

**TOWN OF SHARPSVILLE**  
**FEBRUARY 8, 2024--5:30 P.M.**  
**TOWN HALL**

MEMBERS PRESENT: ROBERT RUPE, TOWN COUNCIL PRESIDENT  
LORI HOOD, TOWN COUNCIL  
STEVE MCNALLY, TOWN COUNCIL  
FELIX RIPPY, ATTORNEY

CALL TO ORDER  
PLEDGE OF ALLEGIANCE

**MONICA HIGGINS/ZACK WOODARD:** Discussed building permit for house they are flipping. Building permit was granted.

**CHEESE FACTORY DOCUMENT:** Rob Rupe signed the Environmental Restrictive Contract that will be filed with the Tipton County Clerk.

**TOWN ATTORNEY CONTRACT:** The Board approved the contract with Graham, Farrer & Wilson, P.C. to be the Town Attorneys and Rob Rupe signed the contract.

**SALARY ORDINANCE AMENDMENT:** The Board signed the 2024 Salary Ordinance Amendment No. 001 for the town attorneys. The monthly fee will be \$850.00 with additional fees per the contract.

**RESOLUTION \$2024-001:** The Board signed Resolution No. 2024-001 for the Transfer of Funds from the Blythe Grant to the Riverboat Fund in the amount of \$1095.00. Funds were originally transferred from the Riverboat Fund to the Blythe Grant to help fund the Cheese Factory Project. The Cheese Factory Project is now closed, so the Blythe Grant is now closed.

**NEW GYM SCHEDULER:** The Board voted for Shane Arnold to be the new gym scheduler. He started 2/9/24.

**DAVIS PROPERTY:** A concerned citizen called to have the property added to the meeting agenda. No one showed to discuss their concern. It was discussed that the property had a lien from the town but was placed in bankruptcy minutes before the sale was to start. The Town Attorney, Felix Rippy, said he would look into this issue and get back with the Board during the next meeting.

**EMPLOYEE REPORT: UTILITY MANAGER:**

1. Replaced valve on Grayson
2. Waste Management will do the town wide cleanup on April 13 and September 17.
3. New stove was put in at the gym
4. Salt spreader was installed on his truck

5. He received a quote from Huston Electric for servicing the generators. The Board approved to have Huston Electric service the generators for \$285.00 per generator. Benji will ask for a rate lock.
6. Silversmith is a GPS program that can help them locate anywhere in the town. It allows for creating of jobs and will be sent to a tablet to show what is still outstanding as well as the parts that were previously replaced at that location. It will help inventory parts and tools on hand. This was tabled for now.
7. Installed sign that was ran over at the Fire Barn.
8. He plans on starting to repair potholes next week. Will most likely do cold patches.
9. LCD screen for the water tower needs replaced. Mr. Braught has a program that can hook up to the screen to help fix whatever is broken. Benji will look into it.

**EMPLOYEE REPORT: MARSHAL:**

1. CAD program is down and will have a report next meeting.
2. Requested cones to block off roads. Said that the utility team can also use the cones when needed.
3. The baseball and softball parades are coming up. He will get back with the Board on dates/times and the route that will be blocked off for the parades.

**OPEN DISCUSSION:** Councilwoman Hood wants the utility staff to clock in and out each day. She also wants to discuss staggering the work hours so someone is on shift when the utility office is open. Benji said that he is on call 24 hours a day and will come back into town if he is needed, even if he just leaves his shift. The dip in the road on Meridian and Main was discussed, but it cannot be addressed until spring when it warms up. Town Marshal Sheppard was asked to have HP Auto move their vehicles back from the road, and he said he would look into it. He was also asked to tag abandoned vehicles in town. Town Marshal Sheppard agreed to get that done as well.

**APPROVED AND SIGNED CLAIMS**

ADJOURNED: 7:03 P.M.

**CLAIMS:**

AD	PERF/INPRS	RETIREMENT	\$ 400.64
16031	BOBCAT OF HOWARD CO	SALT SPREADER	\$ 3,205.00
16032	NEW HOLLAND	FORKS FOR TRACTOR	\$ 1,600.00
16034	CO-ALLIANCE	DEISEL	\$ 884.13
16035	SHARPSVILLE UTILITIES	UTILITIES	\$ 219.70
16036	NIPSCO	UTILITIES	\$ 1,646.58
16037	PITNEY BOWES	POSTAGE MACHINE LEASE	\$ 189.96
16039	LORI HOOD	PARKING FOR CONFERENCE	\$ 87.00
16040	USPS	POSTAGE	\$ 68.00
16041	KATELYN MORGAN	CLK-TREAS	\$ 1,085.72

