

**BUILDING PERMIT APPLICATION**

Please fill out information for property that is requesting a building permit:

Name of Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Description of proposed development on property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Attached  Detached  Finished floor area: \_\_\_\_\_

Building Height (in feet): \_\_\_\_\_ Building Width (in feet): \_\_\_\_\_

Setbacks: \_\_\_\_\_  
Front (in feet) Left Side (in feet) Right Side (in feet) Rear (in feet)

Other Setbacks (in feet): \_\_\_\_\_

**Contractor Information (if applicable)**

Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

I/We hereby certify that:

1. The above to be true and accurate to the best of my knowledge.
2. I am responsible for determining the location of the property lines and conforming with the setback(s), height, and all other requirements of the Zoning Ordinance.
3. Work cannot be started before a building permit has been posted and work cannot continue if the building permit has been destroyed, lost or stolen. A new building permit must be posted.
4. The building permit must be posted on-site in a conspicuous location, visible from the street, and must remain in place during the entire period of construction.
5. If any changes or deviation are made from the original application, a new building permit must be obtained.
6. The building permit becomes void if construction work has not started within twelve (12) months from the date the permit was issued.
7. I understand that the approval of this application does not constitute a privilege to violate any applicable governmental ordinances, codes, or laws.
8. Any omission or misrepresentation of fact, with or without intent, or any alteration or change from revocation of any permit could cause the permit to become invalid by the Town Council and legal action can be taken.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Printed

Date: \_\_\_\_\_

Date: \_\_\_\_\_