

TOWN OF ROANN
BOARD MINUTES

April 12, 2011

President Justin Vigar called the meeting to order at 7 pm.

Board Members Steve Johnson & Brady Brower were present.
Bruce Shaw, Kristina Lynn, Julia Rensberger, Bob Brown from Wabash co.
EMA and 2 residents were also present.

Minutes from March were read and approved.
Claims for April were approved.

OLD BUSINESS

- **OMNICITY**-Kristina will add a statement about any new equipment being added they will need to contact Bruce. The board will sign the contract for \$150.00 a month for 5 years when Kristina gets this added. We received a check for \$397.83 for the 4th quarter of 2010.
- **MVH**- no new info on hiring a part time employee.
- SRF Loan- Justin will check with Jamie on the final amount on this loan.
- **Roann Sign at 15 & 16**- Brady and Bruce checked the sign for damage and wear. 2 posts will need to be replaced right away. The Town will install treated plywood for the sign backing before the new sign is installed. Cam Huffman from the Roann Heritage committee reported that the sign will be made and ready to install by July. The sign has a 20 year warranty and there are 2 sides at \$700 per side. Mr. Huffman will check to see if the sign can be installed on treated plywood. The Town has allocated \$1400 from CEDIT for this sign purchase.
- **Wheat field lights**- Lights still have not been installed yet, Don Fleck & Kraig Barker should start on them next week.
- **Well Head protection**- phase II must be completed by 2012. Bruce has started by updating the data base. We will still be using 3,000 foot radius for the protection area.
- **Old Town Building**- Kristina will find out how much the building is appraised for and then it can be let out for bids.
- **Sewage Liens**-Jamie will go to the Court House to file liens on the old past due accounts.
- **Lukens Lake sewer line**-tabled for more information.

Find out process
we have to
follow.

NEW BUSINESS

- Bob Brown presented the County Hazard Mitigation Plan for Wabash County. The plan is to help communities when Federal Disasters are declared by the state. (Federal Mitigation Act of 2000) Wabash County has been the recipient of federal money 7-9 times since 1998 due to snow or other weather related emergencies. Steve made the motion to accept Resolution # 2011-1 adopting this plan for the Town of Roann, Brady 2nd carried 3-0.
- **Kristina**-The Towns Retail Merchant Certificate has been revoked by the State of Indiana due to past W/H taxes and forms not being sent or returned. December 2009 taxes and forms need to be sent and a \$25.00 payment to reinstate the Retail certificate so that May water bills can be sent out.
- 941 tax forms for March 2010 need to be sent in also.
- **Bruce** – Annual Maintenance contract for water meters from Neptune for software updates is due May 1st, 2011 for \$1500. Brady made the motion to pay the \$1500 software maintenance contract when received; Steve 2nd carried 3-0. Discussion was held to not pay the \$900 maintenance contract on the handheld from Neptune. Replacement cost could be \$5000, but repairs are minimal. Bruce will get quotes to replace the Honeywell flow meter for the sewage plant. Controller for wells has been put on hold until the operating balances are updated by Jamie.
- The Food Pantry people are asking for another key, board needs to see the signed paper of how many keys are already out.
- Jamie needs to get the paper for the Town hall keys and signatures for the board to review.
- Jamie needs to get all 2011 receipts input into the computer so the board can review the current account balances.
- The board agreed to adjust the sewage only for Florence Tigler at 140 S Washington for water softener running excessively. Brady made the motion and Steve 2nd. Carried 3-0.
- Sewage Bond & Interest CD # 92776 is now due and the board agreed to have Jamie cash it in and deposit it into the checking account.
- Brady made the motion to have Jamie sign up for the IACT clerk treasurer classes to be held in Indy on May 25 & 26. Up to \$500 for tuition and hotel room. She will also be paid mileage and \$25 a day for meals. Steve 2nd carried 3-0.

- Brady brought up that there were too many past due water bills showing up on the reports each month, one is 6 years over. The collection policy needs to be enforced. Jamie will be filing liens on all that can be filed and will get a list for the ones that have to be written off.

Next regular meeting will be held May 10, 2011.

- Steve made a motion to adjourn Brady 2nd passed 3-0
- Adjourned at 9:20 pm

Jamie Adkins Submitted by-Jamie Adkins Clerk Treasurer

Brady Brown Board President/member

BOARD MEMBER