

Upland Town Council Minutes: May 21, 2024

Opening Remarks :

The Council of the Town of Upland met in a regular session on May 21, 2024. The meeting was called to order at 7:01 PM by Council President, Shawn Sizemore.

In attendance were Shawn Sizemore, Brian Hunt, Amy McCrea, Michael Harbin and Brad Yordy. Welcome to Brad Yordy and Brian Hunt to council.

Opening Business:

A motion was made by Michael Harbin to appoint Brian Hunt as Vice President of the council to replace Shawn Sizemore who is now the President of the Council. The motion was seconded by Amy McCrea. Motion carried by a vote of 4-0 with Brian Hunt abstaining.

Councilman Sizemore asked for a motion to approve the April 2, 2024 and April 16, 2024 Council Meeting minutes. Motion was made by Brad Yordy, seconded by Brian Hunt. Minutes were approved by a vote of 5-0.

Department Reports:

❖ Upland Police Department, Marshal Andy Cassidy

- Marshal Cassidy reported that there were 477 calls in the month of April with 40 traffic stops and 16 citations.
- Councilman Sizemore asked if the monthly report could be emailed to council members prior to the meeting for review? Marshal stated that he would do that in the future.

❖ Upland Volunteer Fire Department - Not Present

❖ Upland Town Attorney, Adrienne Rines Hammond

- Attorney Hammond continues to work on the annexation. Certified letters were mailed to the property owners that have not responded to the voluntary annexation request.
- It was also reported that she continues to work with Will Hagan of Taylor University on the transfer of the Canoe Trail to the Town of Upland.

❖ Upland Clerk-Treasurer, Mary Fletcher

- Clerk-Treasurer Fletcher presented the April APV Register and Allowance Docket for approval. A motion was made to approve this report by Michael Harbin, Seconded by Brian Hunt. Approved by a vote of 5-0.
- CT Fletcher also reported that she has been working with GoGov.com on the MyUplandIN app. It should be ready to be launched in June.

Upland Town Council Minutes: May 21, 2024

- ❖ **Upland Town Manager, Jonathan Perez-** See Town Manager Report
 - Mr. Perez reported that all of the utility work is now on the west side of Eighth Street.
 - Natalie from Commonwealth presented the monthly report as part of the Town Managers report.
 - She presented the SRF Signatory Authorization to switch the authorized signer from Ron Sutherland to Shawn Sizemore. Brian Hunt made a motion to approve this, seconded by Brad Yordy. Approved by a vote of 5-0.
 - Natalie presented a change order for the South Street project to add service for additional properties being added to the South Street Utility Extension. This will increase the original bid of \$108,000. A motion was made by Michael Harbin to approve this change order, seconded by Amy McCrea. The change order was approved by a vote of 5-0.
 - Change order #1 and 2 were presented on the Jefferson Street Stormwater Project. #1 is to decrease the amount of the original bid by \$34,940.77 after balancing of quantities and water main abandonment work. Change order #2 is to do additional storm sewer and grading work along North Street. This will add \$20,430.00 to the original bid. A motion was made to approve change order #1 and #2 by Brian Hunt, seconded by Michael Harbin. Change order #1 and #2 were approved by a vote of 5-0.
 - Natalie presented the Certification of Substantial Completion for the original contract on the Jefferson Street Stormwater Project. This does not include the restoration work to residents' properties. A motion was made to approve by Michael Harbin, seconded by Brad Yordy, motion carried by a vote of 5-0.

Action Items:

- ❖ Seconded reading of Ordinance 8-2024- Amendment to the Grant County Area Plan Land Use Table. Attorney Hammond and Councilman Sizemore met with Ryan Malott of Area Plan to get clarification of this ordinance. This ordinance is an update to reflect what is already happening in the county. Councilman Sizemore stated that this ordinance only allows mobile homes to be placed in mobile home parks. A motion was made to approve Ordinance 8-2024 by Brian Hunt, seconded by Amy McCrea. Ordinance was passed by a vote of 5-0.
- ❖ A motion was made by Michael Harbin to suspend the rules and move to the third reading of Ordinance 8-2024, seconded by Amy McCrea. Motion to suspend the rules was approved by a vote of 5-0.
- ❖ A motion was made to approve the third reading by Brian Hunt, seconded by Amy McCrea. Ordinance 8-2024 passed by a vote of 5-0.

