

# **Town of Roann**

## **Meeting Minutes**

8 May 2012

### **I. Call to order**

**Justin Vigar** called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **8<sup>th</sup> day of May** in **Roann Town Hall**.

### **II. Roll call**

The following persons were present: Justin Vigar, Jamie Francis, Susan Floor, Robert "M" Ferguson Jr., Kristina Lynn, Bruce Shaw and 1 Citizen.

### **III. Approval of minutes from last meeting**

Robert "M" Ferguson Jr. read the minutes from the last meeting. The minutes were approved as read.

### **IV. Open issues**

- a) Discussion for the Town Building located at 115 N Church Street were opened Bruce Shaw had multiple bids. Bruce also called Fleck's to see about Ground preparation. Fleck's were going to be able to do the job for about \$300.00. Miami Trucking and Gary Wilson were also called for delivery of stone. Gary Wilson came in at over \$400.00 less expensive. The consensus of the Town Board was they wanted the monies for the building to come out of the General Fund. Robert Ferguson was still working on the reconciliation of the funds and was unsure if all obligations in the years past were reflected on the Fund Report. Robert Ferguson will have the numbers for the Town Board for the June meeting. Susan Floor felt the cost to be very reasonable. Justin Vigar suggested the subject be tabled until the June meeting.
- b) Robert Ferguson and Kristina Lynn are working on the liens for property owners that owe sewage arrears. Robert Ferguson submitted to the board a list of bills to consider writing those bills off as a bad debt. Jamie Francis made a motion to write off the outstanding bills for the years prior to 2010 with the exception \$44.70 from the property located at 515 E Pike, due to an amount owed in 2010 on the same property. We would also put a lien on all properties from 2010 and beyond with an outstanding sewage bill of over 90 days. With the exception of a property in 2012 that was in Bankruptcy. Susan Floor seconded and it was carried 3-0 in favor.
- c) The roof on the north/west corner of the Town Hall building had not been leaking, This was removed from the agenda as a non-issue until a problem may arise.
- d) The estimate to have the assets appraised was given to the Board. American Appraisal was appraising the same assets that Buckland Associates was appraising. The Board felt it important to make sure we were not under or over insured. Susan Floor made a motion to accept American Appraisal's quote for \$3,400.00 and Jamie Francis made a second. A vote of 3 to 0 in favor was cast.

- e) Contracts for the use of the baseball diamond were presented to the Board and was signed by Justin Vigar. It was suggested to make an open end contract so that the name of different Baseball Leagues could be entered. It was suggested that Robert Ferguson keep a file of signed copies and blank contracts for the use of the Ball Diamond. Bruce Shaw presented a maintenance log to keep up on the vehicles..

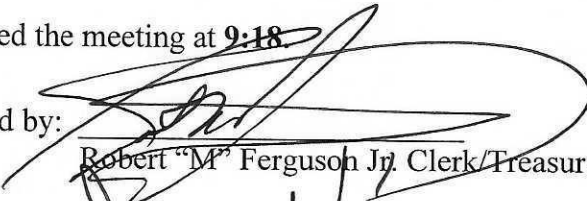
#### New Business

- a) Robert Ferguson presented the Board with a copy of the new Keystone Key-Fund software package. This program will take the place of Key-Budget. It has interfacing with Gateway which is the new reporting system. The quote was good for 60 days. Robert Ferguson was going to bring this back to the Board in June for disposition.
- b) Steve Johnson wanted to use the area behind the Sewer Plant for "Fireworks". The day will be on June 30<sup>th</sup>. This was approved by the Board.
- c) Vonnell Krom from the Lions Club was present and the Lions Club has volunteered to fix the roof on the old jail. The Board agreed to have the Lions Club take care of that project. It was also discussed about spraying linseed oil on the exterior of the building. Justin Vigar suggested that Vonnell pick up the product and turn in a bill to the Town.
- d) Bruce Shaw presented the letter to the Board that would be sent to the citizens of Roann. The letter is so the citizen can sign up to have their property checked to see that their sump pump is hooked up correctly and in accordance with town ordinances.
- e) Bruce Shaw spoke about the roof at the Sewer Plant building. Bruce has seen shingles lying around by the Plant. He is getting an estimate for a steel roof.
- f) Bruce Shaw had a quote for a company to dive the water tower. The last time it had been done was in 2002. It is suggested that it be inspected and make sure there is no bad spots. The advantage of diving the tank is little to no out of service time. Susan Floor made a motion to proceed to have Liquid Engineering make an inspection of the water tower at a price of \$3,070.00. Jamie Francis seconded the motion. And a vote of 3-0 was made.
- g) Bruce Shaw was going to check the community to see if the weed ordinances were being complied too. Bruce was going to present a list to Robert Ferguson to send out letters. Justin Vigar also asked about the oil drums at the address of 205 Chippewa Street. Kristina Lynn had sent a letter addressing the issue and no disposition had been taken by the property owner.
- h) Bruce Shaw brought up the fact that the Roann School is in the Town limits. The Plan Commission along with the Town Board will work together to get the area cleaned up and repairs made to the structure and or the removal of the structure. Justin Vigar would like the county Plan Commission to send letters to the property owners and to move forward in getting this problem taken care of. Kristina Lynn will contact Mike Howard of the Planning Commission to have letters sent to the owners.
- i) Bruce Shaw was going to AT & T to update the Mobile Phone. This was approved by the Town Board.
- j) Jamie Francis asked about hot patching of the town roads. Bruce said they will be doing that in the near future.


**V. Adjournment**

**Justin Vigar** Adjourned the meeting at **9:18**.

Minutes respectfully submitted by:

  
Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:

  
Justin Vigar Board President