

S. Jeanie Bain, Clerk

Pat Keevers, Investigator,
Township Assistance

Jason Holliday

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Township Board

Lucinda Taylor-Freund, District 1
David E. Knight, District 5
Neil Mack, District 3
Josh Masquellier, District 2
Luke W. Schmitt, District 4

In accordance with Volume 303, November 2013 Indiana State Board of Accounts (ISBoA) "Township Bulletin And Uniform Compliance Guidelines" regarding Encumbered Appropriations –

- With the opening of a new budget year and a new set of ledgers, it is to the advantage of a township to review the unpaid purchase orders and contracts which remain on the ledgers as "encumbered." Those items under purchase order or contract are to be added for each appropriation account and the total carried to the new 2014 corresponding account. The actual unpaid amount of the purchase orders or contracts should be totaled and shown as a separate amount on the appropriation ledger sheet for 2014, with proper explanation, and added to the 2014 appropriation for the same purpose. By properly carrying out this procedure, the 2014 budget will not be expected to stand any expense not anticipated in making the budget. We suggest the trustee make a listing of these encumbered items and make it part of the township board minutes.

In accordance with the above ISBoA suggestion of 2013, I, Jason Holliday, Trustee for Decatur Township, Marion County, Indiana, notify the Decatur Township Board (Board) of the below listed encumbrance/s from the 2021 Budget for Decatur Township Marion County and respectfully request that the Board make this list a part of minutes of the Board's December 7, 2021 meeting.

2021 to 2022 (Encumbered) Appropriations

1. \$115,000.000 for Ambulance Purchase from Cumulative Fire Fund (Fund No. 1190)
 - Allocated via Resolution No. 2021-14 on 09/17/2021
2. \$500.00 for utilities from General Fund (Fund No. 0101.1), for AT&T services
3. \$500.00 for utilities from Small Claims Fund (Fund No. 0101.2), for AT&T services

Total for Fund 1190: \$115,000

Total for Fund 0101.1: \$500.00

Total For Fund 0101.2: \$500.00

Request approved this 7th day of December, 2021

Attest: Neil Mack, Neil Mack, Secretary, Decatur Township Board