

Decatur Township Advisory Board Meeting Minutes

October 20, 2020

I. Call to order

Board President David Knight called to order a scheduled meeting of the Decatur Township Advisory Board at 5:30 PM on **October 20, 2020** at Decatur Township Fire Station 71.

II. Roll call

Following members were present: Cindy Freund, Mike Kugelman, David Knight, and Sandy Filipovich.

III. Old business

Minutes from October 6th meeting were reviewed. All vote AYE to approve.

IV. New business

This meeting is for the adoption of the 2021 Township Budget. Trustee Holiday presented the Board with the 2021 Salary Addendum, Establishing Salaries of Township Officers and Employees, Resolution 2020-01. Discussion followed. All vote AYE to accept.

Trustee Holiday then presented to the Board the formal 2021 operating Budget. Discussion followed. Motion to accept 2021 Township Budget, Resolution 2020-02 made by Mike Kugelman, seconded by Cindy Freund. All vote AYE to accept.

Trustee Holiday presented to the board an addendum to the Decatur Civil Township of Marion County Indiana Employee Handbook for Employees of Decatur Civil Township handbook. This addendum regards maternity leave. The addendum states that the employee will be allowed to take a maximum of forty (40) hours of sick time. If more time is needed (for example, recovery time for the birth mother), the employee shall request such time from the employee's supervisor. The employee is encouraged to take sick, personal, and vacation time for such leaves and time-off requests shall be submitted to the employee's supervisor, for approval. In the event that the leave may exceed accrued sick, personal, and vacation hours, Family Medical Leave (act) (FMLA) procedures may take effect. Discussion followed. Motion to add addendum to the handbook made by Sandy Filipovich, seconded by Cindy Freund. All vote AYE to accept.

V. Adjournment

Motion to adjourn made by Mike Kugelman, seconded by Cindy Freund. President Knight adjourned the meeting at 6:00.

Minutes submitted by: Mike Kugelman, Recording Secretary