

Town of Roann
Meeting Minutes

09 October 2012

I. Call to order

Justin Vigar called to order the regular meeting of the **Town of Roann** at **7:06 p.m.** on the **9th day of October** in **Roann Town Hall**.

II. Roll call

The following persons were present: Justin Vigar, Jamie Francis, Susan Floor, Bruce Shaw, Robert "M" Ferguson Jr., Kristina Lynn, and 2 citizens.

III. Approval of minutes from last meeting

Robert "M" Ferguson Jr. read the minutes from the last meeting. The minutes were approved as corrected.

IV. Open issues

- a) When Randel Construction was digging the holes for the pillars asphalt and concrete was hit, an additional \$300.00 was charged for the extra time spent drilling the holes. Susan Floor made a motion to pay the invoice as presented to the town including the additional \$300.00. Jamie Francis seconded the motion and a vote of 3-0 was cast.
- b) Robert "M" Ferguson Jr. presented the Budget 2013 to the Town Council for the final reading. The Budget 2013 was approved with the following votes. Justin Vigar Aye, Jamie Francis Aye and Susan Floor Aye.
- c) The Council was presented with the finding from American Appraisers. The Council wanted JMS to present a quote to the Town using the rates as prescribed by American Appraisers and a quote with the coverage on Town Hall being reduced to the old amount. This will be presented to the council at the next meeting.
- d) The water tower has been inspected. Bruce Shaw reported that the epoxy was in good shape. There was no additional cost to the town for repair.
- e) Update on the sewer inspections Bruce Shaw reported that they are going well. A small amount of customers were not in compliance and they have since met the requirements as prescribed by the Town Ordinance.
- f) Bruce Shaw has been in contact with Steve Hicks of the Wabash County Sheriff's Department to rectify the problem with Abandoned Vehicles. Steve Hicks has started tagging vehicles.
- g) Susan Floor suggested that the Town Council set forth a Plan of Action for the Town of Roann. The council would like to make this open to the public and a facilitator would be beneficial to the success of the project. Robert "M" Ferguson Jr. will call Tom Bredeweg at IACT for addition ideas for facilitators. Susan Floor will also talk to Ellie Draper about having the Roann Heritage Group to join forces in this project.
- h) The cell phone service has improved over the last few weeks. No additional action will be required.
- i) The roof for the Sewer Plant was put out to bid. Randel Construction returned the quote for the steal roof on the Plant. There was also a quote for having a

“snow guard” put on the pole barn. Snow guards are to help brake up large pieces of snow falling off the roof. The price is \$225.00 per building. Susan Floor made a motion to have both building done, along with the roof of the Sewer plant. Jamie Francis seconded the motion and a vote of 3-0 was made in favor.

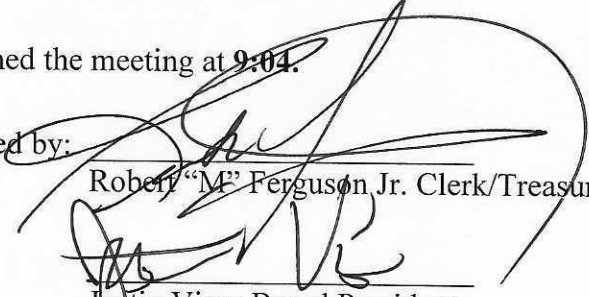
New Business

- a) Robert "M" Ferguson Jr. spoke to the Town Council about penalties that were to be charged to the residents between the months January 2012 through August of 2012. The procedure was not done and late fees for Utilities were not charged. Robert "M" Ferguson Jr. informed the Board; to reconstruct these charges would be near impossible and requested that this charge be waved. Jamie Francis asked for an estimate on how much this was. A figure of \$150.00 to \$200.00 a month was an estimate of how much was lost. Susan Floor made a motion to disregard all penalties from the beginning of the year and to charge from this time forward. Jamie Francis seconded the motion and it was carried 3-0.
- b) Robert "M" Ferguson Jr. brought before the Town Council the Keystone Payroll program. Susan Floor wanted to know what we have spent thus far *of and* how much we have spent and how much this would cost. This would be tabled until the next meeting
- c) Robert "M" Ferguson Jr. reported that the Town of Roann had a Notice of Levy toward the town. Robert "M" Ferguson Jr. spoke to the United States Treasury and paid the amount of \$1325.17 for the year 2011.
- d) Robert "M" Ferguson Jr. presented the Keystone maintenance and licensing for the year 2013. This is for Key-Budget for \$995.00, Key-Billing \$1620.00 and Key Device \$440.00 for a total of \$3055.00. Jamie Francis made a motion that we pay for the maintenance agreement for Keystone for the programs Budget, Billing and Device for a total of \$3055.00. Susan Floor made a second and the motion was carried 3-0 in favor.
- e) Bruce Shaw needed two additional loads of stone for the area of the new building.
- f) Taylor Hayes had gotten poison ivy while working on a project. Bruce Shaw told the council that when a bill is received he would like to present in the Town Council for payment in lieu of filing Workman's Compensation.
- g) Bruce Shaw has been using a worker on a community service program and he would like to retain this worker during the leaf season.
- h) Bruce Shaw brought up the issue of “Sprinkler Months”. The thought of moving the months around were discussed and will be tabled until the next meeting.

V. Adjournment

Justin Vigar Adjourned the meeting at **9:04.**

Minutes respectfully submitted by:


Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:


Justin Vigar Board President