

## NOTES

### Monthly Twp Board Meeting - Olive Township Board

**Olive Township Trustee's office**  
110 S. Arch Street, New Carlisle, IN 46552

**Wednesday, April 12, 2023 @ 10 am EST**

Call to order: 10:00 am

Attendance: Will Miller, Tina Scott, Bob Middlebrook, Keith Batzel, Tim Creason, and Josh Schweizer

Absent: Tom Keen

- I. Adopt Agenda **motion made by Tim; 2<sup>nd</sup> by Keith; Motion passed 2/0**
- II. Consent Items **motion made by Tim; 2<sup>nd</sup> by Keith; Motion passed 2/0**
  - A. Approved Meeting minutes for 1/3, 2/1 and 3/15 meetings.
  - B. Reconciliation of accounts- Cumulative Fund was negative from last year, it will be corrected by next meeting. Tim questioned the building renovations fund withdrawal, that was from Community State bank loan payment. Will questioned the month end balance report showing money in the EMS account. Tina is going to check how we can input all our accounts into Tomweb. She will check with Tomsweb to see how to get those added.
- III. Olive Township Complaint Affidavit Approval- Tina emailed Pete to see if we need a resolution for the affidavit. Keith stated that we should make the affidavit one page instead of two. Keith talked about adding something to where you can attach photographs when submitting the complaint. The board members will talk to Pete and Andrea about simplifying it.
- IV. Cemetery Cleanup- Will is going out to cemetery to see what all needs to be done for cleanup, he met with Mark Cain on Wednesday. The cleanup is scheduled for 4/29 from 9-12. We talked about putting something on the sign to advertise the cleanup. Will stated we will be doing a clean up quarterly and would like to add this as workfare hours.
- V. Township website discussion- Will stated we are not using Duneland Media. The amount we paid them is going to be used for the Fire Territory website. Will asked if one of the board members could look into what the next step is to use the state board as our website.
- VI. Internet update- The internet has been installed. We will get the network login information the following week. The phones are still associated with Comcast. Once we can get everything switched over then Tina will cancel our Comcast accounts.
- VII. Street parking update- Will met with Perry and he said the green part is for unloading/loading because of that we cannot have parking along the other street. The street is too narrow to park.

- VIII. Office renovation update- Keller engineering came, and he drew up drawings he said beams are going to be put up. There is a wall straight above the post is load bearing wall. We do not have to rent a jack. Already paid for the estimate. Will is going to meet up with a contractor that can take out the beams and do all the work. We do not have to try to find Three companies to give estimates. Keith suggested getting a 75 in big screen tv.
- IX. Will attending the Township meetings in Laporte- Will is going to the meeting on Friday 4/14 at 9 in LaPorte. Four different topics will be discussed at the meeting. Josh is in Indianapolis for his convention.
- X. New Business- Tim brought up some of the bills that are going to the legislature to be discussed. Bill SB78- if passed other territories can position to their town and if they ask for money then the town has to approve it. Tim wants us to try to write our legislature by April 30<sup>th</sup>, to move to the committee to get approved.
- XI. Old Business- We do not have a new assistant. Tim asked about the IEC. Will said Jeff brought up valid points. Will said we have zero say so as a town, all we can do is guide it. We scheduled a meeting to finish discussing the town standards, for Wednesday, April 26<sup>th</sup> @ 10:00 am.
- XII. Adjournment: 11:08 a.m

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Bob Middlebrook, Board Member

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Tim Creason, Board Member

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Keith Batzel, Board Member

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Will Miller, Trustee