

TOWN OF ROANN

BOARD MINUTES

President Brady Brower called the December 12, 2006 board meeting to order at 7 pm. Also present were Daniel Yocum, Bruce Shaw, Janet Lyons, Sonia Poe and Kristina Lynn.

Minutes were read and approved.

Claims were approved.

OLD BUSINESS:

Sewer Project: Issues continue with timer for aerator is not working, grate for fine screen is not here yet, pump out wasting flow meter pit – not sure if it is still leaking, water leak at fine screen, bagger is not bolting up properly, shaft for aerator is still making noise. Additional issues with the fine screen – it froze up on the cold days and Bruce has not heard how they plan to fix it. Bruce has temporarily covered it with plastic and it seems to be working for now. Bruce spoke with Jason and he hopes to be able to fix some small issues next week. Bruce still wants escrow money held. Also received a call from Mr. Biskis and the paperwork for the last change order has not been finalized yet.

New Business:

Water Meters: Bruce would like to see the Town invest in new meters that can be read electronically. The one he likes reads automatically and logs whether meter is running every 15 minutes so it gives a history. The other meter reads electronically, but you have to accept each reading. The preferred system works with an additional package from Keystone and will flag accounts with issues. This would eliminate any estimation and help customers with problems. Also, meters do not have to be level to be accurate. Keystone is charging \$2500 for additional software. The price from vendor includes the training for Bruce and office help. Brady inquired about extra help to get installed. Bruce cannot be sure at this point, but will depend on how they will install. We will install in phases and the manual reading will be put in the hand held and be imported and billed the same way. Steve was concerned about not pulling the lids and looking in the pits at all, but Bruce does not remember finding any problems when reading meters. The computer in the clerk's office will need additional ram (256 Meg) and vendor suggests running XP Pro. Cost for meters and software is approximately \$65,400. Suggested 33/66 split in the cost between water and sewage. Meters will be billed in 2 or 3 payments. Other foreseeable water expenditures will be painting of the water tower, and Bruce guesses it will be approximately \$15,000. Other foreseeable sewage expenses would be the possibility of needing to move water from the fine screen to the EQ basin in a major rain. Would need to purchase discharge hose to move above ground to EQ basin. Daniel motioned to accept Neptune's quote plus 10 additional housings, provided we have at least \$90,000 in sewage account, and to do ram upgrade and XP Pro upgrade to Town Hall computer. Brady seconded, carried 2-0.

Bruce: Front window on top floor fell. Bruce got quote for 6 replacement windows (4 for the front and 2 for south side) of \$2,280 \$320 each window and \$50 labor per window and \$60 for inside trim. We would pay for windows from Builders Mart and then pay contractor for labor and trim. Daniel motioned to approve, Brady seconded, carried 2-0.

Clerk: Janet requested transfer of \$200 to office supplies, \$87.50 to attorney expense, \$60 postage and \$1500 to MVH. Daniel motioned to approve, Brady seconded carried 2-0. Janet also requested approval to pay Bruce's insurance bill when received, Daniel motioned to approve, and Brady seconded carried 2-0.

Daniel motioned to adjourn; Brady seconded Carried 2-0.

Submitted by Janet Lyons,
Clerk-Treasurer for board.