

Town of Roann

Meeting Minutes

12 February 2013

I. Call to order

James Francis called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **12th day of February** in **Roann Town Hall**.

II. Roll call

The following persons were present: James Francis, Susan Floor, James Pell, Bruce Shaw, Robert "M" Ferguson Jr., Kristina Lynn, representative from Umbaugh and 6 citizens.

III. Approval of minutes from last meeting

Robert "M" Ferguson Jr. read the minutes from the last meeting. The minutes were corrected and approved.

IV. Open issues

- a) Eric Walsh from Umbaugh explained to the Town Council on what they would offer to the Town of Roann as far as research and implementing a rate change in water and wastewater. The rate to have Umbaugh do the research and development from beginning to end was \$5000.00 for water and \$5000.00 for wastewater. The Council tabled the decision until they had time to look over the material that Eric left with them.
- b) The alley at 125 South Church Street was talked about. Bruce Shaw told the Town Council that there were no blue prints or requirements for the construction of alley ways. Rick Morris presented to the Council his proposal to develop the alley next to his house. Kristina Lynn said you have to have a survey of the property and you should send a notice to adjacent property owners. James Francis thought it would be a good idea to do this in the same way the sidewalk program works. Kristina Lynn will draft a notice for residents and Bruce Shaw will bring the specifications. The town will pay for the survey and the resident will be responsible for all materials and the labor for improvement of the alley. There is also an alley by the Methodist church that is in disrepair. The center had to be cut out and a product needed to be laid down.
- c) Bruce Shaw had nothing to add about the residents inspections.
- d) The employee handbook and resolution was presented to the Town Council to review before the next meeting.
- e) Bruce Shaw will be attending a convention in Fort Wayne. Susan Floor made a motion to pay for the hotel, meals and mileage. A vote of 3-0 was cast in favor. And mileage was set at the amount the IRS recommended.
- f) Robert "M" Ferguson Jr. has contact Ryan Schrack from OCRA and Ryan will facilitate the Town Meeting. Ryan will send a questionnaire to send out to the people that we would like to target to attend an initial meeting.

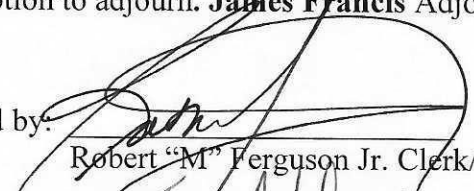
New Business

- a) It was discussed to have a maintenance plan and budget plan.
- b) Bruce Shaw asked if his insurance allowance could be paid to him through the payroll even if he does not have an HSA.
- c) The 1782 was presented to the Town Council and the two areas that were decreased by the DLGF were noted.

V. Adjournment

Susan Floor made a motion to adjourn. **James Francis** Adjourned the meeting at **8:57 pm.**

Minutes respectfully submitted by:


Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:


James Francis Board President