

Town of Roann Meeting Minutes

August 14, 2023

I. Call to Order

Jerry Nelson called to order the Regular Board Meeting for the **Town of Roann** at **7:00 p.m. on the 14th day of August, 2023** in **Roann Town Hall**.

II. Roll Call

The following persons were present: Jerry Nelson, physically present, Neil Bever, physically present, Jeremy Fisher, physically present, Robert "M" Ferguson Jr., physically present, Kristina Lynn, Tony Janeway, Damon Prater, Steve Hicks, Peggy Myers, Alex Downard (Imagine One 85), Brian Campbell (Wabash County Planning Commission Director) and present are 10 citizens.

III. Approval of Minutes from last meeting

The Town Council read the minutes from the Regular Board Meeting on July 17, 2023, the minutes were approved as read.

Open issues

- a) Alex Downard reported an update for Imagine One 85 Plan, marking the one year adoption of cities and towns Population Stats Indiana and implementation numbers and sharing some of the upcoming projects as we continue to move forward working together.
- b) Brian Campbell representing Wabash County Planning Commission, shared information on permits for solar systems and asking the Town of Roann to sign off on the temporary moratorium or form of an Ordinance. After some discussion, Neil Bever made a motion to resend the vote last month not to sign the moratorium. The Council voted Jeremy Fisher AYE, Jerry Nelson AYE, Neil Bever AYE. The Council voted in favor 3-0. Neil Bever made a motion to sign the Ordinance on the temporary moratorium. The Council voted Jeremy Fisher AYE, Jerry Nelson AYE, Neil Bever AYE. The Council voted in favor 3-0.
- c) Tony Janeway shared the town truck is here and Robert "M" Ferguson Jr. stated USDA (United States Department of Agriculture) is completed and payment made.
- d) Tony Janeway reported the alley behind Town Hall is paved.
- e) Robert "M" Ferguson Jr. reported October, November, December, will be starting and active donation drive for the Park.
- f) Kristina Lynn presented a Burn Ordinance draft for the Council to review. The Council tabled until the next board meeting.

- g) The Council reviewed Tony Janeway's personal golf cart lease agreement for town works. Neil Bever made a motion to approve Tony Janeway's personal golf cart lease agreement for town works. Jeremy Fisher seconded and the Town Council voted in favor 3-0.
- h) The Council reviewed Damon Prater's Employment Agreement. Neil Bever made a motion to approve the Employment Agreement for Damon Prater. Jeremy Fisher seconded and the Town Council voted in favor 3-0.
- i) Kristina Lynn presented a draft for the Council to review for the downtown Parking Ordinance. The Council tabled until the next board meeting.
- j) Tony Janeway reported the fuel tank is set at the plant and has received two quotes for the installation of electricity at approximately \$1,000.00 each quote. Robert "M" Ferguson Jr. will set up Internal Controls. Jerry Nelson made a motion to approve up to \$1,000.00 to install the electrical for the new fuel tank. Neil Bever seconded and the Town Council voted in favor 3-0. Robert "M" Ferguson Jr. will follow up with our Keystone Software Support.
- k) Cynthia Schuler Donovan, representing the Roann Covered Bridge Association, requested approval for a Wine Festival, May 4, 2024, in the down town area and requested closing the street and allowing the Wine Tasting Event to proceed with plans. After some discussion, Jerry Nelson made a motion to approve closing Walnut Street from Chippewa Street to Church Street starting Friday, May 3, 2024, through Saturday, May 4, 2024, for the Wine Tasting Festival Event on May 4, 2024. Neil Bever seconded and the Town Council voted in favor 3-0.
- l) Tony Janeway reported talking to Masonary Solutions and they have found the bricks to be in worse condition than they estimated and are requesting the need for 126 more bricks to complete the Town Hall Facade, for an additional amount of \$2,772.00. Jerry Nelson made a motion to approve the additional amount of \$2,772.00 for the additional bricks needed. Neil Bever seconded and the Town Council voted in favor 3-0.
- m) Steve Hicks reported Dan Griffith at 525 East Pike Street still has tall weeds and evasive plants. Kristina Lynn will amend the current Weed Ordinance ready for review at the next Board Meeting.

New Business

- a) Robert "M" Ferguson Jr. advised Waste Management Corporate Services, INC offers multiple trash service pick-up, multiple housing trash pick-up, along with small businesses, and however, the Town needs to approve an Ordinance. Jerry Nelson made a motion to waive the 1st reading of Trash Service Provided Ordinance 1-2023. Neil Bever seconded and the Town Council voted in favor 3-0. Jerry Nelson made a motion to approve the second reading of the Trash Service Provided Ordinance 1-2023. Neil Bever seconded and the Town Council voted in favor 3-0.
- b) Robert "M" Ferguson Jr. stated the Roann Public Library Board wishes to renew Julia Rensbergers appointment on the Roann Public Library Board of Trustees for a 4 year term. Neil Bever made a motion to approve the renewal of Julie Rensberger on the Roann Public Library Board of Trustees. Jeremy Fisher Seconded and the Town Council voted in favor 3-0.
- c) Steve Hicks requested to purchase stickers to hand out to the kids quoting \$310.00 for 1000 stickers. Neil Bever made a motion to approve \$310.00 for 1000 stickers for the

Town Marshal to hand out to the kids. Jerry Nelson seconded and the Town Council voted in favor 3-0.

- d) Robert "M" Ferguson Jr. stated the Community Heritage Main Street Organization has started on the sidewalks and lighting on the East side of Chippewa and should be receiving a donation of \$50,000.00 by the end of the year. Robert "M" Ferguson Jr. recommended to the Council if the donation has not been received before the invoice is to be paid, the town will cover the invoice for the downtown lighting and labor of the sidewalks. Once it is received, the Main Street Organization will reimburse the town. Neil Bever made a motion to approve payment for the lighting and sidewalks and Community Heritage to reimburse the town once the donation is received. Jerry Nelson seconded and the Town Council voted in favor 3-0.
- e) Robert "M" Ferguson Jr. advised there will be a 2024 Budget Public Hearing September 11, 2023, at the next regular board meeting. The 2024 Adoption will be on October 16, 2023, and is posted in Gateway Indiana and at the Town Hall.
- f) Pam Ford (representing the Roann Lions Club) presented another quote from Jason Randal for \$12,363.00 for shaker shingles for the Log Cabin. Jerry Nelson suggested to consider a different type of roofing instead of shaker shingles.

IV. Adjournment

Jerry Nelson adjourned the meeting at **8:48 p.m.**

Minutes respectfully submitted by:

Robert "M" Ferguson Jr., IAMC, CMC, CMO, Clerk/Treasurer

Minutes approved by:


Jerry Nelson, Council President

RMFJ/pm