16042	SHANE CONNER	TOWN MT.	\$ 1,277.24
16043	CRAIG RUSSELL	ASST. MGR	\$ 1,157.51
16044	BENJI SPARLING	UT. MGR	\$ 2,080.87
16045	NATE SAYERS	DEPUTY	\$ 499.60
16046	NOAH PYKE	DEPUTY	\$ 519.60
16047	RAY SHEPPARD	MARSHAL	\$ 774.37
16048	BERNIECE FARRIS	DEPUTY CLK-TREA	\$ 614.86
16049	SHANE CONNER	TOWN MT.	\$ 1,236.48
16050	CRAIG RUSSELL	ASST. MGR	\$ 1,136.40
16051	NOAH PYKE	DEPUTY	\$ 519.60
16052	NATE SAYERS	DEPUTY	\$ 499.60
16053	BENJI SPARLING	UT. MGR	\$ 2,140.09
16054	BERNIECE FARRIS	DEPUTY CLK-TREA	\$ 689.16
16055	RAY SHEPPARD	MARSHAL	\$ 705.44
16056	KATELYN MORGAN	CLK-TREAS	\$ 1,085.72
16057	KATELYN MORGAN	HOTEL FOR CONF	\$ 446.20
	AD PERF/INPRS	RETIREMENT	\$ 411.66
16058	LORI HOOD	MILEAGE	\$ 94.00
16059	GRAHAM, FARRER & WILSON PC	ATTORNEY FEES	\$ 850.00
16060	ELAN FINANCIAL	SUPPLIES	\$ 360.06
16061	ELAN FINANCIAL	SUPPLIES	\$ 3.26
16062	LOWE'S	SUPPLIES	\$ 1,045.01
16063	HP AUTO	CHARGER REPAIRS	\$ 504.98
16064	ECONO SIGNS	SIGNS	\$ 404.40
16065	WEX BANK	GAS	\$ 722.95
16066	IDEA	DRUG CLASS	\$ 60.00
16067	ADLER'S FEED	SALT	\$ 427.85
16068	VERIZON	CELLPHONE	\$ 217.20
16069	WASTE MANAGEMENT	TRASH	\$ 4,074.90
16070	KATELYN MORGAN	CLK-TREAS	\$ 1,085.72
16071	BERNIECE FARRIS	DEPUTY CLK-TREA	\$ 637.31
16072	RAY SHEPPARD	MARSHAL	\$ 705.44
16073	NOAH PYKE	DEPUTY	\$ 519.60
16074	NATE SAYERS	DEPUTY	\$ 499.60
16075	BENJI SPARLING	UT. MGR	\$ 1,776.23
16076	CRAIG RUSSELL	ASST. MGR	\$ 1,157.51
16077	SHANE CONNER	TOWN MT.	\$ 1,156.94
	AD PERF/INPRS	RETIREMENT	\$ 339.66
16078	SMITHVILLE	TELEPHONE	\$ 168.68
16079	DUKE ENERGY	ELECTRICITY	\$ 1,816.50

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6084	UTILITY SERVICE CO	WATER TOWER MAINT	\$ 1,206.83
6085	LJZ EXCAVATING	HYDROVAC	\$ 1,200.00
6086	SHARPSVILLE WW	5 YR LOAN PAYMENT	\$ 15,000.00

6088	HILB GROUP	INSURANCE	\$ 10,980.00
6089	ALLIANCE OF IN RURAL WATER	DUES	\$ 220.08
6090	UTILITIY SUPPLY	SUPPLIES	\$ 1,112.22
6091	CULY CONTRACTING	WATER MAIN RPR	\$ 2,295.00
6092	BANK OF NEW YORK	LOAN PAYMENT	\$ 9,032.40
6093	KOKOMO GRAVEL	TOP DIRT	\$ 106.02
6094	UTILITY SERVICE CO	WATER TOWER MAINT	\$ 1,206.83
6095	DUKE ENERGY	ELECTRICITY	\$ 545.07
AD	INDOR	STATE TAXES (REQUESTED REFUND)	\$ 1,599.43
AD	INDOR	SALES TAX	\$ 1,026.06
6096	SHARPSVILLE SEWAGE	PORTION OF UTILITIES	\$ 16,269.39
6097	TOWN OF SHARPSVILLE	PORTION OF UTILITIES	\$ 4,356.33
6100	SHEPHERD BROTHERS	WATER VALVE LOCK BOXES	\$ 210.00
6101	TOWN OF SHARPSVILLE	PAYROLL TRANSFER	\$ 3,592.76

5992	USPS	POSTAGE	\$ 147.34
5993	SHARPSVILLE UTILITIES	UTILITIES	\$ 130.39
5994	NIPSCO	UTILITIES	\$ 216.56
5995	MIKE'S SEWER SERVICE	CONTRACT LABOR	\$ 225.00
5996	IUPPS	LOCATES	\$ 38.00
5997	TIPTON MUNICIPLE UTILITIES	UTILITIES	\$ 4,249.37
5998	USPS	STAMPS	\$ 68.00
5999	TOWN OF SHARPSVILLE	PAYROLL TRANSFER	\$ 1,694.40



ROBERT RUPE, TOWN COUNCIL



STEVE MCNALLY, TOWN COUNCIL



LORI HOOD, TOWN COUNCIL



KATELYN MORGAN, CLERK-TREASURER

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CALL TO ORDER

DISCUSSED JOB PERFORMANCE OF AN INDIVIDUAL EMPLOYEE AND GAVE EMPLOYEE HANDBOOK AND HAD HIM SIGN THAT HE RECEIVED IT. DISCUSSED SUPERVISORY DUTIES.

  
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KATELYN MORGAN, CLERK TREASURER

