported. A representative from Senator Braun's office will be at the Town Building on January 24<sup>th</sup> from 1-3 PM. They will be there to answer any questions that town citizens may have. Catrina asked for permission to void two checks from 2017 and to move the money back to their respective funds. Member Childress made a motion approve and move the funds back into the appropriate locations. Member Phelps seconded and all voted aye.

An MOU for FTIC was considered concerning the storm drainage easement. Member Childress made a motion to approve the MOU for FTIC and Member Phelps seconded. All voted aye.

A renewing contract for Professional Services with MS Consultants was considered. Member Childress made a motion to approve the contract. Member Phelps seconded and all voted aye.

A discussion to amend the 2020 Salary Ordinance was opened. Member Childress made a motion to increase the Town Marshal salary from \$45,000 a year to \$50,000. Member Phelps seconded and all voted aye. Member Childress also made a motion to increase the Utility Superintended salary from \$58,000 a year to \$60,320. Member Phelps seconded and all voted aye. Catrina Cook requested a raise for her Deputy Clerk from \$13.50 an hour to \$15.00 an hour. Member Phelps made a motion to approve the raise for the Deputy Clerk from \$13.50 an hour to \$15.00 an hour. Catrina Cook also requested a raise for her part time front desk help, Glenda Hieston, from \$10.00 an hour to \$10.50 an hour. Member Childress made a motion to approve the raise and Member Phelps seconded. All voted aye.

Ordinance 2020-2 to Amend the 2020 Current Employee Salary Ordinance with the above changes was presented. Member Phelps made a motion to suspend the rules of consider on the first reading and Member Childress seconded. All voted aye. Member Childress made a motion to approve Ordinance 2020-2. Member Phelps seconded and all voted aye.

A proposal from CenturyLink to provide 100m fiber to the Municipal Building and enhance the VOIP telecommunications product was considered. Member Childress made a motion to approve the proposal to provide professional services. Member Phelps seconded and all voted aye.

Appointments to the Boards and Commission was next. There are 2 vacancies on the BZA and 2 vacancies on the Plan Commission. Letters of intent will be accepted from town citizens until the close of the business day on February 3<sup>rd</sup> for those wishing to fill the vacancies. Member Phelps made a motion to reappoint the current members of the RDC for another term. Member Childress seconded and all voted aye.

The Plan Commission will hold a meeting Thursday, January 9, 2020 at 6 PM.

The Redevelopment Commission will hold a meeting Thursday, January 9, 2020 at 6:30 PM.

Member Phelps made a motion to adjourn and Member Childress seconded. All voted aye and the meeting was adjourned at 9:07 PM.

Town of Jamestown  
Boone County, Indiana  
February 6, 2020

The Jamestown Town Council met for the Special Council meeting on February 6<sup>th</sup> 2020 at 5:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: David Phelps and Chassity Hawkins. Council member Shane Childress was absent. Others attending: Citizens of the town.

The meeting was opened at 5:01 PM by Member Phelps.


The meeting was held to discuss an agreement with the United States Postal Service. The Jamestown Market will no longer be the sight for the town's PO boxes. Citizens of the town were concerned and wondering what would be done to keep the PO boxes in Jamestown. The citizens were informed that the council is willing to allow the USPS to use the Jamestown Municipal Building, temporarily, as the location for the PO boxes until a permanent solution could be agreed upon.

Member Phelps made a motion to allow the PO boxes to be kept in the Jamestown Municipal Building until a permanent solution could be agreed upon. Member Hawkins seconded and all voted aye.

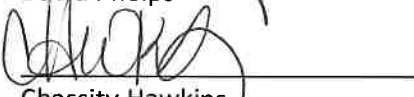
Town Administrator, Dax Norton, will contact the USPS and inform them that the town is willing to partner with the USPS and grant the USPS permission to move the current PO boxes from the Market to the Jamestown Municipal Building.

With no further business to discuss the meeting was adjourned at 5:54 PM.

JAMESTOWN TOWN COUNCIL

  
Shane Childress

  
David Phelps

  
Chassity Hawkins

Attest:

  
Catrina Cook, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on February 12, 2020 at 6:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: Shane Childress, David Phelps, and Chassity Hawkins. Others attending: Aaron Clapp, Katie Conyer, Suzy Rich, Joe Fuller, Tina Pennington, Nancy Rice, Dax Norton, Bobby Taylor, Catrina Cook, Eric Smith, Bryan Grotz, Darlene Fuller, Mike Muller, Kathy Muller, Jeff Lee, Sandy Lee, Paula Ciccarelli, Alex Hilt, Ruth Ann Myers, Mary Zigler, and Jimmie Hieston.

The meeting was opened at 6:00 PM.

Bobby Taylor reported for the Utilities. Tree Trimming is taking place. The new capacitor bank was delivered. There was a water leak on State Road 234 that UMAC helped fix. They received the test kit for the lift station at FTIC. The roads have been salted in preparation for winter weather.

Member Childress read the report for the Police Department. For the month December there were 165 total police services; 42 Traffic stops with 11 UTT, 16 written warnings, and 2 impounds; 6 Assist Fire/EMS; 3 Assist other Law Enforcement; 0 accident reports; 5 case reports with 1 OWI, 1 driving, 1 fraud, 1 domestic, and 1 juvenile; 2 arrests made; 2 active alarm; 1 domestic fight; 0 civil disturbance; 6 suspicious activity calls; 63 extra patrols; 0 civil papers served; 0 funeral escorts; 3 animal complaints with 0 impounded; 4 local ordinance warnings; 1 citation or remediation by the town on local ordinances; 3 juvenile problems and 24 other police services. The 2013 Dodge is still being repaired and the insurance is still providing a rental which has been widely utilized around town. JPD will be hosting training through the end of March. Tasers and laptops are in and in use. New reserve officers are coming on this spring once training has finished. Swampy is headed to Thorntown for re-wiring. A request to bring Papa Johns back to town for a reserve fundraiser was made. Member Phelps made a motion to approve bringing Papa Johns back to town for the fundraiser. Member Hawkins seconded and all voted aye.

Member Childress read the report for JVFD. There were 10 EMS, 3 MVA, 3 Good Intent/Public Assist, and 3 Assist other Departments for a total of 19 runs for the month of January. They completed 55 Administrative hours, 13 hours of meetings, 41 training hours, and 76 hours for runs. JVFD is still working with IFD on SCBA loaner program. The JVFD would like to remind the public to make sure addresses on houses/mailboxes are visible and clear of obstructions incase of emergency.

Catrina Cook reported. She requested that the regular March council meeting be moved to a later date. Member Hawkins made a motion to move the regular March council meeting to Friday March 6<sup>th</sup> at 7 PM. Member Phelps seconded and all voted aye. The town building will be used as a voting center on Wednesday April 29<sup>th</sup> from 1pm-8pm, Thursday April 30<sup>th</sup> from 1pm-8pm, Friday May 1<sup>st</sup> from 1pm-8pm, Saturday May 2<sup>nd</sup> from 8am-3pm, and Tuesday May 5<sup>th</sup> from 6am-6pm. Due to voting taking place on May 5<sup>th</sup> Catrina requested the regular May council meeting be moved to a later date. Member Phelps made a motion to move the regular May council meeting to Wednesday May 6<sup>th</sup> at 7 PM. Member Hawkins seconded and all voted aye.

Amy Noonung had nothing further to report.

Member Childress read the building inspection report. There was 1 inspection performed in the month of January with 0 new permits issued.

Tina Pennington reported for the JCP. Dax Norton was present at their last meeting to discuss the importance of private investment in order for Jamestown to develop and grow. The JCP submitted a video and application for HGTV'S Hometown Takeover. There is a need for daycare in town and Tina mentioned the Legion building being a good site for that. The next JCP meeting will be on March 2<sup>nd</sup> and board elections will take place. Boone EDC will hold a launch night on March 18<sup>th</sup> for entrepreneurs to present their ideas and compete for money to open a business in Boone county.

Nancy Rice reported for the Park Board. They are looking to replace the 6 inspirational signs in the park and will be acquiring quotes. They are looking into possibly applying for a grant for the creek erosion. A new water heater will be ordered. Brenda Phelps needed reappointed to the Park Board. Member Childress made a motion to reappoint Brenda Phelps to the Park Board. Member Hawkins seconded. Member Phelps abstained and Members Childress and Hawkins voted aye. Spring clean up for the Nature Park will be on April 4<sup>th</sup> and April 18<sup>th</sup> at 8:30 AM. On April 18<sup>th</sup> planting of trees will also take place. Next Park Board meeting will be on February 25<sup>th</sup> at 7 PM.

Dax Norton reported. A Main Street Revival Grant is being looked into.

The Town Council Meeting was opened to the public. Suzy Rich asked if it was possible for town citizens to donate money to the town to use for projects. Amy Nooning will look into it.

The regular council meeting minutes for the January 7<sup>th</sup>, 2020 meeting were considered. Member Hawkins made a motion to approve and Member Phelps seconded. All voted aye.

The special meeting minutes for the February 6<sup>th</sup>, 2020 meeting were considered. Member Hawkins made a motion to approve. Member Phelps seconded and all voted aye.

Member Hawkins made a motion to approve the January 2019 dockets and Member Phelps seconded. All voted aye.

Member Hawkins made a motion to approve the Clerk Treasurer's January bank reconciliation as presented. Member Phelps seconded and all voted aye.

There was no discuss on a long-term partnership with the USPS because a representative of the USPS was not present.

A contract for Professional Services with Baker Tilly was considered. Member Hawkins made a motion to approve and Member Phelps seconded. All voted aye.

