

# **Town of Roann Meeting Minutes**

**June 5, 2023**

## **I. Call to Order**

**Jerry Nelson** called to order the Regular Board Meeting for the **Town of Roann** at **7:04 p.m. on the 5<sup>th</sup> day of June, 2023** in **Roann Town Hall**.

## **II. Roll Call**

The following persons were present: Jerry Nelson, physically present, Neil Bever, physically present, Jeremy Fisher, physically absent, Robert "M" Ferguson Jr., physically present, Kristina Lynn, Tony Janeway, Damon Prater, Peggy Myers and present are 5 citizens.

## **III. Approval of Minutes from last meeting**

The Town Council read the minutes from the Regular Board Meeting on May 8, 2023, the minutes were approved as read.

The Town Council read the minutes from the Executive Meeting on May 23, 2023, the minutes were approved as read.

### **Open issues**

- a) Jerry Nelson made a motion to adopt Resolution 1-2023 Additional Appropriation of ARPA Fund for the 2023 Budget. Neil Bever seconded and the Town Council voted in favor 2-0. Jerry Nelson AYE, Neil Bever AYE, Jeremy Fisher physically absent.
- b) Tony Janeway advised we are waiting for notification when the new town truck is ready for pick up.
- c) Robert "M" Ferguson Jr. shared we have a bid from Gary Ladd (Ladd Engineering) for \$20,900.00 for the park engineering and a combination bid from John Stephens (Wabash) for ground survey \$10,800.00 and Duffy (North Manchester) engineering and design \$4,350.00 totaling second bid of \$15,150.00. Neil Bever made a motion to approve John Stephens bid of \$4,350.00 and Duffy bid \$10,800.00 totaling \$15,150.00 for engineering the park. Jerry Nelson seconded and the Town Council voted in favor 2-0.
- d) Tony Janeway suggested to put a tennis ball net at the Pickle Ball Court instead of the pickle ball net. The council advised Tony Janeway to sale the new pickle ball net we have for a minimum of \$250.00 and purchase the tennis ball net. Tony Janeway talked with Gaunt and Son and is on the schedule for striping the basketball and pickle ball court. Tony Janeway will follow up with getting the basketball backboards mounted.

- e) Tony Janeway reported Masonry Solutions missed the wall that is on the North side of Town Hall and the quote for the additional wall is \$2,000.00 making the total quote for the Town Hall Façade \$49,400.000. Neil Bever made a motion to approve an additional \$2,000.00 to finish the side of the Town Hall Facade. Jerry Nelson seconded and the Town Council voted in favor 2-0.
- f) Tony Janeway mentioned the double doors on the south side of the Town Hall needs replaced estimating \$1,500.00 and he would install the door. Neil Bever made a motion to approve replacing the doors on the south side of the Town Hall for up to \$1,500.00. Jerry Nelson seconded and the Town Council voted in favor 2-0.
- g) Jerry Nelson requested to table the Burn Ordinance until the July 17, 2023, Town Council Meeting.
- h) Tony Janeway reported he is still working on the Baseball Field Lights.
- i) Robert "M" Ferguson Jr. reported we have received 1 sealed bid for the Marshal Crown Vic and still taking sealed bids until July 17, 2023, by 6:00 p.m.
- j) Robert "M" Ferguson Jr. reported Damon Prater's 6 month pay increase will be \$25,365.00 effective June 1, 2023. Neil Bever made a motion to approve Damon Prater's pay increase to \$25,365.00 effective June 1, 2023. Jerry Nelson seconded and the Town Council voted in favor 2-0.
- k) Neil Bever made a motion to approve Special Ordinance No.2, 2023 Full Time Utility Employee pay scale. Jerry Nelson seconded and the Town Council voted in favor 2-0.
- l) Pam Ford representing the Roann Lions Club advised the previous contractor is unable to fulfill the contract of replacing of cedar shake shingles on the Log Cabin roof. The Council suggested to get more bids for the project.

### **New Business**


- a) Tony Janeway suggested to tear down the structure behind town hall that attaches to the Town Hall. Tony Janeway will disconnect the section attached to the Town Hall. Robert "M" Ferguson Jr. mentioned it could be put in the 2024 budget if necessary to tear down the structure behind town hall.
- b) Tony Janeway brought to the Town Council's attention of maintaining the weeds at the pull track. The Town Council tabled until the next Town Council Meeting.
- c) Tony Janeway requested to use his personal golf cart for town works if the town would pay for the fuel. Jerry Nelson made a motion to approve the town to lease Tony Janeway's golf cart for zero amount and the town paying for fuel and insurance to cover Town of Roann employee use. Neil Bever seconded and the Town Council voted in favor 2-0. Robert "M" Ferguson Jr. will follow up with a lease agreement and paperwork.
- d) Tony Janeway stated there is 3 valves in the ground at the plant that need replaced along with 10 foot riser kits which will cost \$1,400.00 each for the valves. Tony Janeway is waiting on the cost for the riser kits. Neil Bever made a motion to approve 3 valve kits for \$4,200.00. Jerry Nelson seconded and the Town Council voted in favor 2-0.
- e) Tony Janeway asked the Town Council to have Damon Prater sign up for the Water Program through the Alliance of Indiana. Robert "M" Ferguson Jr. has talked with Kelly Gardner (Alliance of Indiana) and requests to be effective July 1, 2023, for the 2 year program. Robert "M" Ferguson Jr. also suggested if Damon Prater signs up for the program, we would like to have a 24 month contract following the licenses and

education to be reimbursed if he should terminate employment. Neil Bever made a motion for Damon Prater to take the course through Alliance of Indiana for the Town of Roann to pay for tuition and education classes over the next 2 years effective July 1, 2023, and signing the additional employment contract for the town. Jerry Nelson seconded and the Town Council voted in favor 2-0. Kristina Lynn will draw up the additional employment contract.

- f) Robert "M" Ferguson Jr. advised the Town Council Clerk's office will be taking on new hours starting July 17, 2023, hours will be Monday thru Thursday, 8:00 a.m. – 5:00 p.m. and closed on Friday, Saturday and Sunday.

#### IV. Adjournment

Jerry Nelson adjourned the meeting at **8:46 p.m.**

Minutes respectfully submitted by:   
Robert "M" Ferguson Jr., IAMC, CMC, CMO, Clerk/Treasurer

Minutes approved by:   
Jerry Nelson, Council President

RMFJ/pm