

Town of Roann

Meeting Minutes

13 November 2012

I. Call to order

Justin Vigar called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **13th day of November** in **Roann Town Hall**.

II. Roll call

The following persons were present: Justin Vigar, Jamie Francis, Susan Floor, Bruce Shaw, Robert "M" Ferguson Jr., Kristina Lynn, and 11 citizens.

III. Approval of minutes from last meeting

Robert "M" Ferguson Jr. read the minutes from the last meeting. The minutes were approved as read.

IV. Open issues

- a) Rick Phillips and Jim Revercomb came in from Keystone Systems to explain both Key-Assets and Key-Payroll. Robert "M" Ferguson Jr. said the money could come out of the CCI Fund from 2012 Budget. After some discussion the Town Council tabled the package until the next month.
- b) Robert "M" Ferguson Jr. presented the Insurance rates from JMS to the Town Council. JMS presented two separate quotes. One quote was with all land and buildings as reported by American Appraisers. The second was with using the amounts given to us from American Appraisers with the exception of the Town Hall and leaving it insured for the amount of \$717,822.00. By taking the second quote it would only raise the Town's insurance rate by \$420.56 annually. Jamie Francis made a motion to renew the insurance coverage using American Appraisers values with the exception of the building known as the Town Hall and this building would be insured for the amount of \$717,822.00, and we would renew our insurance with JMS. Susan Floor seconded and a vote of 3-0 was made in favor.
- c) Update on the sewer inspections Bruce Shaw reported that they are going well. Susan Floor suggested that after letters have been sent to everyone in town that we also put up notices and to also put a notice on the Utility bills. Robert "M" Ferguson Jr. agreed that whatever we could do to save the town the money it would cost to send Certified Letters should be exhausted. Jamie Francis asked if we have any spots in town that we need to put in additional storm drains. A possibility of putting in additional storm drains will be discussed at a later date. Justin Vigar asked Bruce Shaw to bring to the next meeting the numbers of letters that were sent out and how many have complied.
- d) Bruce Shaw has been in contact with Steve Hicks of the Wabash County Sheriff's Department to rectify the problem with Abandoned Vehicles. Steve Hicks has continued to tagging vehicles and vehicles have been moved.
- e) Robert "M" Ferguson Jr. sent an email to Tom Bredeweg, who sent a list of some people who may be able to facilitate a Town Hall meeting for the community. These people are or have been affiliated with Office of

Community and Rural Affairs (OCRA). Robert "M" Ferguson Jr. will contact them after the beginning of 2013 to set up times that we may be able to meet with them. Susan Floor has talked to both Vonell Krom and Ellie Draper about involvement in this project.

- f) Robert "M" Ferguson Jr. made a suggestion to change the "Sprinkler Rates". It was suggested to use the months of January, February, March and April to get an average. The months of May, June, July and August would then be the "Sprinkler Rates" months. Kristina Lynn will type an Amendment to change the current Ordinance. Susan Floor made a motion to amend the Ordinance 2-2011 to reflect the months of January, February, March and April as the months to get an average of the sewer rates and to change the "Sprinkler Rate" to May, June, July and August. Jamie Francis seconded the motion and a vote of 3-0 in favor was cast.

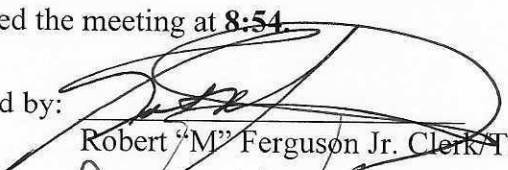
New Business

- a) Robert "M" Ferguson Jr. reported to the Town Council that the State Board of Accounts had finished their audit and the exit meeting was completed. All of the errors had been corrected before the exit meeting.
- b) Hydrant Rental for the year of 2011 was not applied to the Water Operating Fund. This amount should have been moved in 2011 and a request was made to the Town Council to waive the amount of \$13,608.00. Jamie Francis made a motion that we waive the transfer from the General Fund to the Water Operating Fund in the amount of \$13,607.00. Susan Floor seconded the motion and a vote of 3-0 was cast.
- c) Robert "M" Ferguson Jr. presented a letter to the Town Council to the First Farmers Bank and Trust that authorizes the Town Council Members and Robert "M" Ferguson Jr. to all information about the financial information of the town. In addition to information Robert "M" Ferguson Jr. is also authorized to move or liquidate all accounts. The letter was submitted to the Town Council for their signatures.

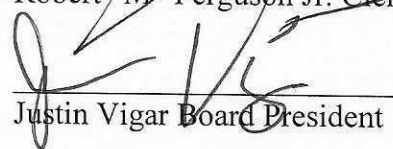
V. Adjournment

Justin Vigar Adjourned the meeting at **8:54**.

Minutes respectfully submitted by:


Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:


Justin Vigar Board President