**NEW WHITELAND TOWN COUNCIL**

**April 3, 2018**

**MEETING MINUTES**

Town Council President John Perrin opened the meeting at 5:00 p.m. with the pledge to the American flag. Council members present were John Perrin, John Schilawski, Mike Rogier, Frank Vaughn and Scott Alspach. Also present were Clerk-Treasurer Maribeth Alspach and Attorney Lee Robbins. Councilman Schilawski offered the opening prayer.

**MINUTES**

Councilman Schilawski moves to approve the minutes of the March 20th meeting and is seconded by Councilman Rogier. **Vote 5 affirmative.**

Councilman Alspach moves to approve the minutes of the March 20th executive session and is seconded by Councilman Schilawski. **Vote 5 affirmative.**

Councilman Schilawski moves to approve the minutes of the March 26th executive session and is seconded by Councilman Rogier. **Vote 5 affirmative.**

**HARDSHIPS / ADJUSTMENTS**

None.

**TREASURER’S REPORT**

Clerk-Treasurer Alspach presents copies of the April 3rd Fund Report and Docket for ratification and/or approval. Councilman Vaughn moves to approve and ratify both reports and is seconded by Councilman Alspach. **Vote 5 affirmative.**

**2018 Road Paving and Repair Project Bid Opening**

Attorney Robbins states that we have received four (4) sealed bids. Representatives of all four (4) companies are present for the bid opening. The project is being bid in five (5) parts; the base bid and then four (4) alternates.

Reith-Riley Milestone Grady Brothers Midwest Paving

Base Bid $769,555.00 $723,638.00 $863,059.00 $751,000.00

Alt #1 61,000.00 56,990.00 63,353.00 53,000.00

Alt #2 31,000.00 33,093.00 50,122.00 27,000.00

Alt #3 58,000.00 56,302.00 54,414.00 42,000.00

Alt #4 52,640.00 27,650.00 36,880.00 21,000.00

$972,195.00 $897,673.00 $1,067,828.00 $894,000.00

Attorney Robbins states that we received Community Crossings Grant is the amount of $470,408.80 and are committed to a 25% match of $156,802.93 bringing the total amount allotted for this project to $627,211.73. All of the bids have exceeded that amount. The council can choose to make up the difference with town monies or scale back the project. President Perrin recommends dropping Alternate #4 as it would be a portion of a county road (25W) and he would prefer to try and do our repairs at the same time the county does theirs to provide the best long term repair.

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Alt #1 61,000.00 56,990.00 63,353.00 53,000.00

Alt #2 31,000.00 33,093.00 50,122.00 27,000.00

Alt #3 58,000.00 56,302.00 54,414.00 42,000.00

$919,555.00 $870,023.00 $1,030,948.00 $873,000.00

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Attorney Robbins explains that we must have a signed Form 96 as well as our Notice of Contract Award to INDOT by April 15th or we will lose our grant. Robbins says the council can vote to award a contract in the amount of $870,023.00 to Milestone for the 2018 Road Paving and Repair Project Base Bid and Alternates 1, 2 & 3 conditioned on a thorough review of the submitted bid documents by Attorney Robbins and Street Superintendent McCauslin. Once the review has been completed Robbins will prepare the Notice of Award and Contract for President Perrin’s signature.

Councilman Alspach moves to award the contract to Milestone in the amount of $870,023.00 conditioned on the full review to determine that the bid forms are responsive and authorizing Council President John Perrin to execute the necessary documents to get this submitted to INDOT before the April 15th deadline. Councilman Rogier seconds the motion. **Vote 5 affirmative.** Council President Perrin thanks all four (4) companies for submitting bids.

**Preliminary Engineering Report Public Hearing**

President Perrin opens the public hearing at 5:29 p.m. Mark Sullivan with Midwestern Engineers introduces Engineer Lauren McCleary who is assisting him with our project. Sullivan notes that the complete PER has been available in the Clerk-Treasurer’s office for the last few weeks for public review. Sullivan asks if everyone present has signed the sign in sheet and explains that these people will be notified when the PER is approved. Sullivan distributes packets to all in attendance. Page 2-3 is Table 6.9 of the PER which details the projected costs for each part of this project. Sullivan goes through this report line by line summarizing the proposed improvements and the associated costs. Total Construction and Other Capital Improvements estimate totals $2,210,000.00. Total Non-Construction costs are an additional $280,000.00 bringing the total project probable cost to $2,495,000.00. Page 4 is the Project Implementation Schedule detailing the proposed timeline for all phases of the proposed project. Councilman Schilawski asks if the September 2019 completion date is realistic and Sullivan assures him that it is. Sullivan states that the delivery time on the equipment that will be ordered can run 12 weeks once the equipment is delivered the project will speed up. Pages 5 – 9 are the actual SRF application. Sullivan states that our current sewer rate is $41.17 / 4,000 gallons and we believe this project will have a minimal impact on the rates. Our rate consultant has estimated the new rate at $42.56 / 4,000 gallons an increase of $1.39 / month for an average use of 4,000 gallons.

