

Town of Roann

Meeting Minutes

12 December 2017

I. Call to order

James Pell called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **12th day of December, 2017**, in **Roann Town Hall**.

James Pell announced the Community Crossing Bids are closed.

II. Roll call

The following persons were present: James Pell, Richard Morris, Stuart Jones, Justin Vigar, Kristina Lynn, Robert "M" Ferguson Jr., and Gary Ladd from Ladd Engineering. Also present are 2 citizens and a representative from Gaunt and Son and a representative from Phend and Brown.

III. Approval of minutes from last meeting

The Town Council read the minutes from the last meeting, the minutes were approved as read.

Open issues

a) The bids for the Community Crossing are as follows:

Phend and Brown Incorporated, Base bid: \$321,950.

Bid Alternate A: \$5,500. (Stone driveway and alley placement)

Bid Alternate B: \$14,400. (Butt joints, along existing paved driveways).

Bid Alternate C: \$13,750. (Seed and mulch item for draining away from edge of pavement).

Gaunt and Son Incorporated, Base bid: \$274,690.

Bid Alternate A: \$1,100.

Bid Alternate B: \$10,800.

Bid Alternate C: \$3,750.

E & B Paving, Base bid: \$310,533.

Bid Alternate A: \$3,795.

Bid Alternate B: \$5,040.

Bid Alternate C: \$4,250.

Brooks Construction Incorporated, Base bid: \$320,453

Bid Alternate A: \$4,015.

Bid Alternate B: \$8,100.

Bid Alternate C: \$10,000.

After the bids were announced, Gary Ladd stated he will recommend to the Council and take the bids under advisement for review and come back later with recommendations for award at a later date. Richard Morris made a motion to take the bids under advisement for review and recommendation for award at a later date. Stuart Jones seconded the motion and the Town Council

voted in favor 3-0 and the bid process for the Community Crossing was closed.

- b) Robert "M" Ferguson Jr. stated he advertised twice in the Plain Dealer and sent 5 letters to be Grant Administrators for the CDBG Grant Administration for demolition of the Roann School. Only one (1) bid was received, which was KW Consultants and was within the budget set forth by OCRA. Richard Morris made a motion that we accept the bid for CDBG Grant Administrator (KW Consultants). Stuart Jones seconded the motion and the Town Council voted in favor 3-0.
- c) Robert "M" Ferguson Jr. stated he sent out letters to oversee the demolition of the Roann School to SME (which did all the work for Brownfield) and BCA (Environment Consultants) and received booklets back from them. BCA was approximately \$10,000.00 under SMA. Robert "M" Ferguson Jr., reported a background check was done and BCA had a time line set. Richard Morris made a motion to accept BCA to oversee the demolition of the Roann School. Stuart Jones seconded the motion and the Town Council voted in favor 3-0.
- d) Kristina Lynn will follow up on statutes of selling the old Roann Town truck and report at the next meeting. The quote for \$5,320.00 at Ziebart in Warsaw for Cargo Tray and topper with light including labor and WA Jones from Columbia City quote \$1,800.00 for snow plow attachments and control totaling \$7,120.00. Stuart Jones made a motion to approve the quote \$7,120.00 for Ziebart and WA Jones. Richard Morris seconded and the Town Council voted in favor 3-0.
- e) The Annual Certification of Elected Official to the Town of Roann is signed and Robert "M" Ferguson will enter the information into Gateway.

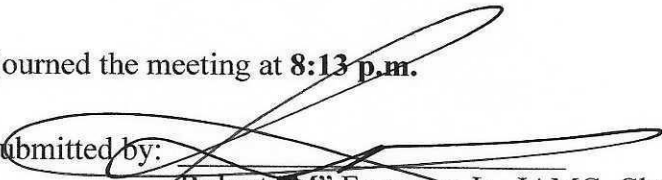
New Business

- a) Robert "M" Ferguson Jr. reported concerned citizens brought to our attention that the trash cans we have downtown are not emptied regularly. Justin Vigar will empty the existing trash cans regularly.

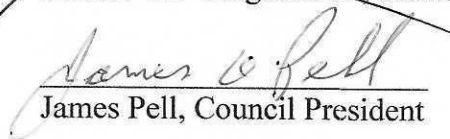
IV. Adjournment

James Pell adjourned the meeting at **8:13 p.m.**

Minutes respectfully submitted by:


Robert "M" Ferguson Jr., IAMC, Clerk/Treasurer

Minutes approved by:


James Pell, Council President