

Town of Roann Meeting Minutes

July 17, 2023

I. Call to Order

Jerry Nelson called to order the Regular Board Meeting for the **Town of Roann** at **7:00 p.m. on the 17th day of July, 2023** in **Roann Town Hall**.

II. Roll Call

The following persons were present: Jerry Nelson, physically present, Neil Bever, physically present, Jeremy Fisher, physically present, Robert "M" Ferguson Jr., physically present, Kristina Lynn, Tony Janeway, Damon Prater, Steve Hicks, Peggy Myers and present are 19 citizens.

III. Approval of Minutes from last meeting

The Town Council read the minutes from the Regular Board Meeting on June 5, 2023, the minutes were approved as read.

The Town Council read the minutes from the Public Hearing Meeting on June 5, 2023, the minutes were approved as read.

Open issues

- a) Kristina Lynn opened the marshal car bids for the 2007 Crown Victoria. There was a total of 8 bids with the highest bid of \$3,000.00 from Brad Griffith. Kristina Lynn stated all bids are sealed and in proper form. Jeremy Fisher made a motion to accept the high bid of \$3,000.00. Neil Bever seconded and the Town Council voted in favor 3-0. Robert "M" Ferguson Jr. will follow up with notifying the bidders.
- b) Tony Janeway advised we are waiting for notification when the new town truck is ready for pick up from W.A. Jones.
- c) Tony Janeway reported paving the alley behind Town Hall is scheduled to be the end of August.
- d) Robert "M" Ferguson Jr. reported architect is still working on the park project.
- e) Jerry Nelson requested to table the Burn Ordinance until a sample ordinance is presented for review. Kristina Lynn will draft a Burn Ordinance for Council review.
- f) Tony Janeway reported the structure that is attached to the town hall has been torn off and ready for Masonry Solutions to start the repair on the Town Hall Facade.
- g) Kristina Lynn presented a draft for Council review to use Tony Janeway's personal golf cart for town works. The Town Council tabled until the next Board Meeting, August 14, 2023.

- h) Kristina Lynn presented a draft for Council review on Damon Prater's Employment Agreement. The Town Council tabled until the next Board Meeting, August 14, 2023.
- i) Tony Janeway is working on a way to take care of the weeds at the pull track.
- j) Pam Ford representing the Roann Lions Club is still working on the Log Cabin roof quotes.
- k) Steve Hicks reported Dan Griffith at 525 East Pike Street was served Weed Ordinance Violation Letter in person on July 5, 2023 at 6:25 p.m. The ten (10) day period is completed and the weeds are still high. The Council agreed to proceed in cutting and removing vegetation. Steve Hicks and Tony Janeway will follow up on this matter.
- l) Kristina Lynn explained the Wabash County Plan Commission Ordinance for a Temporary Moratorium to the Council. After some discussion, Jeremy Fisher made a motion that the Town of Roann take no action. Neil Bever seconded and the Town Council voted in favor 3-0. Jeremy Fisher AYE, Jerry Nelson AYE, Neil Bever AYE
- m) Steve Hicks recommended the Town Council to have a Parking Ordinance for people to park within the stripes downtown correctly. Kristina Lynn and Steve Hicks will put together a Parking Ordinance for the Council to review at the next Board Meeting, August 14, 2023.
- n) Tony Janeway advised dirt is needed at the basketball court to level around the court and estimated \$600.00. Neil Bever made a motion to approve the \$600.00 for a load of dirt at the basketball court. Jeremy Fisher seconded and the Town Council voted in favor 3-0.
- o) Tony Janeway was contacted by Shawnte Frieden in regards to the lighting at the ball diamond that she has a person that will do the work to install the lights if the Town would purchase the lights. Tony Janeway advised the 4 lights and bulbs needed will be approximately \$1,000.00 for each light totaling \$4,000.00. The Council recommended to hold off this year and consider it for the 2024 Budget.

New Business

- a) Cynthia Schuler Donovan, representing the Covered Bridge Festival Committee, requested the Town Council to create an ordinance prohibiting pets, bicycles, alcohol and smoking during the down town Roann Festival. Attorney Kristina Lynn recommended to the board not to pass an ordinance for a specific amount of time and a specific area as our General Ordinances cover what we believe is needed for the town at this time. The Town Council was in agreement not to pass an ordinance.
- b) Cynthia Schuler Donovan, representing the Roann Covered Bridge Association, requested approval for a Wine Festival, May 4, 2024, in the downtown area. After some discussion, the Town Council tabled until the next Town Board Meeting, August 14, 2023.
- c) Robert "M" Ferguson Jr. advised the Fire Protection Plan for 2024 is \$18,200.00. Neil Bever made a motion to approve the \$18,200.00 for the 2024 Fire Protection Plan. Jeremy Fisher seconded and the Town Council voted in favor 3-0. Jerry Nelson AYE, Jeremy Fisher AYE, Neil Bever AYE.
- d) Tony Janeway brought to the Council the downspouts at 130 North Chippewa is creating water problems for the new sidewalks. Tony Janeway is willing to do the work and JMS will pay for the material needed. Neil made a motion for Tony Janeway to repair the downspout at 130 North Chippewa contingent on the town's

ability to provide insurance for Tony Janeway to do the work. Jerry Nelson seconded and the Town Council voted in favor 3-0. Robert "M" Ferguson Jr. and Kristina Lynn will follow up on the town's liability.

- e) Steve Hicks shared with the Council to consider purchasing or renting a gravity fed gasoline tank used for vehicles, tractors and mowers. Robert "M" Ferguson Jr. will follow up with the approximate amount of gallons used per month to see if renting or purchasing a gravity fed tank is the best way to go.
- f) Steve Hicks requested to purchase a Stoeger Mod 3000 12 Gauge shotgun for \$499.99 and ammunition. Neil Bever made a motion to purchase the Stoeger shot gun and ammo for \$549.99. Jeremy Fisher seconded and the Town Council voted in favor 3-0.
- g) Robert "M" Ferguson Jr. mentioned he would like to have a Budget Training Session with the Council one evening. Jerry Nelson will coordinate the available date.

IV. Adjournment

Jerry Nelson adjourned the meeting at **7:59 p.m.**

Minutes respectfully submitted by: _____
Robert "M" Ferguson Jr., IAMC, CMC, CMO, Clerk/Treasurer

Minutes approved by:



Jerry Nelson, Council President

RMFJ/pm