

# **Town of Roann**

## **Meeting Minutes**

13 August 2012

### **I. Call to order**

**Justin Vigar** called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **13<sup>th</sup> day of August** in **Roann Town Hall**.

### **II. Roll call**

The following persons were present: Justin Vigar, Jamie Francis, Susan Floor, Robert "M" Ferguson Jr., Kristina Lynn, Bruce Shaw and 1 citizen.

### **III. Approval of minutes from last meeting**

Robert "M" Ferguson Jr. read the minutes from the last meeting. The minutes were approved as read.

### **IV. Open issues**

- a) Bruce Shaw updated the Town Council on the progress of the new building that will replace the building at 115 N Church Street. Bruce Shaw reported that the State had still not accepted the flood plain maps. Bruce Shaw is waiting on hearing from Mike Howard so that he can schedule getting the land ready for construction. The thought of moving to a different area was also discussed. It was talked about moving the building to the top of the hill and met favorably by the council. The thought of cutting down the tree in the back part of the lot was discussed Susan Floor made a motion to have the tree cut down and approve an amount not to exceed \$500.00 Jamie Francis seconded the motion and a vote of 3-0 to approve was made.
- b) An Amendment to the Weed Ordinance was presented to the Council by Kristina Lynn that has an abatement to allow the town to send out a Certified Letter at the beginning of the year and we would have the ability to keep the property mowed without sending out additional Certified Letters. Susan Floor made a motion to approved the Amendment and Jamie Francis seconded the motion the vote to approve was 3-0.

#### **New Business**

- a) The council was presented with the 2013 Budget. There were only two areas that were increased both in (CCI) Cumulative Capital Improvement and (LS&R) Local Road and Street. Jamie Francis made a motion to approve the 1<sup>st</sup> reading of the 2013 Budget and Susan Floor seconded the motion a vote of 3-0 was made and passed.
- b) The council was informed that an appraiser from American Appraiser had been in town and the appraisal for the towns assets should be finished by the end of August.
- c) A list was presented to the Town Council of citizens that were not in compliance with the Weed Ordinance for the Town of Roann. If a notice had been sent to the owner before and the property is still owned by the same person, a notice of abatement may be posted at the property and we may go ahead and take care of the property at the owner's expense. The property known as "The old school" was

brought up about who was going to take responsibility to maintain the property. It was decided that RCFC would take care of the three foot section from the building out and Bruce Shaw would mow the remainder of the property. Susan Floor made a motion that the Roann Community Recreation Center would be responsible for the building and the three foot perimeter of the building and the Town of Roann would maintain the rest of the property. Jamie Francis seconded the motion and a 3-0 vote was made. Extensive discussion was had about how to determine if a property was not in compliance with the town's ordinance and how do we make those decisions. Jamie Francis thought if someone levels a complaint then the town could send a letter. It was also discussed about brush left after a tree trimmer came into town and cut down a tree for a citizen and that it was not the towns responsibly to clean up the brush. It was also discussed about logs and trees that have been downed by an "Act of God", this too is the responsibility of the homeowner.

- d) The blower at the wastewater treatment plant had come back after it was to be refurbished. Bruce Shaw checked the blower and it was making a noise at which time he sent it back. The company said it would take a lot of work. We have paid for the repair and they are going to send back the money and the blower. We will need to purchase a blower at another time.
- e) Bruce Shaw felt it important to have W.W. Williams come in and have the generator serviced. The quote for \$718.00 was presented to the Town Council. Jamie Francis made a motion to contract W.W. Williams to service the generator and Susan Floor seconded the motion. A vote of 3-0 was cast and the motion was carried.
- f) Divers had entered the water tower and the results were presented to the Town Council. The residue at the bottom of the tank was cleaned out. There was a ring around the inside of the tank where the epoxy had worn off. A quote of \$2,100.00 for the first 4 hours and \$425.00 an hour for each hour after that was presented to the Town Council. Bruce Shaw asked the Council to approve \$3800.00 so the crew would have the time to take care of all of the problems that were found inside the water tower. Susan Floor made a motion to approve up to 8 hours of work with a total of \$3800.00 to repair the epoxy. Jamie Francis seconded the motion and was approved 3-0.
- g) Bruce Shaw has sent out letters for sewer inspections. He sent 20 letters in the first group and 7 people responded to the letter. Of the 7 responses Bruce Shaw made 7 inspections. Out of the 7 that had been checked 2 had not been hooked up correctly. Bruce Shaw will send out letters in the first phase of the project. After having sent out letters to every home owner. All homeowners that did not respond will be sent a Certified Letter. If they do not respond in 10 days the Town of Roann will start charging the homeowner \$50.00 per month indifferently. If we go in and find a problem the homeowner has 30 days to comply with the Ordinance at with time the Town of Roann will start charging \$10.00 a day until the problem is fixed. It was suggested in the 2<sup>nd</sup> phase the wording at the bottom would say that failure to schedule an appointment will result in a \$50.00 fine per month.
- h) Susan Floor had attended the IACT "Round Table" in North Manchester. She found it very informative and worthwhile to attend. At the meeting she also was informed of the IACT Convention in French Lick, Indiana. Susan Floor felt in imperative that the Town of Roann be represented at the convention.
- i) Jamie Francis brought up the fact about Abandoned Vehicles. Bruce Shaw said he would work on getting a wrecker service to remove the vehicle after they have been

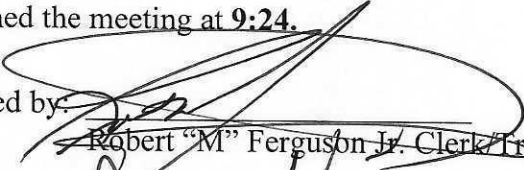
tagged. Bruce Shaw said he would also start working on a list. Robert Ferguson will get copies of the Ordinance for each one of the Town Council Members.

- j) Bruce Shaw has a Convention coming up on the 17<sup>th</sup> and 18<sup>th</sup> of October in Fort Wayne. He will have more information at the next Town Hall Meeting.
- k) Justin Vigar asked Bruce Shaw about the STOP sign over by Grandstaff's. Bruce Shaw said the post had been replaced and the sign was in the back of his truck and it would be replaced.
- l) Susan Floor discussed the possibly of having <sup>JV</sup>Brainstorm Sessions" or "Town Hall Meetings" with the citizens of the community. This would be an informal and informational meeting that could be attended and an open floor type setting. This was going to be brought up in the next meeting and the Town Council could figure out how ~~we~~ <sup>JV</sup> could be advertised to the community.

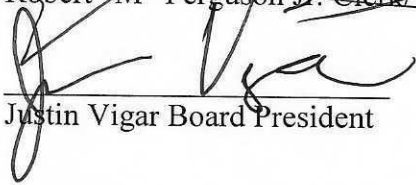
**V. Adjournment**

**Justin Vigar** Adjourned the meeting at **9:24.**

Minutes respectfully submitted by:

  
Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:

  
Justin Vigar Board President