A discussion and consideration of next steps with the Storm Water Improvement Project was opened. Eric Smith and Bryan Grotz with HWC Engineering were present to discuss bids that were received for

the project. Alex Hilt with Baker Tilly was present as the town's financial advisor on the project. After discussion, a special meeting will be held on Tuesday February 18<sup>th</sup> at 7 PM to revisit the project.

The Redevelopment Commission will hold a meeting Thursday, February 13, 2020 at 6:30 PM.

Member Phelps made a motion to adjourn and Member Childress seconded. All voted aye and the meeting was adjourned at 8:16 PM.

JAMESTOWN TOWN COUNCIL

Vacant

[Signature]  
David Phelps

[Signature]  
Chassity Hawkins

Attest:

[Signature]  
Catrina Cook, Clerk Treasurer



Town of Jamestown  
Boone County, Indiana  
February 18, 2020

The Jamestown Town Council met for the Special Council meeting on February 18<sup>th</sup> 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: David Phelps and Chassity Hawkins. Others attending: Citizens of the town.

The meeting was opened at 7:05 PM by Member Phelps.

Member Phelps read a resignation letter submitted by Council President Childress. Member Phelps made a motion to accept the resignation letter and declare a vacancy on the council. Member Hawkins seconded and all voted aye.

Member Phelps made a motion to fill the council vacancy within 30 days of the resignation day, February 13<sup>th</sup>, 2020. Member Hawkins seconded and all voted aye.

A recap and discussion of the Stormwater Project was opened. Eric Smith spoke and gave a brief recap over what had been talked about at the February 12<sup>th</sup>, 2020 meeting. Scott Miller spoke for Baker Tilly. He discussed the updated financial report for the town regarding the project. After hearing both gentlemen speak Member Hawkins made a motion to move forward with the Stormwater Project. Member Phelps seconded and all voted aye.

Member Phelps made a motion to accept the bid for Division 1 including mandatory alternate 1 from Sub-Surface of Indiana, Inc. contingent on financing and a review by town attorney, Amy Nooning. Member Hawkins seconded and all voted aye.

With no further business to discuss Member Hawkins made a motion to adjourn. Member Phelps seconded. All voted aye and the meeting was adjourned at 7:26 PM.

JAMESTOWN TOWN COUNCIL

Vacant

David Phelps

David Phelps

Chassity Hawkins

Chassity Hawkins

Attest:

Catrina Cook

Catrina Cook, Clerk Treasurer



Town of Jamestown  
Boone County, Indiana  
March 6, 2020

The Jamestown Town Council met for the Regular Council meeting on March 6, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: David Phelps, and Chassity Hawkins. Others attending: Aaron Clapp, Bobby Taylor, Amy Nooning, Catrina Cook, Joe Fuller, Darlene Fuller, Cookie Leeke, Brenda Phelps, Tina Pennington, Nancy Rice, and Tammy Cook.

The meeting was opened at 7:00 PM.

Nominations for Council President were opened. Member Hawkins nominated herself for the position. Member Phelps also nominated himself for the position. The deciding vote went to the Clerk Treasurer. She nominated Member Phelps as Council President. David Phelps became the new Council President.

Bobby Taylor reported for the Utilities. The well houses are being cleaned and new bolts are being put in. New asphalt for the paver was purchased.

Aaron Clapp reported for the Police Department. For the month February there were 121 total police services; 26 Traffic stops with 5 UTT, 19 written warnings, and 1 impounds; 6 Assist Fire/EMS; 5 Assist other Law Enforcement; 2 accident reports; 3 case reports with 1 battery, 1 driving, and 1 vandal; 2 arrests made; 0 active alarm; 1 domestic fight; 1 civil disturbance; 6 suspicious activity calls; 39 extra patrols; 0 civil papers served; 1 funeral escorts; 0 animal complaints with 0 impounded; 0 local ordinance warnings; 0 citation or remediation by the town on local ordinances; 1 juvenile problem and 30 other police services. The Papa Johns pizza trailer netted around \$140 for the department. 2013 Dodge is still down, pending decision on motor repair or replacement. The 40-hour pre-basic training is halfway finished with three new reserves being introduced soon. The UTV has wiring issues and is being worked on. The department has been receiving complaints about parents blocking streets at bus stops. Intersections and streets need to be kept completely clear.

Member Phelps read the report for JVFD. There were 16 EMS, 4 MVA, and 2 fire for a total of 22 runs for the month of February. They completed 63 Administrative hours, 14 hours of meetings, 42 training hours, and 56 hours for runs. The Annual Ham and Bean supper is May 2<sup>nd</sup> from 4-8 PM at JFD. The JVFD is currently holding a Firefighter 1 and 2 class as well as Instructor 1 and Fire Officer 1 class at JFD. They are working with the apparatus committee to find what they need for the replacement of Engine 242 that has been taken out of service due to mechanical and pump failure. Pending nice weather, exterior painting and maintenance on the fire station will be taking place soon. SCBA's are waiting on a report from Dax Norton for where they stand with the USDA program.

Catrina Cook reported. She asked the council when she should schedule the spring trash pickup. The council said May 2<sup>nd</sup> and it just needs confirmed with Smith's Trash Service. Catrina requested approval for Beth Binch to once again plant and maintain the flowerpots along Main Street. Member Phelps made a motion to approve Beth Binch to plant and maintain the flowerpots with the addition of the two planters in front of the shelter house. Catrina reported that her work with Baker Tilly went well and that the bank reconciliations are balanced.

Amy Nooning had nothing further to report.

Member Phelps read the building inspection report. There was 1 inspection performed in the month of February with 1 new permit issued.

Tina Pennington reported for the JCP. Annual membership renewal is underway. Randy Dillon attended the last JCP meeting and reported on the developments at the Jamestown Market. The Main Street assessment was worked on and submitted. The Back to School Bash continues to be worked on and is scheduled for August 1<sup>st</sup>, 2020. The next JCP meeting will take place on April 6<sup>th</sup> at 7 PM.

Nancy Rice reported for the Park Board. They received the grant they applied for to help fund the Apple Cider Festival. A new water heater was ordered for the shelter house. Clean up at the Nature Park is scheduled for April 4<sup>th</sup> and April 18<sup>th</sup>. The next meeting is scheduled for March 21<sup>st</sup> at 10 AM.

Dax Norton was absent and there was no report on Municipal Operations.

The Town Council Meeting was opened to the public. There were no comments from the public.

The regular council meeting minutes for the February 12<sup>th</sup>, 2020 meeting were considered. Member Phelps made a motion to approve and Member Hawkins seconded. All voted aye.

The special meeting minutes for the February 18<sup>th</sup>, 2020 meeting were considered. Member Hawkins made a motion to approve with an amendment to the minutes. Member Phelps seconded and all voted aye.

Member Phelps made a motion to approve the February 2020 dockets and Member Hawkins seconded. All voted aye.

Member Phelps made a motion to approve the Clerk Treasurer's February bank reconciliation as presented. Member Hawkins seconded and all voted aye.

Ordinance 2020-01, approving a purchasing policy, was considered. Member Phelps made a motion to suspend the rules and consider on the first read. Member Hawkins seconded and all voted aye. Member Phelps made a motion to approve Ordinance 2020-01. Member Hawkins seconded and all voted aye.

Approval and authorization for the execution of the Storm Water Project was considered. Member Phelps made a motion to approve and have Member Hawkins sign the Explanation of Revised Scope Letter. Member Hawkins seconded and all voted aye.

Ordinance 2020-03, abolishing Town Legislative Districts, was considered. Member Phelps made a motion to suspend the rules and consider on the first read. Member Hawkins seconded and all voted aye. Member Phelps made a motion to abolish the districts and adopt Ordinance 2020-03. Member Hawkins seconded and all voted aye.

Declaratory Resolution 2020-01, approving the construction and acquisition of certain storm water improvements, was presented. Member Phelps made a motion to suspend the rules and consider on the first read. Member Hawkins seconded and all voted aye. Member Phelps made a motion to approve Resolution 2020-01 and Member Hawkins seconded. All vote aye and the motion carried.

Resolution 2020-02, approving signing authority for the SRF Flood Loan, was presented. Member Phelps made a motion to approve and Member Hawkins seconded. All voted aye and the motion carried.

An agreement from Lexipol to provide professional services for the JPD SOP Assistance was considered. Member Phelps made a motion to approve with an amendment to add e-verify language. Member Hawkins seconded and all voted aye.

A contract and invoice with Boone EDC to provide professional services was considered. Member Phelps made a motion to accept the contract and pay the invoice. Member Hawkins seconded and all voted aye.

A reappointment of Jay Randle to the Greater Jamestown Area Fund was considered. Member Phelps made a motion to reappoint Jay Randle. Member Hawkins seconded and all voted aye.

There will be a Town Council Special Meeting on March 11, 2020 at 7 PM to interview prospective appointees to fill the town council vacancy.

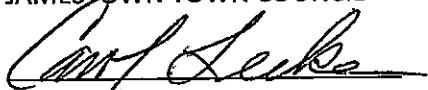
The Redevelopment Commission will meet on March 12, 2020 at 6:30 PM.


A Town Council Special Meeting will be held on March 12, 2020 at 7:00 PM to appoint an individual to fill the town council vacancy.


The Plan Commission will meet on March 19, 2020 at 6 PM.

Member Phelps made a motion to adjourn and Member Childress seconded. All voted aye and the meeting was adjourned at 8:00 PM.

