

# **Town of Roann**

## **Meeting Minutes**

12 June 2012

### **I. Call to order**

**Justin Vigar** called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **12<sup>th</sup> day of June** in **Roann Town Hall**.

### **II. Roll call**

The following persons were present: Justin Vigar, Jamie Francis, Susan Floor, Robert "M" Ferguson Jr., Kristina Lynn, Bruce Shaw and 2 Citizen.

### **III. Approval of minutes from last meeting**

Robert "M" Ferguson Jr. read the minutes from the last meeting. The minutes were approved as read.

### **IV. Open issues**

- a) Discussion for the Town Building located at 115 N Church Street were opened Bruce Shaw had information about if the new location for the new building was in a flood plain. Mike Howard said that in the new flood plain maps that the prospective site was not in the flood plain. Robert Ferguson had gone through 2010, 2011 and up to June 11, 2012 to make sure all of the SBOA adjustments had been made. Robert Ferguson reported the adjustments had been made and it looked as though the figures were correct. The Town Board then looked at the estimates for the new building and at the bids for the building located at 115 N Church. Jamie Francis made a motion to sell the building to the highest bidder, which was Jerry Maxwell and to be out in 30 days. Susan Floor seconded the motion and the sale was carried 3-0. After looking at the estimates Susan Floor make a motion to have Fleck's do the ground work, Derrick Wilson Trucking haul the stone and Randel Construction do the work upon approval and findings of the flood zone area. Jamie Francis seconded the motion and it was carried with a vote of 3 to 0.
- b) Robert Ferguson brought before the board a proposal to switch from Key-Budget to Key-Fund. The price was \$4,000.00 which includes a member of Boyce Systems to be onsite to install the software and to train Robert Ferguson. The existing contract would remain the same as far as the yearly maintenance fee. Jamie Francis had questions about payroll if that could be added to the system at a later date. Robert Ferguson said that would be possible if we thought it would be cost effective. Justin Vigar wanted to see it split out of the General, Water, and Sewer Budgets. Susan Floor made a motion to approve the Key-Fund software and to have it split equally between the General, Water and Sewer Budget. Jamie Francis seconded the motion and it was carried 3-0
- c) Robert Ferguson brought before the Board the list of citizens that were sent letters for the weed control. The ten days would expire on the 16<sup>th</sup> of the month but would be taken care of on the 18<sup>th</sup> of the month. Robert Ferguson

also told the Board that an abatement can be posted on the property so that we can continue to maintain the yard and property.

- d) Kristina Lynn brought up the fact that the county would be the ones to do something about the Old Roann School. There is still correspondence with Mike Howard and we were waiting to see what the county was going to do.
- e) Vonnell Krom from the Lions Club was present and the Lions Club have fixed the roof on the old jail. The Board agreed to have the Lions Club spraying linseed oil on the exterior of the building. The Lions Club will also pick up four windows for the log cabin from Frantz Lumber. Vonnell will pick up the product and turn in a bill to the Town. Susan Floor made a motion to pay for the windows, plus what was agreed on at the last meeting. Jamie Francis seconded the motion and was carried with a 3 to 0 vote.

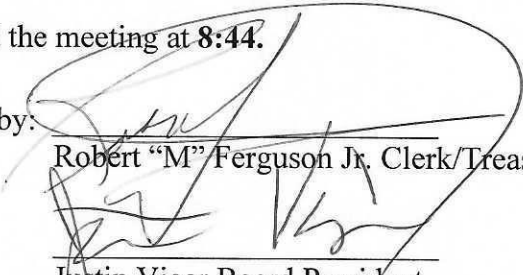
#### New Business

- a) Robert Ferguson will be going to Indianapolis in June on the 26<sup>th</sup> through the 28<sup>th</sup> for a Call to Order meeting. Jamie Francis made a motion that the Town of Roann would pay expenses for the three days. Susan Floor seconded the motion and it was carried 3 to 0.
- b) Robert Ferguson brought before the Board a past due bill. The bill belonged to Paul Roth who called the Clerk-Treasurer and informed them that the bill had already been paid to a different Clerk-Treasurer. Robert Ferguson asked the Board to consider the possibility of writing off the debt of \$44.70. Susan Floor made a motion to write off the bill for \$44.70 and Jamie Francis made a second. The vote was 3 to 0 in favor.
- c) Robert Ferguson will be on vacation in July from the 5<sup>th</sup> through the 12<sup>th</sup>. A proposal was made to change the regular scheduled Board Meeting from July 10<sup>th</sup>. Members of the Board were in favor of moving the meeting but were not able to come up with a date. Robert Ferguson would email the members the following morning and we would be able to come up with a different date.
- d) The Fire Department yearly fee was presented to the Board. An amount of \$13,000.00 was to be paid in two installments of \$6,500.00 to the Fire Department as a yearly fee. Susan Floor made a motion to pay the Fire Department \$13,000.00 for the yearly protection. Jamie Francis seconded and a vote of 3-0 was cast.
- e) Bruce Shaw wanted to give Taylor Hayes a raise from minimum wage to \$8.00 an hour effective June 15, 2012 without raising the budget. Jamie Francis made a motion to raise the pay from minimum pay to \$8.00 an hour and Susan Floor made a second. The vote was 3 to 0.
- f) Kristina Lynn will have an Anti-Nepotism Ordinance ready for the July meeting.

#### V. Adjournment

**Justin Vigar** Adjourned the meeting at **8:44.**

Minutes respectfully submitted by:

  
Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:

  
Justin Vigar Board President