

Town of Roann
Meeting Minutes
14 August 2018

I. Call to order

James Pell called to order the regular meeting of the **Town of Roann** at **7:00 p.m.** on the **14th day of August, 2018**, in **Roann Town Hall**.

II. Roll call

The following persons were present: James Pell, Richard Morris, Bruce Shaw, Steve Hicks, Kristina Lynn, Robert "M" Ferguson Jr., and present are 4 citizens.

III. Approval of minutes from last meeting

The Town Council read the minutes from the last meeting, the minutes were approved as read.

Open issues

- a) Robert "M" Ferguson Jr. stated we have received the final package from Ladd Engineering and the Community Crossing Grant is now closed.
- b) Robert "M" Ferguson Jr. reported we are still waiting for the fence to be picked up at the Old School and waiting on paperwork to be completed by Dore Associates to close out the project.
- c) Robert "M" Ferguson Jr. reported the SBOA audit is completed and can be viewed on the State Board of Accounts Website.
- d) Robert "M" Ferguson Jr. advised the Town Council that he will be attending the 2019 Budget Meeting August 23, 2018 with DLGF (Department of Local Government Finance) and should be ready for 1st reading of the Budget by the regular meeting in September.
- e) Kristina Lynn suggested to the Town Council to do an all-encompassing ordinance repealing prior traffic control ordinances. Steve Hicks will follow up checking on all stop signs and yield sign locations. Kristina Lynn will draft an ordinance for the September Town Council Meeting.
- f) Richard Morris recommended to run the application process for the 2nd time for the Assistant Superintendent position. Robert "M" Ferguson Jr. will follow up and contact the newspapers for 2nd run.
- g) Stuart Jones turned in his written resignation.

New Business

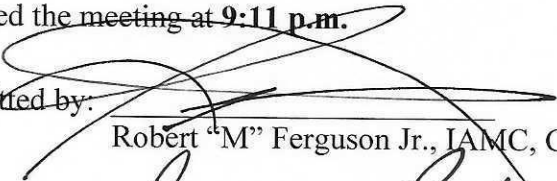
- a) Bruce Shaw presented a quote for 6" seamless gutters front and back and 4 down spouts on the new pole building for \$950.00. Richard Morris made a motion for

- Bruce to contact the person to go ahead and add gutters and down spouts to the new pole building for \$950.00. James Pell 2nd and the Town Council voted in favor 2-0.
- b) Bruce Shaw advised the new vent on the water tower is completed. Bruce has a quote of \$3000.00 to clean and inspect the water tower but the company will not be available till spring and will be on the schedule first thing in the spring. Jim Pell moved to accept the quote of \$3000.00 to clean and inspect the water tower with the understanding we could get someone else. Richard Morris 2nd and the Town Council voted in favor 2-0.
 - c) Steve Hicks will type up an activity report for the Town Council each month and also requested to put into place standard operating policy procedures for the Town Marshall office. The Town Council decided to read over what Steve Hicks has drawn up and will address at the next board meeting.
 - d) Steve Hicks stated the need to consider a dog ordinance regarding the control of dogs barking, dogs feces, dogs running at large. Kristina Lynn will follow up with an ordinance for dogs at the next council meeting.
 - e) Richard Morris stated the Lions Club is painting the curbs yellow before the Roann Covered Bridge Festival.
 - f) Richard Morris reported the Roann Festival committee will use a washable chalk that lasts approximately 30 days on the new streets (not paint) for the bike rodeo, 5K race, and kiddie tractor pull.
 - g) The Town Council has requested that Robert "M" Ferguson Jr., Clerk Treasurer, look into the possibility of a Town of Roann charge card. Even though Robert "M" Ferguson Jr. opposes the use of credit cards, he has assured the Town Council he would look into the possibility and do so without bias.

IV. Adjournment

James Pell adjourned the meeting at ~~9:11 p.m.~~

Minutes respectfully submitted by:


Robert "M" Ferguson Jr., IAMC, Clerk/Treasurer

Minutes approved by:


James Pell, Council President