JAMESTOWN TOWN COUNCIL

  
\_\_\_\_\_  
Carol Leéke

  
\_\_\_\_\_  
David Phelps

  
\_\_\_\_\_  
Chassity Hawkins

Attest:

  
\_\_\_\_\_  
Catrina Cook, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
March 11, 2020

The Jamestown Town Council met for the Special Council meeting on March 12<sup>th</sup>, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: David Phelps and Chassity Hawkins. Others attending: Citizens of the town. The special public meeting was properly noticed under the Indiana Open Door Law.

The meeting was opened at 7:01 PM by Member Phelps.

An appointment to fill a vacancy on the Town Council was considered. Member Hawkins nominated Carol Leeke to fill the position. Member Phelps seconded and all voted aye.

Catrina Cook swore Carol Leeke into the vacant Town Council position.

Authorization Instrument 2020-05, was read by title. The full title was read and is as follows: "Authorization Instrument No. 2020-5: An Authorization Instrument concerning the construction of certain additions, extensions and improvements to the Utility of the Political Subdivision, the issuance of revenue bonds to provide the cost thereof, the collection, segregation and distribution of the revenues of said works, the safeguarding of the interests of the owners of said revenue bonds, other matters connected therewith, and repealing ordinances, resolutions, or other instruments inconsistent herewith." Attorney Amy Nooning explained that that this document was a necessary part of obtaining the SRF loan for the stormwater project, and further summarized the sections of the Authorization Instrument. Discussion ensued. Member Phelps made a motion to approve Ordinance 2020-05 to be read by summary and title only instead of reading the entire Authorization Instrument due to its length. Member Hawkins seconded and all voted aye. Member Phelps made a motion to suspend the rules and consider the Authorization Instrument on its first reading. Member Hawkins seconded and all voted aye. Member Phelps made a motion to approve Authorization Instrument 2020-05 with the exhibits to be left blank and be filled in at the closing of the SRF loan. Member Leeke seconded and all voted aye. The Clerk/Treasurer shall cause Notice of the adoption of this Authorization Instrument to be published in both the Lebanon Reporter and the Indianapolis Star.

Member Phelps made a motion to cancel the Plan Commission and Redevelopment Commission meetings on March 19<sup>th</sup>. Precautions to stop the spread of the Corona Virus are being taken by canceling group meetings. Member Hawkins seconded and all voted aye.

Member Phelps made a motion to cancel the employee meeting on March 25<sup>th</sup>. Member Leeke seconded and all voted aye.

Member Phelps made a motion to request that no public meetings take place in the town building until further notice. This is also a precaution due to the Corona Virus. Member Hawkins seconded and all voted aye.

With no further business to discuss Member Phelps made a motion to adjourn and Member Leeke seconded. All voted aye and the meeting was adjourned at 7:36 PM.

JAMESTOWN TOWN COUNCIL

S/Carol Leeke  
Carol Leeke

~~[Signature]~~  
David Phelps

S/Chassity Hawkins  
Chassity Hawkins

Attest:

Catrina Cook  
Catrina Cook, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
May 5, 2020

The Jamestown Town Council met for the Regular Council meeting on May 5, 2020 at 6:30 PM via Zoom Meeting. Council members attending: David Phelps, Carol Leeke, and Chassity Hawkins. Others attending: Aaron Clapp, Bobby Taylor, Amy Nooning, Catrina Cook, Nancy Rice, Rebecca Judy, Dax Norton, and Sean Mitchell.

The meeting was opened at 6:54 PM.

Bobby Taylor reported for the Utilities. Fire hydrants will be flushed Thursday May 7<sup>th</sup> and Friday May 8<sup>th</sup>. Pothole patching has been taking place. Scott Creager is no longer the operator at the sewer plant. The new operator is Jessica Lindy. The last of the old water meters will start being changed out. The tornado siren had testing done.

Aaron Clapp reported for the Police Department. For the month April there were 248 total police services; 29 Traffic stops with 13 UTT, 17 written warnings, and 4 impounds; 13 Assist Fire/EMS; 5 Assist other Law Enforcement; 0 accident reports; 7 case reports with 1 resisting, 1 marijuana, 3 driving, and 1 domestic, and 1 drunk; 1 arrest made; 3 active alarms; 3 domestic fights; 1 civil disturbance; 11 suspicious activity calls; 116 extra patrols; 0 civil papers served; 1 funeral escorts; 4 animal complaints with 1 impounded; 0 local ordinance warnings; 0 citation or remediation by the town on local ordinances; 1 juvenile problem and 53 other police services. If citizens see anything suspicious they are asked to please report it to dispatch as soon as possible. The Town Hall was sterilized. The JPD ordered an ozone generator for town owned vehicles. CSX will be doing railroad work and road closing will be taking place.

Sean Mitchell reported for JVFD. There were 19 EMS, 2 fire, and 1 assist of another department for a total of 22 runs for the month of April. They completed 74 Administrative hours and 70 hours for runs. No training hours took place due to limitations involved with COVID-19. The Annual Ham and Bean supper has been rescheduled for June 27<sup>th</sup>.

Member Phelps read the building inspection report. There were 0 inspections performed in the month of April with 1 new permit issued.

Dave Phelps reported for the JCP. The JCP will still be having the Back to School Bash in August.

Nancy Rice reported for the Park Board. The Park Board will be working on a grant request to replace playground equipment. Betty Neff is resigning from the Park Board.

Dax Norton reported on Municipal Operations. Fiber Optic internet will be coming to town and local businesses will be able to hook up to it. The RDC will be meeting in the future to discuss expanding the TIF district. There is a potential Economic Development Project for Jamestown that the Bone EDC is working on.

The Town Council Meeting was opened to the public. Carol Leeke received an email from a resident asking about John Killea's property. He has been sent many citations regarding his property and is not complying.

The regular council meeting minutes for the March 6<sup>th</sup>, 2020 meeting were considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

The special meeting minutes for the March 11<sup>th</sup>, 2020 meeting were considered. Member Phelps made a motion to approve. Member Leeke seconded and all voted aye.

The special meeting minutes for the March 26<sup>th</sup>, 2020 meeting were considered. Member Phelps made a motion to approve. Member Leeke seconded and all voted aye.

Member Phelps made a motion to approve the April and May 2020 dockets and Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the Clerk Treasurer's April and May bank reconciliation as presented. Member Leeke seconded and all voted aye.

Resolution 2020-04, declaring the town owned Dixie Chopper as surplus equipment, was considered. Member Leeke made a motion to approve Resolution 2020-04 and Member Phelps seconded. Member Leeke and Member Phelps voted aye. Member Hawkins made it known that she was interested in purchasing the chopper and abstained. The motion carried.

An engagement letter for legal services with Ice Miller for the Storm Water Loan Documents was considered. Member Phelps made a motion to accept and Member Hawkins seconded. All voted aye.

A contract amendment for grant administration with KW Consulting for the Storm Water Improvement Project was considered. The fee for their services was reduced from \$48,000 to \$42,000. Member Leeke made a motion to approve the amendment. Member Hawkins seconded and all voted aye. Member Hawkins made a motion to have Member Phelps sign the document for the amendment. Member Leeke seconded and all voted aye.

Approval of the 2<sup>nd</sup> quarter electric utility rate tracking factor was considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

Confirmation of the sale of the JPD generator was considered. Member Leeke made a motion to accept Dave Phelps previous bid and sell the generator to him. Member Hawkins seconded. Member Hawkins and Member Leeke voted aye. Member Phelps abstained and the motion carried.

A discussion on COVID-19 Town reopening policies and procedures was opened. Catrina discussed requirements that town citizens have to follow when the Town Building opens back up and they enter the office. She also discussed requirements that the front desk employees would have to follow. Each department head discussed procedures they had in place. A document containing opening policies and procedures will be given to each employee, made available to the public, and posted at the Town Building.



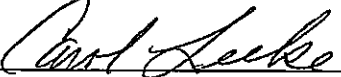
A discussion on a temporary utility payment policy was opened. Citizens need to know that their utility bills are still due. For citizens who have been struggling to pay their bill during the COVID-19 Pandemic a possible payment plan is being discussed.

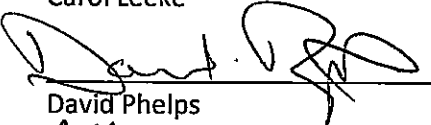
A Storm Water Improvement Project update was given by Amy Nooning. The SRF Loan closed, OCRA funds were released, and a pre-construction meeting is being scheduled.

The next regular Town Council Meeting will be held on June 2, 2020 at 7:00 PM.

Member Phelps made a motion to adjourn and Member Leeke seconded. All voted aye and the meeting was adjourned at 9:58 PM.

JAMESTOWN TOWN COUNCIL

  
\_\_\_\_\_  
Carol Leeke

  
\_\_\_\_\_  
David Phelps

  
\_\_\_\_\_  
Chassity Hawkins

Attest:

\_\_\_\_\_  
Catrina Cook, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
May 27, 2020

The Jamestown Town Council met for the Special Council meeting on May 27<sup>th</sup>, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown to open bids for the 2010 Dixie Chopper. Council members attending: David Phelps and Carol Leeke. Council Members attending via Zoom: Chassity Hawkins. Others attending: Catrina Cook and Isaac Shroll. Others attending via Zoom: Amy Noonung. The special public meeting was properly noticed under the Indiana Open Door Law.

The meeting was opened at 7:03 PM by Member Phelps.

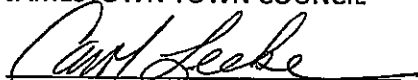
Council Member Hawkins submitted a Uniform Conflict of Interest Disclosure Statement because she had submitted a bid for the Dixie Chopper. Member Phelps made a motion to accept Member Hawkins's Uniform Conflict of Interest Disclosure Statement. Member Leeke seconded. Member's Phelps and Leeke voted aye and Member Hawkins abstained.

