

NOTES

Monthly Twp Board Meeting - Olive Township Board

Trustee's Office

110 S. Arch St, New Carlisle, IN 46552

Wednesday, December 6, 2023 @ 10 am EST

Call to order: 10:01 am

Community Members requesting permission to address the board on a specific agenda item are requested to complete a registration form for each item prior to the conclusion of Item III. Individuals will be permitted to speak at that time or during the specific agenda item excluding Consent Items. Any questions on the Consent Items shall be addressed to the Trustee by contacting his office. Persons will be restricted to one appearance per item and limited to three (3) minutes.

Attendance: Tina Scott, Bob Middlebrook, Keith Batzel, Tim Creason, Josh Schweizer, Will Miller and Chad Hess

Others present: Susie White, Chad Hooten, and Diane Malady

- I. Adopt Agenda **motion made by Keith; 2nd by Tim; Motion passed by body 3/0**
- II. Consent Items: **motion made by Tim; 2nd by Keith; motion passed by body 3/0**
 - A. Approving meeting minutes 11/8/2023
 - B. Reconciliation of Accounts- Will pointed out that the Township Assistance shows a negative cash balance. Tina will check with Baker Tilly. Account is not negative.
- III. Chad Hooten- He is the Code Enforcement Inspector for St. Joseph County. He explained what it is he does and what township he services, also filled us in on a two cases he's working on.
- IV. New Hires- Brandon Waldrip and Alex Polito-Parker- Josh explained their qualifications. **Motion made to hire both pending Fire Territory Approval; motion made by Bob; 2nd by Keith; motion passed 3/0.** Brian Abbott was promoted as Captain.
- V. Headshots- Board agreed we are not doing the professional headshots. Josh will take our pictures. Chad explained there are a lot of different options to get access to the building.
- VI. Laptops for Board Members- All members would like one minus Tom. We will check what fund we can pull that from. We will two this year and one next year. **Motion made by Keith; 2nd by Tim; motion passed by body 3/0**

VII. Video conference board- Will is going to do more research into the Conference board and we will re-evaluate it next year.

VIII. Park and Cemetery Board- Keith volunteered to be on the cemetery board. The other three members will be Diane Malady and Kevin Feltz and Carol Middlebrook. We are going to have a cemetery email address. Keith will head up the cemetery board. **motion made by Tim; 2nd by Bob; motion passed 3/0**

IX. Salary Ordinance- Pete typed up a Salary Resolution. The board approved Tina's salary to increase from \$20 to \$25 next year. **motion made by Tim; 2nd by Bob; motion passed 3/0**

X. Fire Territory Additional Appropriations- Josh went over why we need additional appropriations for gear/vehicle maintenance. Board approved. Tina will reach out to Baker Tilly to get the ball rolling. **Motion made by Tim; 2nd by Keith; Motion passed by 3/0**

XI. New/Old Business- donation for Food Pantry and Community Reserve. - after paying the Assistance Applications we don't have funds available to send out the donations. Josh is concerned about the IEC and they are staying on top of things. Josh was at a meeting, and they talked about Amazon. There are two phases to that project. Will already purchased the conference table. We are still looking for chairs. Tom wanted to thank Bob for taking the job and he did a good job. The Fire Territory for 2024 will be Will and Bob.

XII. Meeting dates 2024- Dates will be discussed at our next meeting. January 2, 2024 at Trustee's Office

XII. Adjournment: 11:24 am

Bob Middlebrook, Board Member

Tim Creason, Board Member

Keith Batzel, Board Member

Will Miller, Trustee