Upland Town Council Minutes: May 21, 2024

- ❖ Second reading of Ordinance 10-2024 - An Ordinance to amending the Parking Schedule of Ordinance 2015-10. A motion was made to approve the 2nd reading of Ordinance 10-2024 by Michael Harbin, seconded by Brad Yordy. Approved by a vote of 5-0
- ❖ A motion was made to suspend the rules and move to the 3rd reading of Ordinance 10-2024 by Brian Hunt, Seconded by Michael Harbin, Approve by a vote of 5-0.
- ❖ A motion was made to approve the third reading of Ordinance 10-2024 by Michael Harbin, seconded by Amy McCrea. Approved by a vote of 5-0.

Public Comments:

- ❖ Andy Preston, Upland Print & Stitch- Asked for permission to purchase film to place on the depot windows to help to protect historical documents and artifacts from sun damage. Jonathan Perez stated that this has been taken care of.

Council Reports:

- ❖ **Brad Yordy**- Thank you for allowing him to service the Town of Upland. He is excited to see the progress that can be made under this council.
- ❖ **Brian Hunt** – Welcome Brad to the council. Mr. Hunt asked Jonathan Perez the time frame on the drainage issue on Washington Street and North Street. Mr. Perez said that he is working on those issues. The drainage issue is not very clear cut and they are working through those issues.
- ❖ **Michael Harbin** - Welcomed Councilman Yordy to council .
- ❖ **Amy McCrea**- Welcomed Councilman Yordy to council
- ❖ **Shawn Sizemore**- Welcomed Councilman Yordy to the Council. He stated that he is excited about the future of Upland. He introduced Daena Richmond as the new APC appointee for the Town of Upland. Thank you for serving.

ADA/Title 6 Concerns: Nothing to report

Meeting was adjourned at 7:45 PM

The next regular Council Meeting will be held June 4 at 7:00pm at Upland Town Hall.

ATTEST: _____ SIGNED: _____
Mary Fletcher(Clerk Treasurer) COUNCIL PRESIDENT

Town Manager Report

5/21/2024

1. Infrastructure Projects
 - a. Indiana Street Extension and South Street
 - i. Infrastructure is across 8th street.
 - ii. Rest of the project scheduled for end of June completion.
2. Community Crossings
 - a. Award of over \$1,058,000.000 received. Both applications were fully funded.
INDOT sent acceptance documents and they have been returned.
3. Mainstreet
 - a. Detours and staging for phase 1 on the south end has begun.
 - b. Phase 1 South end to Payne rd 4/1/24 to 9/14/24*
 - c. Phase 2 Payne rd to Indiana ave. 4/1/25 to 8/28/25*
 - d. Phase 3A Indiana ave to bridge (NB) 4/1/24 to 5/14/24*
 - e. Phase 3B Indiana ave to bridge (SB) 5/15/24 to 6/26/24*
 - f. Phase 4 Bridge to North end 6/27/24 to 11/22/24*

*Subject to Change Per INDOT
4. Storm Water Project
 - a. Restoration Items have been identified, and work will begin soon.
5. Commonwealth Report:
 - a. Attached
6. Internet & Website:
 - a. The Internet will be installed Thursday and we are working with a vendor to get everything switched over.

Upland Town Council Minutes: May 21, 2024

- b. With the anticipated completion date of the internet switch being completed we have engaged with the State of Indiana to get the new website up as well as getting our domain switched over to “.gov”
- 7. Other Updates:
 - a. AEP is completing transformer work in the area of North Street.
- 8. Commonwealth