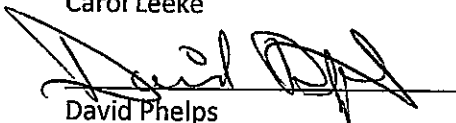
Member Phelps received two sealed bids for the Dixie Chopper. The first was from Chassity Hawkins and was for \$1,000. The second bid was from Philip Fiscella and was for \$1,051. Member Phelps made a motion to reject both bids. The bids did not come in as high as anticipated. Member Leeke seconded. Member Phelps and Member Leeke voted aye and Member Hawkins abstained.


Member Leeke made a motion to set a bid minimum limit of \$1,800. Member Phelps seconded and Member's Leeke and Phelps voted aye. Member Hawkins abstained.

With no further business to discuss Member Phelps made a motion to adjourn and Member Hawkins seconded. All voted aye and the meeting was adjourned at 7:15 PM.

JAMESTOWN TOWN COUNCIL

  
\_\_\_\_\_  
Carol Leeke

  
\_\_\_\_\_  
David Phelps

  
\_\_\_\_\_  
Chassity Hawkins

Attest:

\_\_\_\_\_  
Catrina Cook, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on June 2, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: David Phelps and Carol Leeke. Council members attending via Zoom: Chassity Hawkins. Others attending: Aaron Clapp, Bobby Taylor, Catrina Cook, Nancy Rice, Dax Norton, Tina Pennington, Valerie John, Jim John, Lori Stewart, Barbra Hawkins, and Suzy Rich. Others attending via Zoom: Amy Nooning, Joshua Malancuk, and Bob Clutter.

The meeting was opened at 7:05 PM.

Bobby Taylor reported for the Utilities. New capacitor banks have been put up. New water services have been put in for houses being built in town.

Aaron Clapp reported for the Police Department. For the month May there were 279 total police services; 74 Traffic stops with 23 UTT, 23 written warnings, and 2 impounds; 4 Assist Fire/EMS; 8 Assist other Law Enforcement; 0 accident reports; 13 case reports with 1 resisting, 1 drugs, 5 driving, and 1 domestic, 1 mental, 1 theft rec, 1 death and 1 threat; 1 arrest made; 0 active alarms; 1 domestic fights; 2 civil disturbance; 6 suspicious activity calls; 110 extra patrols; 0 civil papers served; 0 funeral escorts; 1 animal complaints with 1 impounded; 5 local ordinance warnings; 0 citation or remediation by the town on local ordinances; 2 juvenile problem and 52 other police services. Lexipol reviews are needed by the Town Attorney. The finance company for property 237 N Lebanon is requesting extra time to address their ordinance violations. Member Phelps made a motion to give property 237 N Lebanon 14 working days to remediate their ordinance violations. Member Leeke seconded and all voted aye. At this time, the Police Department is still not permitted to jail anything that is not a serious violent felony or OWI.

A change in the order of the Agenda was made to accommodate guests on the Zoom meeting. Resolution 2020-03, amending Resolution 2017-10, confirming designation of an economic revitalization area, and extending the term of the abatement benefits for FTIC, was introduced by name by Member Phelps. Josh Malancuk, from JM Tax Advocates, tax representatives of FTIC, explained the request for the extension of the FTIC personal property tax abatement in light of the unforeseen additional investment in personal property and accidental overpayment in taxes by FTIC. Town Attorney Amy Nooning and County Attorney Bob Clutter clarified certain points, and Atty Clutter confirmed that the county was in support of the extension of the personal property tax abatement. Discussion between the Council members ensued. Member Phelps read Resolution 2020-03 in its entirety. Member Leeke made a motion to suspend the rules and consider the Resolution on its first reading. Member Phelps seconded the motion. All voted aye and the motion carried. Member Phelps made a motion to approve Resolution 2020-03 and Member Leeke seconded. All voted aye and the motion carried.

There was no report from the JVFD.

Member Phelps read the building inspection report. There were 4 inspections performed in the month of May with 2 new permits issued.

Tina Pennington reported for the JCP. The JCP will still be having the Back to School Bash in August. June 27<sup>th</sup> is the first Farmers Market at Pleasant Acres Nature Park. A Flag Day decorating contest to show

hometown pride will be taking place. There is no sign up or entry fee required. There is a grand prize of \$250. The judging will be held June 14<sup>th</sup> after 3:00 pm. A request to have inflatables at the Back to School Bash and road closers for the event was made. Member Phelps made a motion to approve the request of inflatables and road closers and Member Leeke seconded. All voted aye. A resolution will be made and read at the next town council meeting regarding the road closers and Back to School Bash.

Nancy Rice reported for the Park Board. There are 2 vacancies on the Park Board. Betty Neff turned in her letter of resignation to the Park Board President. David Phelps will be resigning from the Park Board as well due to restrictions of him being a member of the Town Council. New inspirational signs will be replacing the old ones. The Park Board planted 50 new trees. The Herman B. Wells memorial will be installed later this summer by INDOT. The AARP Community Challenge Grant was submitted.

Dax Norton reported on Municipal Operations. The Strategic Directions Project will be a priority in the coming weeks. Annexation on the ground by FTIC is also a priority. OCRA has a Downtown Enhancement grant available. Community Member Dick McGee passed away and Dax acknowledged his importance to the town and its citizens.

The Town Council Meeting was opened to the public. There were not comments from the public.

The regular council meeting minutes for the May 5<sup>th</sup>, 2020 meeting were considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

The special meeting minutes for the May 27<sup>th</sup>, 2020 meeting were considered. Member Phelps made a motion to approve. Member Leeke seconded and all voted aye.

Member Phelps made a motion to approve the June 2020 dockets and Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the Clerk Treasurer's May bank reconciliation as presented. Member Leeke seconded and all voted aye.

A Storm Water Project update was given by Member Phelps. Adjustments are being made to the Richwine property easement. Adjustments have been made to the way pipes will be placed on the Mill Street portion of the project.

A discussion on Municipal COVID-19 Safety and Security Project was opened. Quotes are being received to remodel the Town Building's front desk area to make it safer and more secure. Catrina Cook requested approval to have Lora Toney clean the Town Building every two weeks for a charge of \$75. Member Phelps made a motion to retain Lora Toney's services pending contract approval. Member Leeke seconded and all voted aye.

The next regular Town Council Meeting will be held on July 7, 2020 at 7:00 PM.

The next JCP meeting will be held on June 8, 2020 at 7:00 PM.

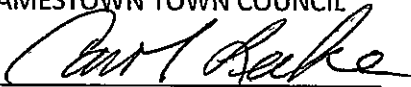
The next RDC meeting will tentatively be held on June 11, 2020 at 6:30 PM.

The Plan Commission will tentatively hold their next meeting on June 11, 2020 at 6:30 PM.

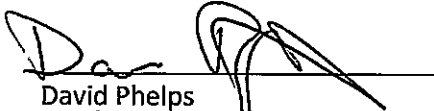
The Park Board will hold their next meeting on June 30, 2020 at 7:00 PM.

Member Phelps made a motion to adjourn and Member Leeke seconded. All voted aye and the meeting was adjourned at 8:56 PM.

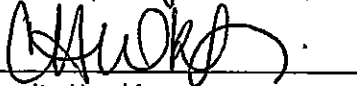
JAMESTOWN TOWN COUNCIL



Carol Leeke



David Phelps



Chassity Hawkins

Attest:



Catrina Cook, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
July 7, 2020

The Jamestown Town Council met for the Special Council meeting on July 7th, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown to open bids for the 2010 Dixie Chopper. Council members attending: David Phelps and Carol Leeke. Others attending: Catrina Cook . The special public meeting was properly noticed under the Indiana Open Door Law.

The meeting was opened at 7:03 PM by Member Phelps.

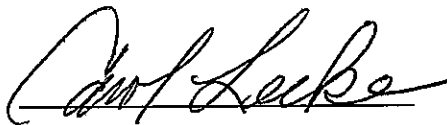
Approval of the 3rd Quarter Electric Utility Rate Tracking Factor was considered. Member Leeke made a motion to approve the tracking factor and Member Phelps seconded. All voted aye.

Approval of the June 2020 Claims Docket and the June 2020 Paid Invoices Claims Docket was considered. Member Leeke made a motion to approve the June 2020 Claims Docket and Member Phelps seconded. All voted aye. Member Leeke made a motion to approve the June 2020 Paid Invoices Claims Docket and Member Phelps seconded. All voted aye.

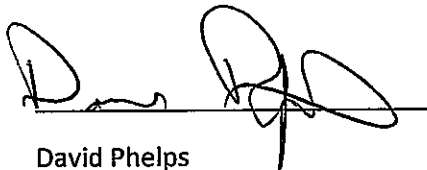
Council Member Phelps opened two sealed bids from Philip Fiscella for the 2010 Dixie Chopper. Both bids were for \$1,256.00. The council, after deliberation, decided to rescind their previous motion of setting a bid minimum of \$1,800. Member Phelps made a motion to rescind their previous motion of a bid minimum of \$1,800 and accept Philip Fiscella's bid of \$1,256.00. Member Leeke seconded. All voted aye and the motion carried.

With no further business to discuss Member Phelps made a motion to adjourn and Member Leeke seconded. All voted aye and the meeting was adjourned at 7:10 PM.

