

The Jamestown Town Council met for the Regular Council meeting December 5, 2023 at 7:00PM at the Jamestown Municipal Building, 421 East Main Street, Jamestown. In attendance were Council members: Carol Leeke and Shane Childress. Others attending; Superintendent; Josh Hawkins, Clerk-Treasurer; Lori Hieston, Tina Pennington, MaryBeth Zigler, Adam Wagner, Suzie Rich, Interim Fire Chief; Matt Beaver, Phil Clements, and Sharon Spears. Attending via Zoom was Ben Stokes.

The meeting was opened at 7:01 PM with The Pledge of Allegiance and Roll Call

The Council Regular Meeting Minutes for the November 14, 2023 meeting were considered. Member Leeke made a motion to approve; Lori Hieston, seconded. All voted Aye.

Member Leeke made a motion to approve the December, 2023 Docket; Member Childress seconded; All voted aye

Member Leeke made a motion to approve the November 2023 Bank Reconciliation as presented; Member Childress seconded; All voted aye

Public request to speak: There were no requests.

**Unfinished Business:**

Council Member Appointment: Council received one letter of interest. The interested person was Ben Stokes, who was interviewed at a Special Meeting. Member Leeke made a motion to appoint Ben Stokes to the vacant Council seat, Member Childress seconded; all voted aye.

Ordinance 2023-16 Amend Ordinance 2022-16 Staggered Elections (1st Reading) - Member Childress read Ordinance 2023-16. Member Leeke made a motion to suspend rules and adopt on the first reading, Member Childress seconded, all voted aye. Member Leeke made a motion to adopt Ordinance 2023-16, Member Childress seconded, all voted aye.

**New Business:**

Consider Deep End Talent Strategies Handbook Update - Member Leeke made a motion to accept the quote, Member Childress seconded. All voted Aye.

Consider Asset and Inventory Valuation Proposal. Lori Hieston summarized the proposal. Member Leeke made a motion to accept the proposal, Member Childress seconded. All voted Aye.

Resolution 2023-23 Electronic Payments Policy – Member Childress read Resolution 2023-23. Member Leeke made a motion to adopt Resolution 2023-23, Member Childress seconded. All voted Aye.

Resolution 2023-24: Water Cash Operating to Depreciation - Member Leeke made a motion to approve; Member Childress seconded. All voted Aye.

Clerk-Treasurer: Lori Hieston discussed the stolen vendor check and changed bank account. Two CD's were reinvested for a 13 month period for a 5% interest rate. There will be another CD come due in February. 1782 notice has been received, signed, and submitted. Town is now signed up for FIRE, which is the now required online W-3 and 1099 submittal process. The new town website will be going live soon.

Town Attorney: Nothing to report.

Utilities Superintendent Josh Hawkins stated that we had a brake line failure on the dump truck that required repair. Josh stated that there was a dump truck up for bid by the City of Greenfield. He would like to bid \$10,000. Discussion ensued. Member Leeke made a motion to inspect the dump truck in Greenfield and if it passes his inspection to put in a bid for up to \$10,000.00. Member Childress seconded, all voted aye.

Reserve; Adam Wagner read the report for the police department.

Interim Fire Chief; Matt Beaver reported for the fire department. Soup with Santa will be December 9, 2023

Member Childress read the monthly permit report

Tina Pennington reported for the JCP. Community Foundation of Boone County reached out for a meeting. They presented the JCP a check for \$5,000.00 to spend on whatever was needed. JCP is sponsoring a toy drive at Dollar General. Donations will go to Granville Wells. Cookie auction will start at 6:00PM at Soup with Santa. Proceeds will go to the Granville Wells Student Fund. Next Eclipse Meeting will be January 3, 2023 at 6:00PM at Chabellas.

Tina Pennington Reported for the RDC. RDC adopted the Tax Incentive and Tax Abatement plans presented by BT Strategies. Next meeting is December 14, 2023, at 6:30pm.

Lori Hieston reported for the Park Board. The Park Board November 28th. Discussed ways to improve the Apple Cider Festival and are considering carriage rides around the trails. There will be no meeting in December. Next meeting is January 30, 2024 at 6:00PM

Member Childress stated that the next meeting is December 28<sup>th</sup> 2023 at 7:00PM for the year end meeting. Member Childress stated that he would like to have a policy to adopt regarding cellphone and computer usage at the year-end meeting.

Member Leeke made a motion to adjourn the meeting, Member Childress seconded, all voted Aye. The meeting was adjourned at 8:13 PM.

JAMESTOWN TOWN COUNCIL

---

Member, Carol Leeke

---

Member, Shane Childress

Town of Jamestown

December 5, 2023

\_\_\_\_\_  
Member, VACANT

\_\_\_\_\_ Attest:  
Lori Hieston, Clerk-Treasurer