

NOTES

Monthly Twp Board Meeting - Olive Township Board

Trustee's Office

110 S. Arch St, New Carlisle, IN 46552

Wednesday, November 8, 2023 @ 10 am EST

Call to order: 10:01 am

Community Members requesting permission to address the board on a specific agenda item are requested to complete a registration form for each item prior to the conclusion of Item III. Individuals will be permitted to speak at that time or during the specific agenda item excluding Consent Items. Any questions on the Consent Items shall be addressed to the Trustee by contacting his office. Persons will be restricted to one appearance per item and limited to three (3) minutes.

Attendance: Tina Scott, Bob Middlebrook, Keith Batzel, Tim Creason, Josh Schweizer and Chad Hess

Others present: Suzie White, Roanna Hooton and Bob Humbarger

I. Adopt Agenda **motion made by Tim; 2nd by Keith; Motion passed by body 3/0**

II. Consent Items: **motion made by Tim; 2nd by Keith; motion passed by body 3/0**

A. Approving meeting minutes 10/9/23 and 10/11/23

B. Reconciliation of Accounts- no questions

III. Roanna Hooton (Director of New Carlisle Public Library)- She would like to merge the community calendars with us and offered us some ideas of how we could do that.

IV. Roof Estimate for Trustee's office- Tina presented the roof estimate to the board. The roof will need to be replaced but we will wait until next year to do so. Will bought some tar and rubber boots to fix the roof so it will not continue to leak. The bathroom wall is bubbled so that will need to be fixed as well.

V. Estimate for cement work- Tina presented the estimate to the board. **Motion made by Tim; 2nd Bob; motion passed by body 3/0**

VI. Conference Table and Chairs- Will contacted a company to have a table made from wood slabs for \$2,500. Tina presented two different chairs. The board did not want to spend that kind of money on chairs. Keith and Tim suggested stackable chairs. Keith wants to wait for the table and chairs.

VII. Fire Territory Meeting Minutes 10/11/23- Meeting minutes were sent out to all the board members. Tim stated that Pete just talked about procedures and Wills Township did not show up. Tim stated that the prior trustee of Wills Township was going to sign a contract with Kankakee.

VIII. Park and Cemetery Board- Tom would like to see one of the board members step up. Keith asked a couple of people. Tom asked a school friend if she was interested in being on the board and she said they would like to. Keith stated that he would follow up with those who expressed interest in helping with the cemetery/park board.

IV. Headshots- The board does not want to get headshots at \$350 a person. Josh has a camera and a backdrop and can take our pictures. **Motion was denied by Keith; 2nd by Tim. Motion denied 3/0.** Bob will look into getting headshots done.

V. Fire Territory Additional Appropriations- Josh went over why we need additional appropriations for gear/vehicle maintenance. Board approved. Tina will reach out to Baker Tilly to get the ball rolling. **Motion made by Tim; 2nd by Keith; Motion passed by 3/0**

VI. Holiday and Time off Pay Policy- The board was presented the updated Vacation buy back and holiday policy. The board approved the vacation buy back but not the holiday. We are going to reach out to other townships to see what their vacation/pto/sick days policies are. The vacation buy back **motion made by Tim; 2nd by Bob; motion passed by body 3/0**

VII. Next Scheduled Meeting Dates: Wednesday, November 29, 2023 @ 10 am at the Trustee's Office, and Wednesday, December 6, 2023 @ 10 am at the Trustee's Office, 110 S. Arch St. New Carlisle, IN 46552

X. Bob Humbarger- He expressed his concerns for projects that are being brought to New Carlisle.

XI. Adjournment: 11:19 am

Bob Middlebrook, Board Member

Tim Creason, Board Member

Keith Batzel, Board Member

Will Miller, Trustee