JAMESTOWN TOWN COUNCIL



Carol Leeke

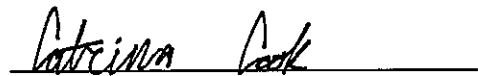


David Phelps



Chassity Hawkins

Attest:



Catrina Cook, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on July 14, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: David Phelps and Carol Leeke. Council members attending via conference call: Chassity Hawkins. Others attending: Aaron Clap, Catrina Cook, Nancy Rice, Tina Pennington, John Fultz, Katie Conyer, Clint Jackson, Jonah Kaldahl, Adam Wagner, Daniel Maxwell, and Sean Mitchell. Others attending via conference call: Dax Norton

The meeting was opened at 7:03 PM.

Catrina Cook had nothing to report.

Aaron Clapp reported for the Police Department. For the month of June there were 323 total police services; 82 Traffic stops with 19 UTT, 48 written warnings, and 3 impounds; 8 Assist Fire/EMS; 10 Assist other Law Enforcement; 0 accident reports; 13 case reports with 1 resisting, 1 drugs, 1 driving, 3 OWI, 1 mental, 1 indecency, 5 Juvenile and 1 other; 4 arrest made with 3 outright arrests and 1 warrant served; 3 active alarms; 1 domestic fights; 1 civil disturbance; 19 suspicious activity calls; 84 extra patrols; 0 civil papers served; 2 funeral escorts; 1 animal complaints with 0 impounded; 16 local ordinance services with 3 citations or remediations by the town, 2 L.O. warnings, and 11 visits; 7 juvenile problems and 72 other police services.

Sean Mitchell reported for JVFD. There were 10 EMS, 2 MVA, and 1 assist of another department for a total of 13 runs for the month of June. They completed 6 special detail hours, 30 meeting hours, 12 training hours and 34 hours for runs. JFD personnel combined for 320 hours to prep and serve for the Bean Supper. The E242 appraisal came back last month with an appraised value from Maginely Fire Apparatus of \$3,000-\$5,000.

Member Phelps read the building inspection report. There were 3 inspections performed in the month of June with 3 new permits issued and 3 pending.

Tina Pennington reported for the JCP. The JCP will still be having the Back to School Bash on August 1st. The next Farmers Market is July 25<sup>th</sup>. Starting this Saturday, July 18<sup>th</sup>, at 8:00 am the JCP will be cleaning the Downtown Park for the BTSB if any volunteers would like to assist. August 3<sup>rd</sup> at 7:00 PM is the next JCP meeting.

Dax Norton reported for Municipal Operations. He has been writing job descriptions for open positions that the Town is looking to fill. He has been assisting in the beautification of the Town Building. The UDO is being reviewed and possible changes will be discussed in the future.

Nancy Rice reported for the Park Board. There are 2 vacancies on the Park Board that still need filled. The Park Board was denied the AARP Community Challenge Grant. The Apple Cider Festival will take place on October 3<sup>rd</sup>. There will be no shuttle this year. A request was made to pay for the new inspirational signs out of the park funds. Member Phelps made a motion to approve the payment for the inspirational signs out of the park funds. Member Leeke seconded and all voted aye.

Amended regular meeting minutes from the March 6, 2020 meeting were considered. Member Leeke made a motion to approve and Member Phelps seconded. All voted aye.

The regular meeting minutes for the June 2, 2020 meeting were considered. Member Leeke made a motion to approve. Member Phelps seconded and all voted aye.

The special meeting minutes from the July 7, 2020 meeting were considered. Member Leeke made a motion to approve and Member Phelps seconded. All voted aye.

Member Leeke made a motion to approve the Clerk Treasurer's June bank reconciliation as presented. Member Phelps seconded. Member Phelps and Member Leeke voted aye and Member Hawkins abstained.

Ordinance 2020-07, amending the 2020 Salary Ordinance, was considered. Member Phelps made a motion to suspend the rules of the first read. Member Leeke seconded and all voted aye. Member Phelps made a motion to approve Ordinance 2020-07 and Member Leeke seconded. All voted aye.

Resolution 2020-05, supporting the JCP Back to School Bash, was considered. Member Phelps made a motion to approve Resolution 2020-05 and Member Leeke seconded. All voted aye. Member Phelps also made a motion to close Park Place from Main Street to the alley; the alley from Park Place to High Street; and High Street from Main Street to the railroad tracks starting July 31<sup>st</sup> at 5pm and ending August 2<sup>nd</sup> at noon for the Back to School Bash. Member Leeke seconded and all voted aye.

A discussion on transferring the utility Ford 150 to the Jamestown Police Department was opened. Member Hawkins expressed concerns on the issue and discussion ensued. Catrina will be contacting the SBOA to see if a vehicle bought using utility funds can be transferred to a department that runs off of general funding. The decision was tabled till the next regular council meeting.

Town citizen John Fultz asked to speak. He expressed concerns regarding the railroad and Marshal Clapp answered his questions. He asked why the BZA meeting was cancelled. Member Phelps cancelled the meeting because they will be looking over the UDO and reconvening at the BZA meeting in August. Mr. Fultz then made a request to have the doors leading to the PO Boxes left unlocked longer. Member Phelps made a motion to have the doors leading to the PO Boxes left unlocked until 7pm Monday through Friday with access no longer granted on Sundays. A Deputy of the Police Department will lock the doors at 7pm during the week. Member Leeke seconded and all voted aye.

The next regular Town Council Meeting will be held on August 4, 2020 at 7:00 PM.

The next RDC meeting will tentatively be held on July 28, 2020 at 6:00 PM.

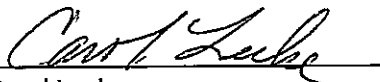
The Plan Commission will hold their next meeting on July 28, 2020 at 7:00 PM.



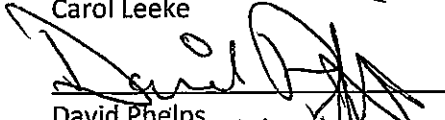
The Park Board will hold their next meeting on July 28, 2020 at 7:00 PM.

Member Leeke made a motion to adjourn and Member Phelps seconded. All voted aye and the meeting was adjourned at 8:26 PM.

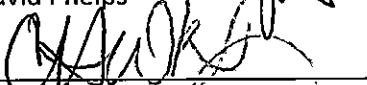
JAMESTOWN TOWN COUNCIL



Carol Leeke



David Phelps



Chassity Hawkins

Attest:



Catrina Cook, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on August 4, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: Carol Leeke and David Phelps. Council Members attending via Zoom: Chassity Hawkins. Others attending: Catrina Shroll, Suzy Rich, Tina Lear, Tina Pennington, Nancy Rice, Cale Powers, Aaron Clapp, Sean Mitchell, Joe Schmidt, and Lori Stewart. Others attending via Zoom: Dax Norton, Rebecca Judy, and Amy Nooning.

The meeting was opened at 7:04 PM.

Catrina Shroll had nothing further to report.

Aaron Clapp read the report for the Police Department. For the month July there were 322 total police services; 91 Traffic stops with 16 UTT, 37 written warnings, and 3 impounds; 9 Assist Fire/EMS; 8 Assist other Law Enforcement; 1 accident reports; 10 case reports with 1 threat, 1 OWI, 4 driving, 1 fraud, 1 domestic, 1 theft, and 1 other; 3 arrests made with 2 outright arrests and 1 warrant served; 1 active alarm; 2 domestic fight; 2 civil disturbance; 11 suspicious activity calls; 99 extra patrols; 0 civil papers served; 0 funeral escorts; 3 animal complaints with 0 impounded; 10 local ordinance services with 4 local ordinance warnings and 6 visits; 3 juvenile problems and 69 other police services.

Member Phelps read the building inspection report. There are 5 permits pending with no new permits issued.

Sean Mitchell read the report for JVFD. There were 14 EMS, 2 MVA, and 6 fire or a total of 22 runs for the month of July. They completed 46 Administrative hours, 19 hours of meetings, 57 training hours, and 92 hours for runs. There are currently 2 firefighters going through Fire 1 and 2 classes. On July 18<sup>th</sup> they completed live fire training. Outside painting on the fire station has been started. They are working on deeming the 1988 Ford as surplus.

Tina Pennington reported for the JCP. The Back to School Bash has been cancelled. The JCP will serve ham and beans at the Apple Cider Festival in October.

Dax Norton reported. The discussion on the Municipal Building Security Project was moved up on the agenda. A third quote is needed for the project.

Nancy Rice reported for the Park Board. A request was made to add the Apple Cider Festival to the Town's insurance. The matter was tabled until September to wait and see if the Apple Cider Festival will still be taking place. The Herman Wells Memorial was dedicated in on August 1<sup>st</sup>.

The regular council meeting minutes for the July 14, 2020 meeting were considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the August 2020 dockets and Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the Clerk Treasurer's January bank reconciliation as presented. Member Leeke seconded and all voted aye.

A discussion on the transfer of the Ford 150 from the Utility Department to the Police Department was opened. Discussion ensued. Member Phelps made a motion to transfer the 2019 Ford 150 from the Utility Department to the Police Department and to seek a purchaser for the 2013 Charger. Member Leeke seconded. Member Phelps and Member Leeke voted aye and Member Hawkins voted nay. The motion carried.

A contract for Professional Services with IMPA for the electric utility operations and maintenance service was considered. Discussion ensued. Members Phelps made a motion to begin negotiations with IMPA and to discuss the contract further. Member Leeke seconded and all voted aye.

A discussion for a potential Solar Project behind the sewer plant was opened. Member Phelps made a motion to pursue research on the matter and Member Leeke seconded. All voted aye.

A discussion on building inspector options was opened. Discussion ensued. Member Hawkins made a motion to terminate the contract with GRW. Member Leeke seconded and all voted aye.