Attorney Robbins asks if there are any questions or comments from the public. Being none the public hearing is closed at 5:40 p.m. Sullivan states that the public has five (5) days to remonstrate after tonight’s hearing. Once that waiting period has passed a Resolution adopting and approving the proposed PER will need to be passed by the council at the April 17th meeting.

**OLD BUSINESS**

WWTP / PW Status Report

PW Supt. McCauslin reports that we had 3” of rain today but were able to keep the majority of streets open and flood free. Their employees were out cleaning storm drains early this morning. He also reports there is a large void / break in the storm sewer on the west side of Sawmill that he will be having cameraed to see how it can be repaired. There is also an issue on Granada that will need to be cameraed. Councilman Rogier asks if we should look into purchasing our own camera. Utility Supt. Gillock states that if the PER is approved and we

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are able to purchase a Vac Truck owning our own camera would be a great advantage to us. He will look for funding at the end of this year or try and put it in his 2019 budget.

PW Supt. McCauslin states that Wessler Engineers will be here on May 1st to answer questions on the proposed I & I contract. He adds that the Annual Storm Water Report was filed prior to the February 15th deadline. He also is in receipt of a letter from IDEM asking for some additional information before our composting permit can be re-issued.

Utility Supt. Gillock states that due to the excessive amount of rain today we did bypass at 2:00 p.m. this afternoon. He has prepared a letter for IDEM that must be filed within 24 hours of a bypass. Gillock is hoping that we will quit bypassing within the 24 hour window so that he can include the estimated number of gallons bypassed. Gillock also reports that the final pipe patch on the list that had been identified as significant contributors to our I & I issues was completed last Thursday.

Drainage Issue

President Perrin shares pictures of a high water / drainage issue at Brentwood and Edgewood in Raintree. Utility Supt. Gillock states that this problem has existed for years. Midwestern Engineers shot elevations for us a few months ago. We know that the existing drainage swale elevations are incorrect and that trees have been allowed to grow in the grassy swale behind Raintree limiting the amount of water that can flow. We also know that the volume of water that is being fed into the swales to go to the pond is greater than their capacity to hold and carry it. Midwestern will pull the elevations and discuss possible solutions with Superintendents Gillock and McCauslin.

Thank You NWPD

President Perrin received a thank you from a resident on Willark who was assisted by two New Whiteland Police Officers this morning in trying to get her pumps started in her yard to keep her house from flooding. The resident’s husband is in the hospital and she was out trying to start the pumps in the rain when the officers saw her and stopped to assist. Perrin asks Police Chief Rynerson to pass this praise along to his department.

The council thanks all of the departments and employees for their hard work during today’s rain event.

**NEW BUSINESS**

Sewer Connection / Annexation Request

Attorney Robbins was contacted by Mark Van Deman asking about a sewer connection for a 6.5 acre piece of property he owns between Tracy Ridge and Hilltop Commons. Van Deman has someone interested in building a church on all or part of that parcel. Attorney Robbins states that he believes that we have enough capacity to add another church. We believe that all of the 15 year agreements have expired so they would need to pay hook on fees and a flat monthly rate if approved. The council would also have the option to annex the property but there may not be any real benefit in doing so since a church is tax exempt and would not pay any taxes. By annexing it would extend the town’s boundary a little farther west but would not square up our boundary due to the Shelton and Leistner properties lying between this parcel and Hilltop Farms.

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**LEGISLATIVE BUSINESS**

Ordinance 2018-09

Attorney Robbins presents the ordinance reestablishing the Cumulative Capital Development Fund and a Maximum Tax Rate on first reading. Attorney Robbins explains this needs to be done annually to maintain the maximum rate. Councilman Schilawski moves to adopt the ordinance on first reading and is seconded by Councilman Rogier. **Vote 5 affirmative.** Attorney Robbins states we will hold a public hearing on this at the April 17th meeting and then it can be considered for final approval.

**OPEN TO THE PUBLIC**

None.

Being no further business the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

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Maribeth Alspach, Clerk-Treasurer

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Perrin, Council President