

Town of Roann

Meeting Minutes

9 April 2013

I. Call to order

James Francis called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **9th day of April** in **Roann Town Hall**.

II. Roll call

The following persons were present: James Francis, James Pell, Robert "M" Ferguson Jr., Kristina Lynn, Bruce Shaw and 3 citizens.

III. Approval of minutes from last meeting

The Town Council read the minutes from the last meeting. The minutes were approved as read.

IV. Open issues

- a) Bruce Shaw has been doing the sewer line inspections. We have not had significant rain fall to determine how much of a difference we have made to this date.
- b) The alley at 125 S Church was discussed. Kristina Lynn sent out certified letters to all of the adjacent property owners. James Pell made a motion to have the survey done and a vote of 2-0 was made in favor.
- c) The Employee Handbook was discussed and the Council would like to have a clearer definition of the PTO or Paid Time Off. Instead of a formula for figuring PTO they would like to see a straight number of days for the number of years of service. Robert "M" Ferguson Jr. will change the wording of the Handbook and bring it to the next meeting for approval. They would also like to see carryover of PTO to be limited to 10 days. Kristina Lynn thought it would be a good idea to eliminate the section on insurance.
- d) Bruce Shaw had asked if his insurance allowance of \$7,000.00 could be paid to him through the payroll even if he does not have an HSA. James Pell made a motion to pay for whatever health insurance package Bruce Shaw found, up to \$7,000.00 and the remaining amount to be paid to Bruce Shaw through his payroll. A vote of 2-0 was cast in favor and approved.
- e) Robert "M" Ferguson Jr. has send a letter and emails to a few citizens concerning the meeting with Ryan Schrack of OCRA. The meeting was set for April 10th at 7:00pm in the Roann Town Hall. This meeting will help set a direction for the Town of Roann.
- f) The subject of the school was discussed. Robert "M" Ferguson Jr. had talked with Chris Shaw from Brownfields and nothing can be done until a signature is obtained. James Pell was not able to obtain signatures. Kristina Lynn would like to talk with the lawyer that represents the past members of the Roann Family Recreation Center.


New Business

- a) Century Link wants to bore for fiber optics. They would like the Council's signature to dig. The concern is that if they put in the fiber optic lines and they would go over our sewer, water or storm drains, we would have to take extra precautions when we had to dig for repairs. Bruce Shaw will contact Century Link to have a clear plan of where the lines will actually go.
- b) Bruce Shaw had a quote to have all of the pot holes on all of the streets in town repaired. Bruce Shaw also called Gaunt and Sons to give us a quote on the same repairs. Then he will bring back all of the quotes to the Town Council next month. Bruce Shaw also had presented a bid to have a special manhole cover made to be used during festivals for vendors to dump "gray water". This would have a lock and the key could be at the information center for the vendors to pick up at their discretion. James Pell made a motion to approve the cost of approximately \$900.00.
- c) Bruce Shaw also spoke to the Council about a GPS system for the town. This was mainly informational.

V. Adjournment

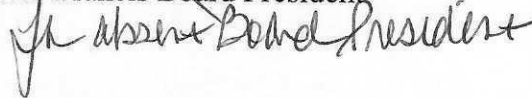
James Pell made a motion to adjourn. **James Francis** adjourned the meeting at **8:08 pm.**

Minutes respectfully submitted by:


Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:


James Francis Board President


Board President