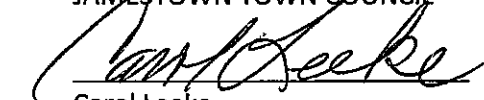
During other business Member Hawkins said there are some ordinances that need looked at and possibly changed in the future.

The regularly scheduled Town Council Meeting has been moved to September 8<sup>th</sup> @ 7:00 PM.

The next RDC meeting is August 13<sup>th</sup> @ 6:30 PM.

With no further business to discuss Member Leeke made a motion to adjourn and Member Phelps seconded. The meeting was adjourned at 8:32 PM.

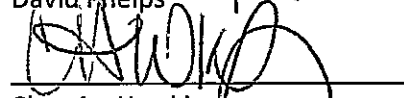
JAMESTOWN TOWN COUNCIL



Carol Leeke



David Phelps



Chassity Hawkins

Attest:



Catrina Cook, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on September 8, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: Carol Leeke and David Phelps. Council Members attending via Zoom: Chassity Hawkins. Others attending: Catrina Shroll, Suzy Rich, Tina Pennington, Nancy Rice, Cale Powers, Aaron Clapp, Sean Mitchell, Bryan Grotz, Dax Norton, and Lori Stewart. Others attending via Zoom: Rebecca Judy and Amy Nooning.

The meeting was opened at 7:04 PM.

Bryan Grotz with HWC presented a Storm Water Project Update and asked for approval of Pay Application 1 and 2 for Sub Surface of Indiana. Member Phelps made a motion to approve Pay Applications 1 and 2 for Sub Surface of Indiana. Member Leeke seconded and all voted aye. Bryan also gave an update on the Wastewater Treatment Facility. There are 3 outstanding issues that are being addressed.

Catrina Shroll reported. The Jamestown Municipal Building will be a voting site for elections. The dates to vote are Thursday October 29<sup>th</sup> from 1pm-8pm, Friday October 30<sup>th</sup> from 1pm-8pm, and Tuesday November 3<sup>rd</sup> from 6am-6pm. Voters will enter through the doors on the west side of the building. Residents will still have access to the PO Boxes during voting. Catrina requested the November meeting be moved due to the voting. She also requested the December meeting be moved because it falls on the first of the month. Member Phelps made a motion to change the November Council Meeting to November 4<sup>th</sup> and the December Council Meeting to December 8<sup>th</sup>. Member Leeke seconded and all voted aye.

Aaron Clapp read the report for the Police Department. For the month August there were 334 total police services; 58 Traffic stops with 20 UTT, 21 written warnings, and 1 impounds; 5 Assist Fire/EMS; 13 Assist other Law Enforcement; 1 accident report; 11 case reports with 1 threat, 2 driving, 2 battery, 2 civil theft, 1 theft/burg, 2 juvenile, and 1 other; 2 arrests made with 2 outright arrests and 0 warrants served; 1 active alarm; 2 domestic fights; 2 crisis detentions; 2 civil disturbance; 11 suspicious activity calls; 115 extra patrols; 0 civil papers served; 1 funeral escorts; 0 animal complaints with 0 impounded; 6 local ordinance services with 1 local ordinance warning and 5 visits; 3 juvenile problems with 2 detained and 102 other police services. INDOT will be making the intersection at Main Street and St Rd 75 a four way stop.

Sean Mitchell read the report for JVFD. There were 11 EMS, 2 MVA, 1 fire, 30 run hours, 23 training hours, 12 meeting hours, and 31 admin hours. The Pancake Breakfast is cancelled. Preventative maintenance will be done next month using Matthews Mobile Service. A water leak on the back of the station is being resolved, 2000 gallons of water was used for training, and 750 gallons used to help the wastewater plant.

Tina Pennington reported for the JCP. There are two Farmer's Markets left for the year. They are on Saturday September 12<sup>th</sup> and Saturday September 26<sup>th</sup>. They hope to have Halloween hours set from 5:30 pm to 8:30 pm on October 31<sup>st</sup>. The costume contest will be held at 6:00 pm. Tina asked that Cale remove the flags downtown for disposal and give them a count on the new flag inventory.

Dax Norton reported. The town has taken over the building planning. The industrial complex needs expanded with the growing economic development.

Nancy Rice reported for the Park Board. After discussion Member Leeke made a motion to cancel the Apple Cider Festival. Member Hawkins seconded. Member Leeke and Member Hawkins voted aye and

Town of Jamestown

Page 2

September 8, 2020

Member Phelps abstained. The motion carried. The next Park Board meeting will be on September 29<sup>th</sup> at 7:00 pm.

The regular council meeting minutes for the August 4, 2020 meeting were considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

Member Leeke made a motion to approve the September 2020 dockets and Member Phelps seconded. All voted aye.

Member Phelps made a motion to approve the Clerk Treasurer's August bank reconciliation as presented. Member Leeke seconded and all voted aye.

A public hearing for the additional appropriation of funds for the Police Department was opened at 8:20 pm. Member Phelps read Resolution 2020-06 asking for \$5,579.99 of additional funds for Public Safety LIT. There were not questions from the public. The public hearing was closed at 8:24 pm.

Member Phelps made a motion to approve Resolution 2020-06 regarding the appropriation of additional funds. Member Leeke seconded and all voted aye.

A public hearing for the 2021 budget was opened at 8:25 pm. Catrina Shroll read Ordinance 2020-08 Notice to Taxpayers. There were no questions from the public. The hearing was closed at 8:27 pm.

The consideration of a contract for professional services with IMPA was tabled.

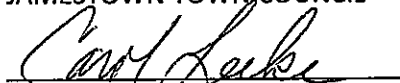
Resolution 2020-07 declaring the 1988 Ford Pumper Truck surplus and authorizing the disposition of the surplus item was read. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.


Approval of the 4<sup>th</sup> Quarter Tracking Factor was considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.


The next BZA meeting is September 23<sup>rd</sup> at 6:30 PM.

With no further business to discuss Member Leeke made a motion to adjourn and Member Phelps seconded. The meeting was adjourned at 8:40 PM.


JAMESTOWN TOWN COUNCIL

  
\_\_\_\_\_  
Carol Leeke

  
\_\_\_\_\_  
David Phelps

  
\_\_\_\_\_  
Chassity Hawkins

Attest:

  
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Catrina Shroll, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on October 6, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending: Carol Leeke, Chassity Hawkins, and David Phelps. Others attending: Catrina Shroll, Suzy Rich, Tina Pennington, Nancy Rice, Cale Powers, Aaron Clapp, Bryan Grotz, Amy Nooning, Erick Landrum, and Elise Nieshalla. Others attending via Zoom: Rebecca Judy, Emily Williams, and Dax Norton.

The meeting was opened at 7:00 PM.

Bryan Grotz with HWC presented a Storm Water Project Update and asked for approval of Pay Application 3 for Sub Surface of Indiana. Member Phelps made a motion to approve Pay Application 3 for Sub Surface of Indiana. Member Leeke seconded and all voted aye. Bryan also gave an update on the Wastewater Treatment Facility. The lift station grinder and auger were discussed as well as the UV channel drain and the ditch drainage.

Catrina Shroll had nothing further to report.

Aaron Clapp read the report for the Police Department. For the month September there were 399 total police services; 118 Traffic stops with 26 UTT, 24 written warnings, and 5 impounds; 9 Assist Fire/EMS; 10 Assist other Law Enforcement; 1 accident report; 16 case reports with 2 threats, 5 driving, 1 hit and run, 2 theft/burg, 2 juvenile, 3 drugs, and 1 harassment; 1 arrest made with 1 outright arrest and 0 warrants served; 3 active alarm; 1 domestic fight; 1 crisis detention; 1 civil disturbance; 13 suspicious activity calls; 144 extra patrols; 0 civil papers served; 0 funeral escorts; 1 animal complaints with 0 impounded; 2 local ordinance services with 2 visits; 3 juvenile problems with 0 detained and 75 other police services. The Papa John's Pizza trailer will serve pizza on October 14<sup>th</sup> from 4pm-6pm.

Erick Landrum read the report for the JVFD. There were 9 EMS, 3 MVA, 3 fire, 46 run hours, 1 assist other departments, 14 special detail hours, 14 training hours, 14 meeting hours, and 50 administrative hours. Soup with Santa will be held on December 12<sup>th</sup> from 4pm-8pm at the Fire Station. October is fire prevention month.

Tina Pennington reported for the JCP. JCP asked permission to host Halloween the in the Community Park on October 31<sup>st</sup> from 5:30pm-8:30pm. Member Phelps made a motion to approve and Member Leeke seconded. Member Leeke and Member Phelps voted aye and Member Hawkins voted nay. The motion carried. A costume contest will be held during the event at 6pm. The tree lighting in the Community Park has been tentatively set for Saturday November 28<sup>th</sup>. The JCP will be collecting bottle caps to raise money for new benches in the Nature Park.

Emily Williams, the Director of Solar Development and Operations with IMPA, was present to give a presentation on the possibility of placing solar panels behind the Wastewater Treatment Facility.

Dax Norton reported. His focus is finding funding for the JVFD Air Packs.



Nancy Rice reported for the Park Board. The bathrooms at the Nature Park will be winterized at the end of the month. October 27<sup>th</sup> at 7pm is their next meeting. They still need 2 new members appointed to the board.

The council meeting was opened for public request to speak. Elise Nieshalla, with the Boone County Council, was present to discuss the future upkeep of Boone County's bridges and culverts.

The regular council meeting minutes for the September 8, 2020 meeting were considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the September 2020 dockets and Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the Clerk Treasurer's September bank reconciliation as presented. Member Leeke seconded and all voted aye.

