

## **Upland Town Council Minutes: April 16, 2024**

### **Opening Remarks :**

The Council of the Town of Upland met in a regular session on April 16, 2024. The meeting was called to order at 7:00 PM by Council President, Shawn Sizemore.

In attendance were Shawn Sizemore, Brian Hunt, Amy McCrea and Michael Harbin. Ron Sutherland was not present.

### **Opening Business:**

Councilman Sizemore asked for a motion to approve the April 2, 2024 Council Meeting minutes. Minutes could not be voted on due to lack of a quorum of those that were in attendance at the April 2 meeting.

### **Department Reports:**

#### **❖ Upland Police Department, Marshal Andy Cassidy**

- Marshal Cassidy reported that they are dealing with the increased traffic on Eighth Street, including adding additional speed limit signs.
- Officer Labarr will graduate from the Police Academy on April 19. The department will be at full strength when he returns.
- Councilman Sizemore asked about the increased Semi traffic in town. Marshal Cassidy will contact INDOT for additional signs to be posted to restrict Semi traffic.

#### **❖ Upland Volunteer Fire Department - Not Present**

#### **❖ Upland Town Attorney, Adrienne Rines Hammond**

- Attorney Hammond continues to work on the annexation. There are still 4 property owners that have not responded. 2 have verbally committed to sign the voluntary annexation. We will continue to try to contact those property owners.
- It was also reported that she continues to work with Taylor University on the transfer of the Canoe Trail to the Town of Upland. We need the survey that was previously completed.

#### **❖ Upland Clerk-Treasurer, Mary Fletcher**

- Clerk-Treasurer Fletcher presented the March APV Register for approval. A motion was made to approve this report by Michael Harbin, Seconded by Amy McCrea. Approved by a vote of 4-0
- The March Allowance Docket was presented for approval. A motion was made to approve this report by Michael Harbin, Seconded by Brian Hunt. Approved by a vote of 4-0

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- ❖ **Upland Town Manager, Jonathan Perez-** See Town Manager Report
  - Work continues on the Indiana and South Street extension.
  - The Community Crossing Grant recipients were announced and we were awarded \$1,058,000. See map for proposed work that this grant would cover.
  - The Town has hired Randy King to fill the open laborer position.
  - Mr. Perez presented a report from Commonwealth Engineers on current projects. See attached report.
  - Upland resident, Daena Richmond has expressed interest in filling the open seat on the Area Plan Committee. A motion was made to appoint Daena Richmond to the APC by Brian Hunt, seconded by Amy McCrea. Motion was approved by a vote of 4-0.

### **Action Items:**

- ❖ Seconded reading of Ordinance 8-2024- Amendment to the Grant County Area Plan Land Use Table. Attorney Hammond expressed that she would like to research this further before making a recommendation on this ordinance.
- ❖ Second Reading of Ordinance 9-2024 - Regulation of Ponds. A motion was made by Brian Hunt to approve the second reading of Ordinance 9-2024, seconded by Amy McCrea. Approved by a vote of 4-0. The Upland Town Council voted to waive the 3rd reading of this ordinance. A motion was made to approve the 3rd and final reading of Ordinance 9-2024 by Michael Harbin, seconded by Brian Hunt. Ordinance 9-2024 was approved by a vote of 4-0.
- ❖ First reading of Ordinance 10-2024 - An Ordinance to amending the Parking Schedule of Ordinance 2015-10. A motion was made to approve the 1st reading of Ordinance 10-2024 by Michael Harbin, seconded by Brian Hunt. Approved by a vote of 4-0.
- ❖ Cleak-Treasurer Fletcher presented two options for an alert system to alert residents of town information and emergencies, such as boil orders. It was agreed that the GoGov.com App service would be the best option. Mrs. Fletcher asked that we use the Meijer Opioid Fund to pay the annual fee of \$3,995. She recommended setting aside 5 years worth of payments from that fund. A motion was made to use the Meijer Opioid Funds to purchase 5 years of service from GoGov.com by Amy McCrea, seconded by Brian Hunt, Approved by a vote of 4-0.

### **Public Comments:**

None

### **Council Reports:**

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- ❖ **Amy McCrea**- Welcomed Brian Hunt back to the Council
- ❖ **Michael Harbin** – Mr. Harbin reported that this year is the Community Foundations’ 40th Anniversary and as part of that celebration , they are offering funding to put Little Libraries in communities. The Park Board has accepted funds to place 2 Little Libraries in the Town of Upland, one at NearSpace Park and one at Upland Park.
- ❖ **Brian Hunt** - He expressed that he was glad to be back on the Town Council.
- ❖ **Ron Sutherland**- Absent
- ❖ **Shawn Sizemore**- Welcomed Brian Hunt back to the Council. A Caucus was held on April 15 for Ron Sutherland’s open seat and Brad Yordy was caucused in that seat for the remainder of the term.

**ADA/Title 6 Concerns:** Nothing to report

Meeting was adjourned at 7:58 PM

The next regular Council Meeting will be held May 21, 2024 at 7:00pm at Upland Town Hall.

ATTEST: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
Mary Fletcher(Clerk Treasurer) COUNCIL PRESIDENT

# Town Manager Report

## 4/16/2024

1. Infrastructure Projects
  - a. Indiana Street Extension and South Street
    - i. Work is ongoing.
2. Community Crossings
  - a. Award of over \$1,058,000.000 received. Both applications were fully funded.  
Documents will be sent by INDOT next week.
3. Mainstreet
  - a. Detours and staging for phase 1 on the south end has begun.
  - b. Phase 1 South end to Payne rd 4/1/24 to 9/14/24\*
  - c. Phase 2 Payne rd to Indiana ave. 4/1/25 to 8/28/25\*
  - d. Phase 3A Indiana ave to bridge (NB) 4/1/24 to 5/14/24\*
  - e. Phase 3B Indiana ave to bridge (SB) 5/15/24 to 6/26/24\*
  - f. Phase 4 Bridge to North end 6/27/24 to 11/22/24\*

\*Subject to Change Per INDOT
4. Storm Water Project
  - a. Restoration Items are still being identified, and work will begin soon.
5. HR
  - a. The Town of Upland hired Randy King for the open laborer position .
6. Commonwealth Report:
  - a. Attached
7. APC Appointment
  - a. Daena Richmond