

Town of Roann

Meeting Minutes

10 April 2012

I. Call to order

Justin Vigar called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **10th day of April** in **Roann Town Hall**.

II. Roll call

The following persons were present: Justin Vigar, Jamie Francis, Susan Floor, Robert "M" Ferguson Jr., Kristina Lynn, Bruce Shaw and 1 Citizen.

III. Approval of minutes from last meeting

Robert "M" Ferguson Jr. read the minutes from the last meeting. The minutes were approved as read.

IV. Open issues

- a) Discussion for the Town Building located at 115 N Church Street were opened Justin Vigar had the bids, but also indicated that he believed the matter was tabled until information was obtained on the cost of a new building. Bruce Shaw was able to answer many questions from the Town Board about size, security, and what was needed in a new space. Kristina Lynn suggested that we make it a stipulation in the sale of the town building that the buyer could not take possession of the building until the new building was complete. This would have to be a set time agreeable by both the buyer and the seller. Bruce Shaw will continue to get quotes for the new building. The Roann Town Board would like to table the matter until they can look at additional numbers to make sure we had the funding for a new building.
- b) Robert Ferguson and Kristina Lynn are working on the liens for property owners that owe sewage arrears. They are also finding out who has been sued for monies in arrears. Kristina and Robert are compiling a list of potential liens, along with a list of properties that have been sold prior to a lien or payment of the past due account. Kristina and Robert will continue to work on the on-going problem until completely resolved.
- c) Bruce Shaw will be getting quotes to repair the leak in the roof on the north/west corner of the Town Hall building. This was tabled until Bruce Shaw can get quotes.
- d) The board had a third reading of Amendments for General Ordinance Number 1, 2012, to amend General Ordinance 3, 1976 regulating the separated sewage system. The Ordinance was signed after a motion to approve was made by Susan Floor and second was made by Jamie Francis. A vote of 3-0 to approve was taken.
- e) A new estimate to have the assets appraised was given to the Board. Jamie Francis wanted to make sure that American Appraisal was appraising the same assets that Buckland Associates was appraising. The Board would like to see the bill broke down into General, Water, and Sewage so that it could be

billed properly. The matter was tabled until more information could be attained.

- f) Contracts for the baseball diamond were presented to the Board by Kristina Lynn. It was suggested to make it an open end contract so that the name of different Baseball Leagues could be entered. Bruce Shaw is working on a maintenance log to keep up on the vehicles. Bruce also suggested first to start with vehicles and possibly at a later date to add other equipment.
- g) The Board discussed the Roann School presently owned by the Roann Family Recreation Center. Susan Floor indicated she had spoken to Brian Daniels at which time he indicated the best people to speak to about the property were Matt Powell, Cindy Powell or Sonia Poe, because many of the people stepped away from the project soon after it was established. Susan Floor also had checked a website that indicated the property was not within the city limits. The town has been mowing the area just because it is in the area of the ball diamond. Susan Floor suggested a letter be sent to the Wabash County Commissioners. Kristina Lynn said she would draft a letter and send it to the Wabash County Commissioners. The Board wanted to continue the upkeep on the lawn that surrounds the School.

New Business

- a) The theft of a drag box. Bruce Shaw explained that after the theft he reported it to the insurance company and we have already received the check for replacement.
- b) The camera in the downtown area was not working. Bruce Shaw was going to work with Tim Kersey from Century Link to help resolve the issue.
- c) Issuing a key to Allen Palmer so he can have access to the Town Hall Building. It was approved by the Board.
- d) It was suggested the town charge for copies of public documents. The suggestion was to charge \$2.00 for the first 10 copies and then .20 for each copy after that. Susan Floor felt it was conservative enough and Jamie Francis made a motion to approve, the motion had a second from Susan Floor and a vote of 3-0 was approved.
- e) PayGov is now being used to pay utility bills.
- f) Bruce Shaw indicated the tin on the roof of the jail was coming off. He also said he was finding pieces of shingles at the Sewer Plant.
- g) Justin Vigar brought up to the Board about working for the town in the capacity of a part time helper. Justin Vigar has filled out a Uniform Conflict of Interest and it has been filed into his personnel record. Justin asked the Board if they would vote to approve or disapprove his working for the town. Susan Floor felt the benefit of having a Board Member visible to the citizens of the community. There was no action taken by the Board.
- h) Robert Ferguson will be going to Daleville Indiana to be with Keystone for training. A request was made to pay for mileage, meals, hotel and the price of training. Susan Floor made a motion to approve and Jamie Francis seconded the motion and a vote of 3-0 was made.

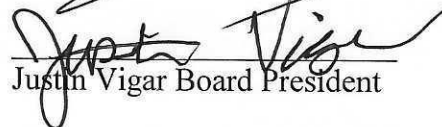
V. Adjournment

Justin Vigar Adjourned the meeting at **9:17**.

Minutes respectfully submitted by:


Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:


Justin Vigar Board President