Ordinance 2020-08, approving the 2021 budget, was considered for its second read. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

Resolution 2020-08, confirming Trick or Treat hours for the Town of Jamestown, was considered. Member Leeke made a motion to approve and Member Phelps seconded. Member Hawkins voted nay and Members Leeke and Phelps voted aye. The motion carried.


The potential loan for the JVFD Air Packs was briefly discussed during Dax Norton's report.

A letter of interest from Sharon Spears to be appointed to the Plan Commission and the BZA was read. The appointment was tabled until Amy Nooning researches whether she can be on both boards at once.

A letter requesting the Town to pay for postage for the Jamestown Journal was read. The request was from Rick Mitchell the Jamestown Historical Society President. The request was denied.

With no further business to discuss Member Phelps made a motion to adjourn and Member Leeke seconded. The meeting was adjourned at 8:17 PM.

JAMESTOWN TOWN COUNCIL

  
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Carol Leeke

  
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David Phelps

  
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Chassity Hawkins

Attest:

  
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Catrina Shroll, Clerk Treasurer

Town of Jamestown  
Boone County, Indiana  
November 10, 2020

The Jamestown Town Council met for the Regular Council meeting on November 10, 2020 at 7:00 PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. Council members attending were: David Phelps, Chassity Hawkins and Carol Leek. Others attending were: Rebecca Judy (via Zoom), Cale Powers, Aaron Clapp, Amy Nooning, Tina Pennington, Sean Mitchell, Clint Jackson, Shane Childress, Zach Woodrum, Lori Hieston, Courtney Dillon, Sharon Spears, Fred Long,

The meeting was opened at 7:06 PM.

Bryan Grotz with HWC presented a Storm Water Project Update and asked for approval of Pay Application number 4. Member Phelps made a motion to approve Pay Application number 4. Member Leeke seconded, and all voted aye. Bryan also stated that everything from Pay Application number 3 had been completed and any additional concerns were being addressed.

UMAC proposal (regarding outsourcing electrical work) was read by member Phelps. Member Phelps made a motion to accept UMACS proposal with clauses added by Attorney Nooning. Member Leek seconded and all voted aye.

Marshal Clapp reported for the Police Department. For the month of October there were 361 total police services; 99 Traffic stops with 17 tickets issued and 17 warnings; 12 Assist Fire/EMS; 8 Assist other Law Enforcement; 3 accident reports; 1 report filed; 0 arrests made; 0 active alarms; 2 domestic fight; 2 civil disturbance; 20 suspicious activity calls; 1 civil papers served; 1 funeral escort; 5 animal complaints; 0 local ordinance warnings; 0 tickets issued on local ordinances; 4 local ordinance visits; 2 juvenile issues; and 57 other police services. Marshall Clapp informed that Deputy Clint Jackson has completed his Indiana Law Enforcement Academy Waiver and Marshall Clapp presented him with his Town Marshall pin and Shooter Award. Marshall Clapp discussed the 2013 Dodge Charger and the fact that Lebanon Community School Corporation would like to purchase it.

Sean Mitchell reported for JVFD. There were 9 EMS, 3 MVA, 3 fires, and 1 assist. They completed 46 Administrative hours, 14 hours of training, 12 hours of meetings and 85 hours for runs.

Tina Pennington reported for the JCP. She discussed the great turnout for the Halloween festivities. She then went on to discuss the Tree Lighting event, Christmas festivities, and Soup With Santa.

Member Phelps reported for the Park Board reading from a report written by Nancy Rice. Park Board needs 2 additional members. FTIC sent volunteers to work in the nature park. The boy scouts also volunteered and worked in the nature park. Stated future needs regarding repairs.

Member Phelps made a motion to approve the Regular minutes of 10/06/2020. And the Special Meeting minutes of 10/21/2020. Member Leek seconded and all voted aye.

Member Phelps made a motion to approve October, 2020 Docket. Member Leek seconded and all voted aye.

Member Phelps made a motion to approve the Clerk Treasurer's October bank reconciliation as presented. Member Leek seconded and all voted aye.

Member Phelps stated that a new Commissioner to IMPA needed to be appointed. Member Leek made a motion that Member Phelps be appointed. Member Hawkins seconded and all voted aye.

Member Phelps started to discuss the appointment of the Clerk-Treasurer. Phelps asked if the applicant could interview in the meeting. Member Phelps proceeded to read applicants cover page. Discussion ensued. Council decided to wait until end of meeting for interview.

Legal services contract first read. Member Phelps read proposed contract from Whittsit, & Noonig PC. Member Phelps asked if there were any questions from the other Members. Discussion ensued. Member Phelps made a motion to consider contract. Member Leek seconded and all voted aye.

Member Phelps made a motion to approve Jamestown Volunteer Fire Department clothing allowance. Member Leek seconded and all voted aye.

Member Phelps made a motion to approve Jamestown Police Department clothing allowance. Member Leek seconded and all voted aye.

**Resolution 2020-9.** Cell phone reimbursement. Member Phelps read Resolution. Discussion ensued. Member Phelps made a motion to approve; Member Leek seconded; and all voted aye.

**Resolution 2020-10** regarding Payment in Lieu of Taxes was read. Member Phelps made a motion to approve; Member Leek seconded; and all voted aye.

**Resolution 2020-11** regarding JCP Tree Lighting. Member Phelps read Resolution. Member Phelps made a motion to approve; Member Leek seconded; and all voted aye.

**Ordinance 2020-9.** Attorney Noonig summarized updates, Member Phelps read the read the updates. Member Phelps made a motion to suspend the rules until updates were published. Member Leek seconded; and all voted aye. Member Phelps made a motion to approve ordinance with publication. Member Hawkins seconded and all voted aye.

**Ordinance 2020-10** First read. Member Phelps read Ordinance. Second read will be in December.

Sharon Spears expressed interest to serve on the Plan Commission. Member Phelps made a motion to appoint Sharon Spears and Member Leek to the Plan Commission; Member Hawkins seconded; and all voted aye. Deputy Clerk Judy was asked to join the Plan Commission as a town employee representative. Deputy Clerk Judy asked to think about it.

Council discussed procurement of Airpacks for Jamestown Volunteer Fire Department. Town Manager Norton said the money would be coming from the RDC.

Council discussed property on Lebanon street. Realtor requested that liens placed on the property; by the town, be reduced. Discussion ensued. Member Phelps made a motion that all liens on the property stand as is. Member Leek seconded; and all voted aye.

Council set a date (11-16-20, 3:00 Pm) for Public meeting to appoint Clerk-Treasurer treasurer.

Council called Lori Hieston to the podium to complete interview for Clerk-Treasurer position. Hieston stated qualifications. Council asked interview questions. Discussion ensued.

Member Phelps made a motion to adjourn and Member Leek seconded. All voted aye and the meeting was adjourned at 9:12 PM.

JAMESTOWN TOWN COUNCIL

\_\_\_\_\_  
David Phelps

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Carol Leek

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Chassity Hawkins

Attest:



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Lori Hieston, Clerk Treasurer

The Jamestown Town Council met for the Regular Council meeting on December 8, 2020 at 7:00 PM via Zoom. Council members attending: Carol Leeke, Chassity Hawkins, and David Phelps. Others attending: Lori Hieston, Nancy Rice, Tina Pennington, Cale Powers, Aaron Clapp, Bryan Grotz, Amy Noonning, Dan Katz, Shane Childress, Rebecca Judy, Sean Mitchell, Sharon Spears, and Dax Norton.

The meeting was opened at 7:05 PM.

Bryan Grotz with HWC presented a Storm Water Project Update and asked for approval of Pay Application 5 for Sub Surface of Indiana. Member Phelps made a motion to approve Pay Application 5 for Sub Surface of Indiana. Member Leeke seconded and all voted aye

Lori Hieston had nothing further to report but did request an end of year meeting for December 28, 2020. Member Phelps made a motion to approve end of year meeting for December 28, 2020 at 7:00 PM. Member Leeke seconded; and Member Hawkins said she was fine with it. All voted aye.

Aaron Clapp read the report for the Police Department. For the month November 2020 there were 199 total police services; 63 Traffic stops with 12 UTT, 13 written warnings, and 2 impounds; 6 Assist Fire/EMS; 8 Assist other Law Enforcement; 1 accident report; 7 case reports with 1 threat, 1 driving, 1 pursuit, 1 battery, 1 dog bite, 1 drugs, and 1 OWI; 1 arrest made with 1 outright arrest and 1 warrant served; warrant was served by the Sheriff's Department; 2 active alarms; 1 domestic fight; 0 crisis detentions; 1 civil disturbance; 5 suspicious activity calls; 48 extra patrols; 0 civil papers served; 0 funeral escorts; 3 animal complaints with 0 impounded; 1 local ordinance service with 1 visit; 0 juvenile problems with 0 detained and 42 other police services. Marshall Clapp stated that he was out for 2 weeks with a confirmed case of Covid-19 and that one of the reserves had a confirmed case also. Marshall Clapp is still working on the reimbursement from the Indiana Criminal Justice Institute for the engine purchase for the 2013 Dodge Charger. Marshall Clapp also stated that the Lebanon Community School Corporation has expressed interest in the 2013 Dodge Charger.

Sean Mitchell read the report for the JVFD. There were 11 EMS, 3 MVA, 24 run hours, 10 training hours, 15 meeting hours, and 47 administrative hours.

Soup with Santa is still planned and is a go for now. Every precaution will be taken, Santa arrives at 5.

Pump testing was completed by Donley Safety on 11/19. Both the engine and tanker passed with no issues reported.

