

# **Town of Roann**

## **Meeting Minutes**

14 May 2013

### **I. Call to order**

Susan Floor called to order the regular meeting of the **Town of Roann** at 7:00 p.m. on the 14<sup>th</sup> day of May in Roann Town Hall.

### **II. Roll call**

The following persons were present: Susan Floor, James Pell, Robert "M" Ferguson Jr., Kristina Lynn, Bruce Shaw and 1 citizen.

### **III. Approval of minutes from last meeting**

The Town Council read the minutes from the last meeting. The minutes were approved as read.

### **IV. Open issues**

- a) Bruce Shaw had nothing new to report about the sewer line inspections. Bruce Shaw also spoke about hiring an additional part-time employee.
- b) The Employee Handbook was presented to the Council. Changes were made to the PTO section. James Pell made a motion to except the Employee Handbook; Susan Floor seconded the motion and a vote of 2-0 to ~~accept~~ <sup>except</sup> the Handbook was made.
- c) Robert "M" Ferguson Jr. reported that the meeting on April 10<sup>th</sup> with was to set a direction for the Town of Roann was productive and that another meeting was going to be Thursday May 16<sup>th</sup>. Kristina Lynn also report the Main Street Associated was being formed.
- d) The school was discussed. Robert "M" Ferguson Jr. reported that he had received a letter from Mike Howard about putting up a fence. The Board had decided to not act on the letter because of possible liability. Susan Floor will look into having the school sold in a tax sale.
- e) Bruce Shaw had a quote on doing street repairs. Bruce Shaw is waiting on an additional quote from Gaunt and Son. James Pell moved that they approve up to \$15,000.00 to have the streets repaired. Susan Floor seconded and a vote of 2-0 in favor was made.
- f) Bruce Shaw talked to Century Link, who is going to bore for fiber optics. The paperwork was signed to allow them to bore through town.
- g) Bruce Shaw also spoke to the Council about a GPS system for the town. This was mainly informational.

### **New Business**

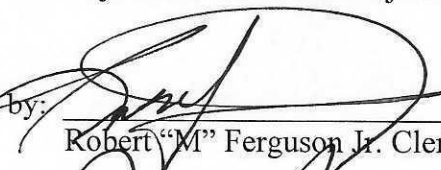
- a) A citizen wants to put in a driveway over an existing sidewalk. The improvements will meet the ADA standards. James Pell made a motion to approve the modification to the sidewalk and to use the sidewalk program to help pay for the concrete, Susan Floor seconded the motion a vote of 2-0 was made to approve.

- b) Robert "M" Ferguson Jr. brought up a plan of possibly hiring a night watchman. Steve Hicks had been spoken to about maybe being a candidate for the position. Steve was willing to do the job for an hourly cost of \$15.00 an hour. Some of the things that had to be discussed were if he was going to be able to carry a weapon. Liability was also discussed and what this would do to our insurance. Robert "M" Ferguson Jr. will check with Carol Long the Towns insurance carrier. Susan Floor defined the duties of the position of Night Watchman, they would set their hours, he is responsible for the security of the community, making a law enforcement <sup>presence</sup> ~~presents~~, to monitor our surveillance and using it as he deems fit. The subject was tabled until the next meeting.
- c) The County Flood Ordinance was presented to the Town Board. Kristina Lynn will look over the Ordinance and bring it to the next Board Meeting.
- d) Umbaugh will be in Robert "M" Ferguson Jr. office on Friday to put together the information on a rate adjustment.
- e) Robert "M" Ferguson Jr. brought forth 2014 pay increases. This will be brought to the board in the next meeting.
- f) Robert "M" Ferguson Jr. told the Town Board that he will have his knee replaced on July the 2<sup>nd</sup>. Susan Floor suggested we move the July Board Meeting to the 16<sup>th</sup> of July.
- g) James Pell had a letter from Tom Krom that stated he wanted to donate the property located at the corner of Chippewa and State Road 16 to Town of Roann. Susan Floor thought we should table the subject until the June meeting.
- h) James Pell brought up the Pull Field and the responsibility of upkeep and what protocol was used in the setting up of events. Susan Floor will contact Keith Ford about the Lions club responsibly and Bruce Shaw will contact his inspectors to make sure that precautions are taken to comply with the Well Head Protection Laws.

**V. Adjournment**

James Pell made a motion to adjourn. **Susan Floor** adjourned the meeting at **9:07 pm.**

Minutes respectfully submitted by:

  
Robert "M" Ferguson Jr. Clerk/Treasurer

Minutes approved by:

  
James Francis Board President