

# **Town of Roann Meeting Minutes**

March 2, 2021

## **I. Call to Order**

**Richard Morris** called to order the Regular Working Meeting for the **Town of Roann** at **9:08 am on the 2nd day of March, 2021 in Roann Town Hall.**

## **II. Roll Call**

The following persons were present: Richard Morris, Jerry Nelson, James Pell, and Robert "M" Ferguson Jr. were present.

### **New Business**

- a) The Roann Town Council talked about putting together a set list of "Job Descriptions" for the Town of Roann Superintendent, Assistant Superintendent, Part Time Employees, and the Roann Town Marshal. After much discussion the Roann Town Council was able to draft, what they thought was a working description of the duties of those four (4) positions. Council President Rich Morris will put together a "Job Description" format that will be presented to the Council at a future meeting.

## **III. Adjournment**

Richard Morris adjourned the meeting at **11:58 a.m.**

Minutes respectfully submitted by:

  
Robert "M" Ferguson Jr., IAMC, Clerk/Treasurer

Minutes approved by:

  
Richard Morris, Council President