Tina Pennington reported for the JCP. Christmas in the Park and Tree Lighting was canceled. The cookie and candy auction were canceled but they will be accepting donations at the Jamestown branch of the North Salem State Bank for the Granville Wells student fund to make up for cookie and candy auction. Please make donations by Monday December 14<sup>th</sup>. Christmas tree decoration winners will be announced by the end of the week on Jamestown Chatter and Jamestown Journal FB pages. Christmas decorations will be taken down on Saturday January 9<sup>th</sup> at 12:00 PM. Next JCP meeting is scheduled for

April 5<sup>th</sup>. Dax Norton requested that Tina Pennington explain the new categories of Main Street. She stated that we were categorized in the lowest tier. Discussion ensued.

Nancy Rice reported for the Park Board. The last Park Board meeting was canceled. The next scheduled meeting is December 29, 2020 at 7:00 PM. Nancy Rice requested that the Town Ordinance regarding residence requirements be revised to allow nonresidents to be on the Park Board. Discussion ensued and plans were made to revise the Ordinance at the next council meeting.

The council meeting was opened for public request to speak. There were no requests.

The regular council meeting minutes for the November 10, 2020 meeting were considered. Member Leeke made a motion to approve and Member Phelps seconded. All voted aye.

Minutes for the November 16, 2020 Special Meeting were considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the November 2020 Claims Docket and Member Leeke seconded. All voted aye.

November 2020 Claims Docket; Paid Invoices. Member Phelps made a motion to approve; Member Leeke seconded. All voted aye.

Member Leeke made a motion to approve the Clerk Treasurer's November 2020 bank reconciliation as presented. Member Phelps seconded and all voted aye.

Unfinished business: **Ordinance 2020-10**, approving the Salaries and Wages and Benefits for 2021. Member Phelps made a motion to table until the December 28, 2020 meeting. Member Leeke seconded; all voted aye.

Consider approval of an expenditure exceeding \$5,000.00. Repairs to water system wells. Member Phelps stated that well 5 is down. Member Phelps read quotes and explained what the work entailed. Discussion ensued. Member Leeke made a motion to approve pending the approval of the contract with National Water by Attorney Amy Noonung. Member Phelps seconded. Member Hawkins voted nay; the motion carried.

**Resolution 2020-12** declaring Surplus item: 2013 Dodge Charger Pursuit. Member Phelps made a motion to approve; Member Leeke seconded; all voted aye.

**Resolution 2020-13** to receive Cares Act grant money into the Cares Act Grant Fund and then transfer the Cares Act grant money into the General Fund for expenditures approved by the council. Member Phelps made a motion to approve; Member Leeke seconded; all voted aye.

Consider approval of contract for Trustpoint Inspections. Member Phelps summarized the contract terms. Discussion ensued. Member Phelps made a motion to approve. Member Leeke seconded; Member Hawkins asked to table it until December 28, 2020 meeting. Discussion ensued. Motion was tabled.

Consider approval of an expenditure exceeding \$5,000.00. Covering the UV lighting area of the wastewater treatment plant. Discussion ensued. Member Phelps made a motion to approve; Member Leeke seconded; all voted aye.

Member Phelps stated he would like to have an employee meeting on January 4, 2021. The meeting was set for January 4, 2021.

Dax Norton stated that this was his last official meeting as the Town of Jamestown's consultant.

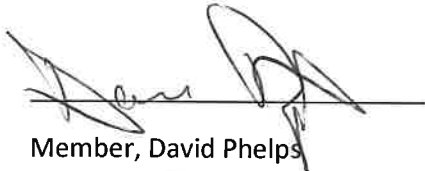
With no further business to discuss Member Phelps made a motion to adjourn and Member Leeke seconded; all voted aye.

The meeting was adjourned at 8:34 PM.

JAMESTOWN TOWN COUNCIL



Member, Carol Leeke



Member, David Phelps



Member, Chassity Hawkins

 Attest:

Lori Hieston, Clerk Treasurer



The Jamestown Town Council met for the year end meeting on December 28, 2020 at 7:00 PM via Zoom. Council members attending: Carol Leeke, Chassity Hawkins, and David Phelps. Others attending: Lori Hieston, Nancy Rice, Tina Pennington, Cale Powers, Aaron Clapp, Amy Nooning, Shane Childress, Steve Brock, Tom Desaro, and Dax Norton.

The meeting was opened at 7:05 PM.

The regular council meeting minutes for the December 8, 2020 Regular meeting and the December 22, 2020 Executive meeting were considered. Member Phelps made a motion to approve and Member Leeke seconded. All voted aye.

December 2020 Claims Docket; Paid Invoices. Member Phelps made a motion to approve; Member Leeke seconded. All voted aye.

Member Phelps made a motion to approve the December 2020 Claims Docket and Member Leeke seconded. All voted aye.

Unfinished business:

**Ordinance 2020-10**, approving the Salaries and Wages and Benefits for 2021. Discussion ensued Member Phelps made a motion to approve as written. Attorney Nooning stated that the Clerk Treasurers wages could not be altered at a later date if approved as written. Member Hawkins made a motion to raise the Clerk Treasures salary to \$49,500.00. Discussion ensued. Member Leeke Seconded and all voted aye. The percentages were changed regarding the funds the Clerk Treasures pay comes from making it Payable: 40% Electric Utility, 5% Water Utility, 25% Sewer Utility, and 30% General Fund.

The Town Marshalls salary remained the same.

Member Hawkins made the motion to change the Deputy Marshalls salary to \$44,000.00 per year. Discussion ensued. Member Phelps seconded and all voted aye. The percentages were changed to 86% from the General Fund and 14% from the Public Safety Lit Fund.

Member Phelps made a motion to set a pay range for the Deputy Clerk position hourly wages from a minimum of \$13.00 per hour to maximum of \$18.00 per hour with a pay increase depending on the Deputy Clerk working the required 40-hour work week. Member Hawkins seconded and all voted aye. The percentages were changed regarding the funds the Deputy Clerks pay comes from making it Payable: 40% Electric Utility, 20% Water Utility, 40% Sewer Utility.

The hourly rate of the Utility Laborer was changed to a pay range of \$13.50 minimum and \$18.00 maximum per hour. Percentage from funds did not change.

The hourly rate of part time help was changed to a pay range of \$10.00 minimum and \$18.00 maximum per hour. Discussion ensued regarding current part time help.

December 28, 2020

Citizen Shane Childress suggested as a citizen that the Council Members receive a pay raise. Citizen Tina Pennington seconded. Discussion ensued. The Council Members declined. The Jamestown Town Council Members did not receive a rate increase.

The wages of the Utility Assistant were discussed in regards to make it a range and uniform to the other hourly wages. Member Hawkins made a motion to change the rate to a minimum of \$15.00 per hour and a maximum of \$18.00 per hour. Member Leeke stated she would like the maximum range to be \$19.00 or \$20.00 an hour. Discussion ensued. Member Phelps made a motion to change the hourly wages to a range of \$16.00 an hour minimum to \$19.00 an hour maximum. Member Leeke seconded. All voted aye.

Member Phelps made a motion to suspend the rules for **Ordinance 2020-10**; Member Leeke seconded and all voted aye. Member Phelps made a motion to adopt Ordinance 2020-10; Salaries and Wages and Benefits for 2021. Member Leeke seconded; all voted aye.

Steve Brock was asked to speak regarding **Ordinance 2020-11** (first read); Establish Fund A Cash Reserve Fund for the Towns Electric Utility. Discussion ensued. Council has decided to re-open the bids for the well work with additional quotes for cleaning only. Ordinance 2020-11 was tabled.

The open bids for the surplus Dodge Charger were read. The first bid was for \$5,000.00 from the Lebanon Community School Corp. The second bid is from Island Lake, Illinois and was for \$4,000.00. Member Phelps made a motion to accept the bid from the Lebanon School Corporation. Member Hawkins seconded; all voted aye.

Consider approval of a Professional Services Contract for Trustpoint/Dan Katz for building Inspection Services. Contract was read. Discussion ensued. Consideration was tabled.

TRECS Debt Collection was not discussed.

Consideration of MS contract renewal was not discussed.

Consideration of 2021 Paid Holidays was not discussed.

First Quarter 2021 Rate Trackers were approved at .010404 Per kWh per month. Member Phelps made a motion to approve. Member Hawkins seconded and all voted aye.

**Ordinance 2020-12** is to amend Ordinance 2016-11 to allow an Ex-officio member appointed by the Western Boone School Board to be on the Park Board. Ordinance 2016-11 was amended to allow Ex-officio member to be on the Park Board. Member Phelps made a motion to amend Ordinance 2016-11; Member Hawkins seconded; all voted aye.

Parks Board Meeting for December 29, 2020 is cancelled.

First Quarter 2021 Rate Trackers were approved at .010404 Per kWh per month. Member Phelps made a motion to approve. Member Hawkins seconded and all voted aye.

December 28, 2020

All elected officials were requested to sign the Nepotism Compliance Form and the Contracting Compliance Forms.

With no further business to discuss Member Phelps made a motion to adjourn and Member Hawkins seconded; all voted aye.

The meeting was adjourned at 11:23 PM.

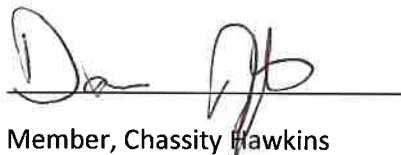
JAMESTOWN TOWN COUNCIL




Member, Carol Leeke

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Member, David Phelps



Member, Chassity Hawkins

 Attest:

Lori Hieston, Clerk Treasurer